

Common Council Minutes
Wednesday, December 4, 2024 at 7:00 PM

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met in regular session at 7:00 PM, December 4, 2024, in the Council Chambers of Neenah City Hall.

Mayor Lang is the chair.

Present: Aldermen Boyette, Erickson, Hillstrom, Lendrum, Weber, Pollnow, Steiner, and Ellis. Council President Borchardt was excused. Staff present Director of Community Development & Assessment Haese, Director of Public Works Kaiser, City Attorney Rashid, and City Clerk Nagel. Director of Finance Rasmussen appeared by phone.

Also Present: Parks & Recreation Director Kading, Community Development Specialist Jefferson, and those listed on the attached sign-in sheet.

Mayor Lang called the meeting to order at 7:05 PM.

- I. The Mayor/Aldermen recorded their attendance on the RollCall-Pro System as the Clerk called the roll. Alderman Lendrum led the Pledge of Allegiance.
- II. Introduction and Confirmation of Mayor's Appointment(s)
 - A. None.
- III. Approval of Council Proceedings
 - A. [Approval of the Council Minutes and Proceedings of November 19, 2024](#),
 - B. **(UC)**
There being no objections, the Council Minutes and Proceedings were ordered approved as written by unanimous consent.
- IV. Public Forum
 - A. Speakers should give their name and residential address (not mailing address) and are allowed five minutes to speak on any topic.

After several calls for public comments, there were no appearances. Mayor Lang closed the public hearing at 7:06 PM
- V. Mayor/Council consideration of public forum issues
 - A. None.
- VI. Consent Agenda
 - None.
- VII. Reports of standing committees
 - A. Regular Public Services and Safety Committee meeting of November 26, 2024: (Chairman Lendrum/Vice Chair Hillstrom) (Minutes can be found on the City web site)
 1. Meeting cancelled, no report.
 - B. [Regular Finance and Personnel Committee meeting of November 25, 2024](#): (Chairman Erickson/Vice Chair Boyette) (Minutes can be found on the City web site)
 1. Committee recommends Council approve Resolution No. 2024-20 authorizing the Community Development Department to prepare and submit a grant

application to the Wisconsin Economic Development Corporation on behalf of the City of Neenah for a Vibrant Spaces Grant. **(RollCall-Pro)**

MSCRP Erickson/Ellis to approve as recommended by the Finance and Personnel Committee, all voting aye.

There was discussion on the wording of the grant. Since the City of Neenah would be the grant writer and the grant recipient, the wording is correct by stating, "on behalf of the City of Neenah". Future Neenah Incorporated is a subrecipient of the grant.

2. Committee recommends Council approve Resolution No. 2024-22, Adopting the Neenah Central City Business Improvement District 2025 Operating Plan and Schedule of Assessments. **(RollCall-Pro)**

MSCRP Erickson/Boyette to approve as recommended by the Finance and Personnel Committee, all voting aye.

3. Committee recommends Council approve Resolution 2024-24 Establishing a Moratorium on the Imposition and Collection of Fees for 2025 Under the City's Transportation Assessment Replacement Fee. **(RollCall-Pro)**

MSCRP Erickson/Ellis to approve as recommended by the Finance and Personnel Committee, all voting aye.

There was discussion on the October 31, 2024 termination date to be included in the resolution. Staff advised that it is already included in the resolution in the last "Where as" in the recitals.

VIII. Reports of special committees and liaisons and various special projects committees

- A. Regular Plan Commission meeting of November 26, 2024: (Council Rep Steiner) (Minutes can be found on the City web site)

1. Meeting cancelled, no report.

- B. [Board of Public Works meeting of November 26, 2024](#): (Vice Chair Hillstrom) (Minutes can be found on the City web site)

1. Council Action Items:

- a. The Board recommends Council award the Southview Tennis Court Reconstruction Contract to Vinton Construction Company, Two Rivers, WI, in the amount of \$383,259.00. **(RollCall-Pro)**

MSCRP Hillstrom/Lendrum approve as recommended by the Board of Public Works, all voting aye.

- b. The Board recommends Council award the Arrowhead Prairie Development Contract to Highway Landscapers, Little Chute, WI to complete the revised scope of work, including prairie preparation and installation and a 3-year maintenance agreement in the amount not to exceed \$272,021.94. **(RollCall-Pro)**

MSCRP Hillstrom/Lendrum approve as recommended by the Board of Public Works. Motion carried in a roll call vote, 6-2 with Pollnow and Boyette dissenting.

Alderman Pollnow will be voting against this item because he would rather see the money channeled to street repair. The city already has a vibrant park system and he is not an advocate of this project.

Alderman Lendrum confirmed that the money is ARPA dollars. It's Alderman Lendrum's understanding is that ARPA dollars cannot be used for street repairs.

- c. The Board recommends Council approve Change Order No.1, Contract 6-24, Jewelers Park Drive, MCC, Inc., in the amount of \$205,692.00 to install concrete curb/gutter, asphalt pavement and concrete trail on the Arrowhead Park Carriage Road loop using \$133,350.00 in ARPA funds and \$72,342.00 in capital carry-forward funds. **(Roll Call-Pro)**
MSCRP Hillstrom/Lendrum approve as recommended by the Board of Public Works. Motion carried in a roll call vote, 6-2 with Pollnow and Boyette dissenting.

Discussion was held on the carry-forward funds. The carry-forward funds are previously borrowed dollars earmarked for the Arrowhead project.

Alderman Pollnow will be voting on this item as well because he would rather see the money channeled to street repair.

Discussion ensued on ARPA dollars being used for street repair. Staff advised the ARPA programs do not restrict the use of dollars on street repair. Last year (2023) \$700,000 ARPA dollars were allocated to the Arrowhead Project, this change order would be using those dollars for park development. Spirit funds were used for street repairs last year, which is another form of ARPA funds. This work is essentially for a park road leading to a parking lot for Arrowhead Park, not a city street.

- C. Library Board
 - 1. Report from the Library Board Meeting of November 20, 2024 – Alderman Erickson
 - a. Library programming is up 49%.
 - b. One of the most successful programs was held November 16th was the Bluey Bonanza Program. There were 881 participants, kids were very happy.
- D. Bergstrom Mahler Museum
 - 1. Report from the Bergstrom Mahler Museum – Alderman Borchardt
 - a. No report.
- E. Parks & Recreation Commission
 - 1. Report from the Park Commission Meeting of November 21, 2024 – Alderman Weber
 - a. Recreation Superintendent Kluge recognized Recreation Supervisor Schott for her work and impact with the recreation programs as she takes on a new role in Human Resources.
 - b. Southview Tennis Court reconstruction project bid award is moving forward.

- c. Discussion on the Arrowhead development project. Alderman Weber complimented the Parks Team for taking the time to analyze the needs of the prairie development as well as the needs to fit the budget.
- d. Alderman Weber brought back to the Commission the Carpenter Preserve Plans discussed in the budget workshop. The Commission and the Parks Team are working together to bring the plan back to Council.

IX. Presentation of petitions

- A. Any other petition received by the City Clerk's Office after distribution of the agenda.
 - 1. Petition for Direct Annexation Pursuant to Section 66.0217(2), Wisconsin Statutes for the property located at 1241 W. Winneconne Avenue, Jeramy and Rachel Lukasavage, owners.
Clerk Nagel advised the Council of the petition, as well as potential dates the petition will be coming forth for action.

X. Council Directives

- A. **Motion by Alderman Pollnow, seconded by Boyette to have notice letters sent to constituents that are impacted by street and sidewalk assessments as soon as the budget and CIP are delivered to Council; the letters are to include the street condition, overall reasoning for the improvement, and aldermen contact information.**

Council Directives are introduced at the first meeting, then voted on at the following Council meeting.

XI. Unfinished Business
None.

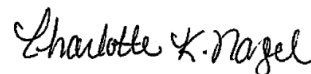
XII. New Business

- A. Any announcements/questions that may legally come before the Council.
None.

XVIII Adjournment

Motion by Pollnow/Boyette to adjourn, all voting aye. Meeting adjourned at 7:22 PM.

Respectfully submitted,



Charlotte Nagel, City Clerk