

AGENDA

CITY OF NEENAH LOAN ASSISTANCE BOARD

Thursday, May 15, 2025

4:00 p.m.

Council Chambers, Neenah City Administration Building

1. Approve minutes of the April 15, 2025 meeting.
2. The Board will convene into closed session pursuant to Wis. Stat. sec. 19.85(1)(f) for the purpose of considering private personal and financial information relating to individual applications for loans administered by the Board, where if such information were discussed publically could expose applicants to identity theft.
 - (a) Approve closed session minutes of the April 15, 2025 meeting.
 - (b) Review applications as filed with the Department of Community Development.
3. The Board will reconvene to consider applications.
4. Announcements and future agenda items.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the Community Development Department at 920-886-6125 or the **City's ADA Coordinator at (920) 886-6106 or e-mail attorney@ci.Neenah.wi.us** at least 48 hours prior to the scheduled meeting or event to request an accommodation.

MINUTES OF THE NEENAH LOAN ASSISTANCE BOARD

Tuesday, April 15, 2025

4:00 P.M.

Present: Chair Michelle Bauer and Board members Cari Lendrum, Vicky Rasmussen, Brad Schmidt, and Jim Sudlak. **Also Present:** Community Development Specialist Samantha Jefferson and Assistant Planner Carol Kasimor.

1. Approval of Minutes of the August 29, 2024 Loan Assistance Board meeting:

MSC Sudlak, Lendrum, the minutes of the August 29, 2024 meeting were approved as distributed.

2. Convene into Closed Session:

MSC Lendrum, Schmidt, the Board convened into closed session pursuant to Wis. Stat. sec. 19.85 (1)(f) for the purpose of considering private personal and financial information relating to individual applications for loans administered by the Board, where if such information were discussed publically could expose applicants to identity theft.

3. Reconvene to consider loan applications:

MSC Schmidt, Sudlak, the Board reconvened in open session to consider applications.

Houses Into Homes Refresh and Renew Application 2025 – 02:

MSC Sudlak, Schmidt, RR 2025 – 02 was approved for a deferred payment loan in the amount of \$12,888.50.

Housing Rehabilitation Application #746: MSC Schmidt, Sudlak, Application #746 was approved for a deferred payment loan in the amount of \$25,000.

Houses Into Homes Refresh and Renew Application 2025 – 03:

MSC Rasmussen, Schmidt, RR 2025 – 03 was approved for a deferred payment loan in the amount of \$15,000.

Houses Into Homes Refresh and Renew Application 2025 – 04:

MSC Lendrum, Rasmussen, RR 2025 – 04 was approved for a deferred payment loan in the amount of \$9,592.

Houses Into Homes Refresh and Renew Application 2025 – 01:

MSC Lendrum, Sudlak, RR 2025 – 01 was approved for a deferred payment loan in an amount not to exceed \$14,702.67.

Houses Into Homes Refresh and Renew Application 2025 – 06:

MSC Lendrum, Schmidt, RR 2025 – 06 was approved for a deferred payment loan in the amount of \$15,000.

Housing Rehabilitation Application #742: MSC Schmidt, Sudlak, Application #742 was approved for a grant in the amount of \$3,600 and a deferred payment loan in the amount of \$21,400.

Housing Rehabilitation Application #743: MSC Lendrum, Sudlak, Application #743 was approved for a grant in the amount of \$3,600.

Housing Rehabilitation Application #744: MSC Lendrum, Schmidt, Application #744 was approved for a grant in the amount of \$3,600 and a deferred payment loan in the amount of \$13,900. (3 yes – 1 no (Rasmussen) – 1 abstention (Sudlak))

Housing Rehabilitation Application #745: MSC Rasmussen, Schmidt, Application #745 was approved for a deferred payment loan in the amount of \$11,000.

Housing Rehabilitation Application #747: MSC Lendrum, Sudlak, Application #747 was approved for a deferred payment loan in the amount of \$3,400.

Façade Improvement Application #42: MSC Sudlak, Rasmussen, Façade Improvement Application #42 was approved for a project matching grant not to exceed \$4,000.

Façade Improvement Application #43: MSC Lendrum, Rasmussen, Façade Improvement Application #43 was approved for a project matching grant not to exceed \$10,000.

4. Adjournment: MSC Lendrum, Schmidt, the Board adjourned its meeting at 4:55 P.M.

Respectfully submitted,



Carol Kasimor, Assistant Planner