

Common Council Minutes
Wednesday, May 15, 2024 at 7:00 p.m.

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met in regular session at 7:00 p.m., May 15, 2024, in the Council Chambers of Neenah City Hall.

Mayor Lang is the chair.

Present: Council President Borchardt, Aldermen Boyette, Erickson, Hillstrom, Lendrum, Steiner, Pollnow, and Weber. Alderman Ellis was excused. Staff present Director of Finance Rasmussen, Director of Community Development & Assessment Haese, Engineer Kummerow (Sitting in for Director Kaiser), Attorney Struve (City of Menasha sitting in), and City Clerk Nagel.

Also Present: Deputy Director Community Development Schmidt, Fire Chief Teesch, Police Chief Olson, and Director of Human Resources Fairchild. Additionally, all those noted on the attached Meeting Sign-In Sheets.

Mayor Lang called the meeting to order at 7:03 p.m.

- I. The City Clerk called a voice roll call as the Mayor/Aldermen recorded their attendance in the RollCall-Pro System followed by the Pledge of Allegiance led by Alderman Lendrum.

Citizen Life Saving Award Presentation to Nick Marquardt, Hollie O'Toole, Andrew Ring, Angie Kennedy, and Maria Bady who responded to a medical emergency at the Neenah-Menasha YMCA. Due to their life saving efforts, the distressed patient is now recovering. Fire Chief Teesch recognized all those involved in the life saving measures and presented each individual with a Citizen Life Saving Award.

- II. Proclamations
 - A. National Police Week May 12th – 18th, 2024
 - B. Nation Public Works Week May 19th – 25th, 2024

Mayor Lang read the proclamations aloud.

- III. Committee of the Whole Report pertaining to Arrowhead District Presentation
 - A. Committee of the Whole meeting of May 15, 2024 (Council President Borchardt) (Minutes will be on the City website)
 1. Consideration to accept and place on file the conceptual plan for Arrowhead District presented by Mike Bell of RDG Planning and Design. **(RollCall-Pro) MSCRCP Borchardt/Weber to accept and place on file the conceptional plan for Arrowhead District as presented by Mike Bell of RDG Planning and Design, all voting aye.**
- IV. Introduction and Confirmation of Mayor's Appointment(s).
 - A. None.
- V. Approval of Council Proceedings
 - A. Approval of the Committee of the Whole Minutes of April 29, 2024 Capital Improvement Plan Workshop.

- B. Approval of the Committee of the Whole Minutes of May 1, 2024 Culture Presentation Meeting.
- C. Approval of the Council Minutes and Proceedings of May 1, 2024 regular session.
- D. **(UC)**

Alderman Pollnow requested that the name of those making the CIP Amendments be added to the Committee of the Whole Minutes of April 29, 2024.

With the forementioned change, seeing no objections, the minutes were ordered approved under unanimous consent.

VI. Public Forum

- A. Speakers should give their name and residential address (not mailing address) and are allowed five minutes to speak on any topic.
Mayor Lang opened the Public Forum at 7:15 p.m.

Representative Gustafson, 55th Assembly, State of Wisconsin – Presented Alderman Boyette an appreciation plaque for her work on the service animal licensing amendment both at the state level and at the local level.

After three calls for comments there were no additional appearances. Mayor Lang closed the Public Forum was closed at 7:18 p.m.

VII. Mayor/Council consideration of public forum issues

- A. None.

Due to Representative Gustafson's attendance at the meeting, motion by Boyette/Erickson, take up Finance and Personnel Item D at this time. Motion carried in a voice vote, 8-0.

- D. Regular Finance and Personnel Committee meeting of May 6, 2024 (Chairperson Erickson/Vice Chairperson Boyette) (Minutes can be found on the City web site)
 - 1. Committee recommends Council approve Ordinance 2024-07 Amend Section 3-14 Dog and Cat License with the changes as discussed. **(RollCall-Pro) MSRCP Erickson/Boyette to approve as recommended by Committee, all voting aye.**

Alderman Boyette thanked the City Council and staff for their support and work on this amended legislation.

III. Consent Agenda

- A. Approve a 4 lot Certified Survey Map for the property located at 1712 Dixie Road. **(PC)**
- B. Approve Final Plat for the Third Addition to the Homes at Freedom Meadows subdivision. **(PC)**
- C. **(UC)**

Seeing no objections, the Consent Agenda is ordered approved as recommended by the Plan Commission.

IV. Reports of standing committees

A. Special Public Services and Safety Committee meeting of May 15, 2024:
(Chairperson Lendrum/Vice Chairperson Hillstrom)

1. Consideration of Committee recommendation to purchase a 2024 Jeep Grand Cherokee L from Bergstrom Chrysler/Dodge/Jeep/Ram of Oshkosh in the amount of \$39,214.00 to replace the current engineering car using 2023 budgeted carry forwards. **(RollCall-Pro)**

MSCR P Lendrum/Hillstrom to approve the purchase a 2024 Jeep Grand Cherokee L from Bergstrom Chrysler/Dodge/Jeep/Ram of Oshkosh in the amount of \$39,214.00 to replace the current engineering car using 2023 budgeted carry forwards. as recommended by the Committee, all voting aye.

B. Regular Public Services and Safety Committee meeting of May 7, 2024:
(Chairperson Lendrum/Vice Chairperson Hillstrom) (Minutes can be found on the City web site)

1. Committee recommends Council approve the Class "B" Transfer License for Cedar Bar & Grill, 1330 S. Commercial Street, agents Ken Luloff and David Halverson, contingent on closing date being established. **(RollCall-Pro)**
MSCR P Lendrum/Borchardt to approve as recommended by the Committee, all voting aye.

An update was given to the Council on the sale transaction status. The sale of the bar closed on May 14, 2024 so the license transfer will take place on May 16, 2024 to the new owners.

2. Committee recommends Council approve the Extension of Licenses Premises application for a Sidewalk Café to Laylas Place, 218 W. Wisconsin Avenue, agent, Chris Paulson. **(Item acted on under Plan Commission)**

C. Special Finance and Personnel Committee meeting of May 13, 2024: (Chairperson Erickson/Vice Chairperson Boyette) (Minutes can be found on the City web site)

1. Committee recommends Council approve the hiring of Attorney James Walsh as Interim City Attorney for 8 hours/week at \$125/hour as outlined in the contract with a review after 45 days to assess workload needs are being met, with funding coming from the general fund. **(RollCall-Pro)**
MSCR P Erickson/Lendrum to approve as recommended by Committee, all voting aye.

Alderman Pollnow requested a friendly amendment to the motion. The funding source was clarified as to the annual transfer for funds from the General Fund to the Liability Insurance fund of \$70,000 will be

reappropriated to DOLAS Outside Legal Services in the General Fund to finance the services of Attorney James Walsh. Since this is a budget amendment, a two-thirds vote is required.

- D. Regular Finance and Personnel Committee meeting of May 6, 2024 (Chairperson Erickson/Vice Chairperson Boyette) (Minutes can be found on the City web site)
 - 1. Committee recommends Council approve Ordinance 2024-07 Amend Section 3-14 Dog and Cat License with the changes as discussed. **(RollCall-Pro)**
Acted on above.
- V. Reports of special committees and liaisons and various special projects committees
 - A. Regular Plan Commission meeting of May 7, 2024: (Council Rep Steiner) (Minutes can be found on the City web site)
 - 1. Commission recommends Council approve the Site Plan for the Sidewalk Café Application for Generation Paulson, Inc. owner of Layla's Place, 218 W Wisconsin Avenue subject to the conditions of the site plan review letter. **(RollCall-Pro)**
MSCRP Stiener/Weber to approve as recommended by the Commission, all voting aye.
 - B. Board of Public Works meeting of May 9, 2024: (Vice Chairperson Hillstrom) (Minutes can be found on the City web site)
 - 1. Information Only Items:
 - a) The Board approved Pay Request No.2, Contract 1-24, Sanitary and Storm Sewer, Water Main and Street Construction, on Belmont Avenue, Belmont Court, Cedar Street, and Stevens Street, to David Tenor Corporation, in the amount of \$535,576.79.
 - b) The Board approved Pay Request No.1, Contract 2-24, Sanitary & Storm Sewer, Water Main and Street Construction, on E. Doty Avenue, to Kruczek Construction, in the amount of \$354,289.91.
 - c) The Board approved Pay Request No.2, Contract 3-24, Sanitary and Storm Sewer, Water Main and Street Construction, on Bayview Lane, Quarry Lane and Reed Street, to Donald Hietpas & Sons Construction, in the amount of \$205,346.62.
 - C. Library Board
 - 1. Report from the Library Board Meeting of May 15, 2024 – Alderman Erickson
 - a) Total Circulation is up seven percent from last year.
 - b) Neenah Joint School District Art Exhibit ran until May 14th. For two weeks patrons for the library enjoyed beautiful artwork created by students from K-12.
 - c) A Pint Sized Prom was held on May 11th. There were over 180 participants in the event.
 - d) The Library Board approved the purchase of an interactive serenade sculpture that will be located near the front of the library.
 - D. Neenah Arts Council
 - 1. Report from the Neenah Arts Council of May 8, 2024 – Alderman Erickson

- a) The Council is preparing for an active summer with participating in two Neenah Farmer's Markets, National Night Out, and the Neenah Flower Bed Project throughout Downtown Neenah.

VI. Presentation of petitions

- A. Any other petition received by the City Clerk's Office after distribution of the agenda.
 - 1. None.

VII. Council Directives

- A. None.

VIII. Unfinished Business

- A. None.

IX. New Business

- A. Any announcements/questions that may legally come before the Council.

X. Adjournment

Motion by Borchardt/Pollnow to adjourn. Motion carried in a voice vote 8-0. Meeting adjourned at 7:33 pm.

Respectfully submitted,



Charlotte Nagel, City Clerk