

Common Council Minutes
Wednesday, April 2, 2025 at 7:00 PM

The Common Council of the City of Neenah, Winnebago County, Wisconsin, met in regular session at 7:00 PM, April 2, 2025, in the Council Chambers of Neenah City Hall.

Mayor Lang is the chair.

Present: Aldermen Boyette, Hillstrom, Lendrum, Weber, Pollnow, Steiner, and Ellis. Excused were Alderman Erickson and Council President Borchardt. Staff present Deputy Director of Finance Kahl, Deputy Director of Community Development & Assessment Schmidt, Director of Public Works Kaiser, City Attorney Rashid, and City Clerk Nagel.

Also Present: Park & Recreation Director Kading, Fire Chief Teesch, Assistant Police Chief Bernice, Utility Director Mach, and those listed on the attached Attendance Sheets.

Mayor Lang called the meeting to order at 7: 03 pm.

- I. The Mayor/Aldermen recorded their attendance on the RollCall-Pro System as the Clerk called the roll. Both Alderman Boyette and Hillstrom led the Pledge of Allegiance.
- II. Presentation
 - A. Carpenter Preserve presentation by Park and Recreation Director Kading.
A copy of Director Kading's Carpenter Preserve presentation is attached to the [meeting minutes](#). A broadcast of the presentation can be found on the [City's YouTube Channel](#). There was a question-and-answer/comment period with the Council after at the consultation of the presentation.

Director Kading informed the Council of a Spring Information Meeting on Carpenter Preserve on Wednesday, April 23rd at 6pm at the Memorial Tullar Shelter, as well as a Volunteer Work Day on Saturday, May 3rd from 8am-12pm, location to be announced.
- III. Introduction and Confirmation of Mayor's Appointment(s)
 - A. None.
- IV. Approval of Council Proceedings
 - A. [Approval of the Council Minutes and Proceedings of March 19, 2025 regular session](#). (UC)
There being no objections, the Council Minutes and Proceedings were ordered postponed until the April 15, 2025 meeting.
- V. Public Forum
 - A. Frank Cuthbert, 1533 Fallow Drive. Mr. Cuthbert spoke in favor of the work that has been done, and the planning and work that will be done for the Carpenter Preserve.
 - B. Susan Gracia-Franz, 1790 Wendy Way, from Winnebago County Public Health. The upcoming week is Public Health Week. Ms. Garcia-Franz is promoting some common public health concerns with focus on breaking the overdose stigma. She spoke about the use of the Narcan vending machine located outside the Winnebago County building on N. Commercial Street, which is used in this area and how it operates.
 - C. Samuel Roth, 611 E. Doty Avenue. Mr. Roth is here to formally request that the Clerk's Office provide a convenient file of registered voter turnout file for each election dating back to 2007 and all elections moving forward. Specifically, the data is to be broken down by ward and the summary data is to show voters who voted in each ward by election.
- VI. Mayor/Council consideration of public forum issues
 - A. Alderman Boyette asked if there is a policy of requesting information as Mr. Roth just did. Clerk Nagel responded that Mr. Roth provided an open records request in which the Clerk's

Office is working on it. However, the records no kept by wards but rather by reporting units (polling locations). Therefore, be advised that if a record does not exist the city is under no obligation to provide one.

- B. Alderman Hillstrom asked what should be brought to the Carpenter Preserve Volunteer Work Day on. Suggestions such as shovels, wheel barrels, any yard work equipment.

VII. Consent Agenda

- A. None.

VIII. Reports of standing committees

- A. [Regular Public Services and Safety Committee meeting of March 25, 2025](#): Chairman Lendrum/Vice Chairman Hillstrom) (Minutes can be found on the city website)

- 1. Meeting cancelled, no report.

- B. [Regular Finance and Personnel Committee meeting of March 24, 2025](#): (Chairman Erickson/Vice Chairman Boyette) (Minutes can be found on the city website)

- 1. Meeting cancelled, no report.

- C. [NMFR Joint Finance & Personnel Committee meeting of March 25, 2025](#): (Alderman Boyette) (Minutes can be found on the city website)

- 1. Committee recommends both Councils ratify the acceptance of the EMS Funding Assistance Program (FAP) award for \$150,302.12. **(RollCall-Pro)**
MSCRP Boyette/Ellis to ratify the acceptance of the EMS Funding Assistance Program as recommended by the Committee, all voting aye.

Chief Teesch explained the award. Last year changes were made to the program which allowed NMFR to now qualify for the program. The change was the removal of a transporting ambulance requirement. NMFR offers Emergency Medical Responders (EMRs) to provide on-scene medical care without a transporting ambulance, now making NMFR qualified to apply for the program. There was also an increase in the amount of money contributed to the program. NMFR saw an opportunity to gain additional funds with this program which it now qualifies for and applied. There are rules to use the award money; it cannot be used to reduce the overall budget, and it must be used on certain EMS related things.

IX. Reports of special committees and liaisons and various special projects committees

- A. [Regular Plan Commission meeting of March 24, 2025](#): (Council Rep Steiner) (Minutes can be found on the City website)

- 1. No report, Council action items listed above.

- B. Neenah Arts Council

- 1. [Report from the Neenah Arts Council Meeting of March 20, 2025](#) – Alderman Erickson

- a. Report postponed until next meeting.

- C. Sustainable Neenah Committee

- 1. [Report from the Sustainable Neenah Committee Meeting of March 26, 2025](#) – Alderman Lendrum

- a. Due to a lack of a quorum, no meeting was held.

- D. Parks & Recreation Commission

- 1. Report from the Park Commission of March 20, 2025 – Alderman Weber

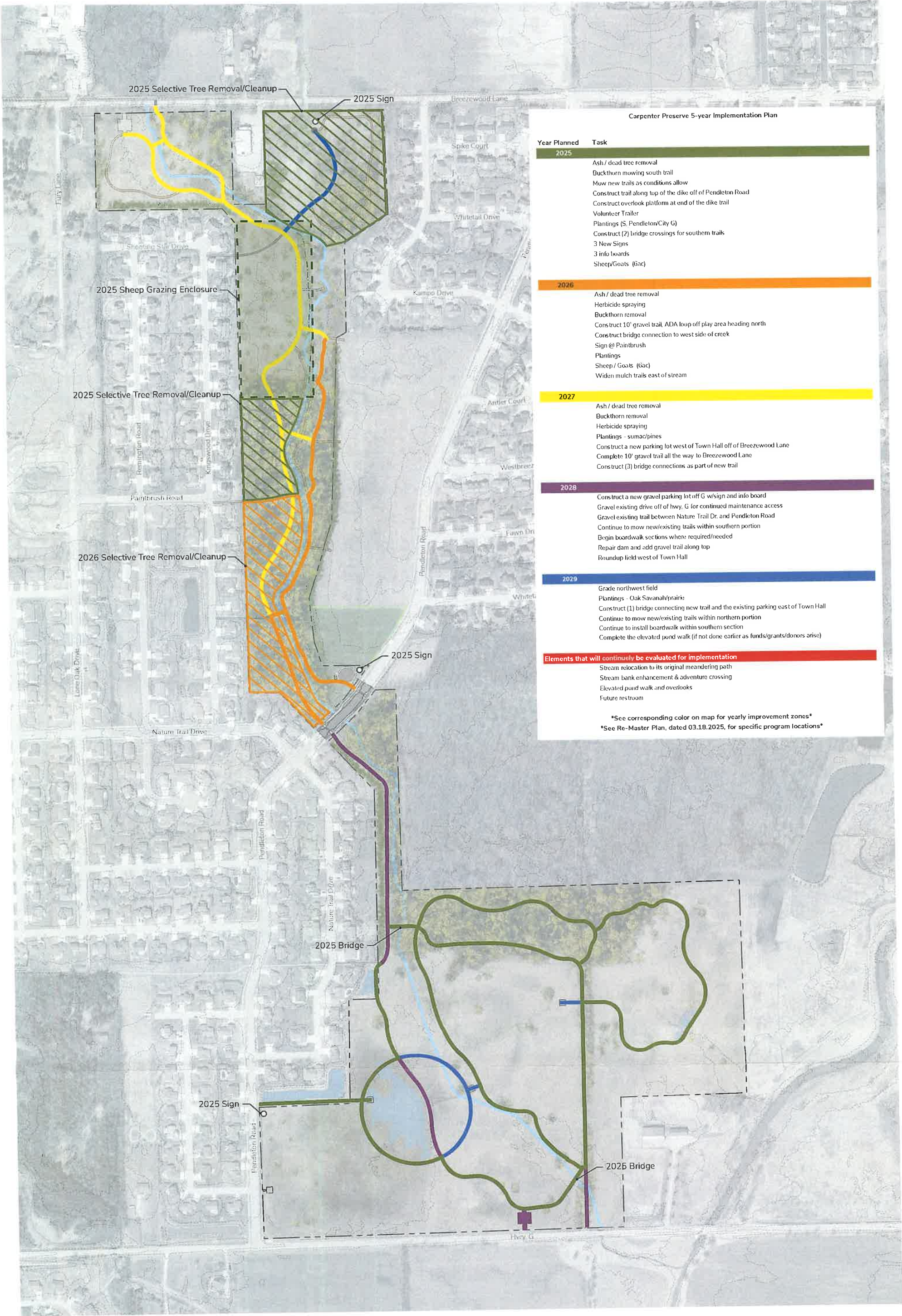
- a. The Commission met at Douglas Park to look over the construction. While there the Commission did a park amenities need assessment. More to come on Douglas Park.

- b. Doty Park Shoreland project is going through the bid process. More to come on this project.
- X. Presentation of petitions
 - A. Any other petition received by the City Clerk's Office after distribution of the agenda.
 - 1. No petitions.
- XI. Council Directives
 - A. None.
- XII. Unfinished Business
 - A. None.
- XIII. New Business
 - A. None.
- XIV. Recognition of Aldermen Boyette and Hillstrom service to the community.
 - A. Mayor Lang read a statement recognizing the service and work of Alderman Boyette and Alderman Hillstrom throughout their tenure.
 - B. Mayor Lang also read a statement from Council President Borchardt recognizing the service and work of Alderman Boyette and Alderman Hillstrom.
 - C. Alderman Lendrum recognized Alderman Boyette and Alderman Hillstrom for their work and dedication to the community.
 - D. Alderman Boyette thanked the voters and addressed the Council for the last time as an alderman.
 - E. Alderman Hillstrom thanked to community for the opportunity to serve them and addressed the Council for the last time as an alderman.
- XV. Adjournment
 - Motion by Boyette/Hillstrom to adjourn, all voting aye. Meeting adjourned at 8:12 PM.

Respectfully submitted,



Charlotte Nagel, City Clerk



Carpenter Preserve 5-year Implementation Plan

Task	Projected Cost	Responsible	DNR Permitting	Grant Eligible	NOTES
2025					
Revised Mapping	\$4,200	Kading			
Ash / Dead Tree Removal	in-house	Park Staff	no		per work zones on map
Buckthorn mowing south trail (forestry rental)	\$3,000	Park staff	no		
Mow grass trail (south)	in-house	Park staff	no		need to consider long-term
Construction - curb cut at Pendelton, 10' trail top of dike	\$8,000	Park	no		
Overlook Platform @ end of dike trail	\$5,000	volunteer	no		
Purchase and equip. Volunteer Trailer	\$25,000	FCCGW	no	yes	graphics
Plantings (s. Pendleton/City G)	\$1,500	Volunteer	no		May 3
Bridge (2) South end	\$10,000 x 2 = \$20,000 (based on Custom Mnf. 24' x 10' with 42' rails on a pan)	Combination	no		Late Summer
3 New Signs	\$8,000/sign = \$24K	Combination	no		Late Sumer
3 info boards	\$3,000/sign = \$9K		no		Late Sumer
Sheep/Goats (6ac)	\$7,200	Kading	no		May - September
Cost Est.	\$106,900				
2026					
Ash / Dead Tree Removal		Park Staff	no		
Herbicide	\$5,000	Parks/Contractual			
Buckthorn removal	\$5,000	Parks/Contractual/Volunteer	no		
10' Gravel Trail, ADA Loop off play area	\$20-30K	Contractual/Parks	yes		
Bridge connection	\$12,000	Combination	yes		
Sign @ Paintbrush	\$5,000	Combination	no		
Plantings	\$1,500	Volunteer			
Sheep / Goats (6ac)	\$10,000	Kading	no		
Widen mulch trails east of stream		volunteer			

2027

Ash / Dead Tree Removal		Park Staff	no
Buckthorn removal	5000	Parks/Contractual/Volunteer	no
Herbicide Spraying	7500	Parks/Contractual	
Plantings - sumac/pines	1500-2000	Volunteers	
New Parking lot west of Town Hall	50000		
10' main trail (Breezewood to Paintbrush)	\$6-8.00/linear foot		yes
Bridge north of Paint	15000		

2028

New gravel Parking lot off G w/Sign, info board			
Gravel current drive for continued maintenance access			
Mow new trail off G, south end			
Begin Board walk sections			yes
Gravel tail on berm, repair "dam"			
Roundup field west of t. hall			

2029

Grade Field northwest		maybe
Plantings - Oak Savannah/prairie		no
Bridge		
Mow trails - north loop		no
Continued Boardwalk install - south		yes

Project Timetable Base

Stream relocation		yes
Stream bank enhancement & adventure crossing		yes
Circle boardwalk and overlooks		yes
Restroom		no

Carpenter Preserve Upcoming Events

Spring Information Meeting

Wednesday, April 23rd at 6:00PM

Memorial Tullar Shelter
(1131 Tullar Rd.)

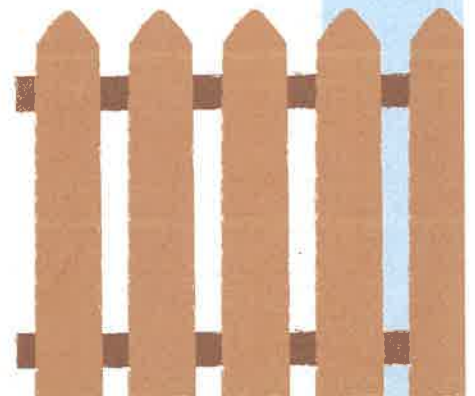
Volunteer Work Day

Saturday, May 3rd from 8:00AM-12:00PM

Location TBA

THE SHEEP ARE COMING!

Sheep will be on-site over 6 acres throughout the summer! More details will be shared at the Spring Information Meeting!



CITY OF NEENAH – COMMON COUNCIL MEETING
WEDNESDAY, APRIL 2, 2025
ATTENDANCE SHEET

NAME	ADDRESS
1. Frank Cuthbert	1533 Fallow Drive
2. Gerry Andrews	1608 Lone Oak Dr.
3. Samuel Roth	611 E Doty Ave
4. Jane Balkman	1516 Kingswood Dr.
5. Flo Bruno	1002 E Forest Ave
6. Jeff Linski	1563 Ambush Dr
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**CITY OF NEENAH – COMMON COUNCIL MEETING
WEDNESDAY, APRIL 2, 2025
ATTENDANCE SHEET**

NAME	ADDRESS
1. Susan Garcia Franz	1790 Wendy Way, Neenah
2. SUE REICHEL	1586 KINGSWOOD DR
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