

CITY OF NEENAH
SPECIAL PUBLIC SERVICES AND SAFETY COMMITTEE MEETING
June 19, 2024 @ 6:45 PM
City Hall, 211 Walnut Street
Hauser Room

NOTICE IS HEREBY GIVEN, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision-making responsibility. This may constitute a meeting of the Neenah Common Council and must be noticed as such. The Council will not take any formal action at this meeting.

A G E N D A

1. Resolution 2024-07, Appleton (Fox Cities) Metropolitan Planning Organization Policy Board Redesignation Letter Support (Attachment)
2. Licenses
 - A. Approve Temporary Class B" (Picnic) License Application for Bergstrom Mahler Museum, Art After Dark (Attachment)
 - B. Upcoming Special Events (Informational Only)
3. Announcements/Future Agenda Items
4. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the **City Clerk Office at (920)886-6101** or the **City's ADA Coordinator at (920)886-6106 or e-mail attorney@ci.Neenah.wi.us** at least 48 hours prior to the scheduled meeting or event to request an accommodation.



Department of Public Works
211 Walnut Street | Neenah, WI 54956
publicworks@neenahwi.gov
920.886.6240

M E M O R A N D U M

DATE: May 31, 2024
TO: Mayor Lang and Members of the Public Services & Safety Committee
FROM: James Merten, Traffic Engineer
RE: Appleton (Fox Cities) Metropolitan Planning Organization Policy Board Redesignation Letter of Support

East Central Wisconsin Regional Planning Commission (ECWRPC) is requesting support from municipal members of the Appleton (Fox Cities) Metropolitan Planning Organization (MPO) to restructure the MPO Policy Board. As the City of Neenah is within the MPO boundary and thereby a member of the Appleton MPO, I have prepared the attached resolution for the consideration by the Neenah Common Council.

In short, the redesignation will create a new policy board that will be made up of elected officials exclusively from municipalities within the Appleton MPO. Currently, the ECWRPC Board, which includes representatives across the 9 counties it represents, functions as the policy board for the Appleton MPO. The Federal Highway Administration and the Federal Transit Administration have directed ECWRPC to reorganize the MPO Policy Board so that the representation is consistent with the MPO region.

The policy board structure being recommended allocates seats on the board by population. This results in the City of Neenah having two voting member seats out of 22 total.

Staff recommends approving Resolution 2027-07, indicating support for the redesignation of the Appleton MPO Policy Board.

Attachments:

- Resolution 2024-07
- Appleton (Fox Cities) MPO Technical Advisory Committee May 6, 2024 Agenda & Supporting Documents
- Appleton (Fox Cities) MPO Policy Board Redesignation Presentation by ECWRPC



RESOLUTION NO. 2024-07

A RESOLUTION FOR SUPPORTING AND APPROVING OF THE NEW APPLETON (FOX CITIES) MPO POLICY BOARD STRUCTURE AND REDESIGNATION AGREEMENT.

WHEREAS, the Federal Aid Highway Act of 1962 requires a continuing, comprehensive transportation planning process carried out cooperatively by the State and local communities of each urban area of more than 50,000 population in order to qualify transportation projects for federal aid, and;

WHEREAS, East Central WI Regional Planning Commission (ECWRPC) was designated as the Appleton (Fox Cities) Metropolitan Planning Organization (MPO) by Wisconsin's Governor in January, 1974, and;

WHEREAS, due to a population in excess of 200,000 following the 2010 U.S. Census, the Appleton (Fox Cities) Urban area was designated by the federal government as a Transportation Management Area (TMA) in 2012, and;

WHEREAS, the ECWRPC Board, consisting of elected and appointed officials from member counties within East Central's 10 county region, has served as the Policy Board for the Appleton (Fox Cities) MPO since 1974, and;

WHEREAS, the Commission identified the creation of a separate Appleton (Fox Cities) MPO Policy Board within their 2020 Strategic Plan, and;

WHEREAS, a change to the Appleton (Fox Cities) MPO Policy Board was identified as necessary by ECWRPC, Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) to ensure that local elected officials representing 75% of the affected population serve on the MPO Policy Board, consistent with federal requirements as outlined in 23 CFR 450.310, and;

WHEREAS, the City of Neenah is located within the Appleton (Fox Cities) Metropolitan Planning Organization, and;

WHEREAS, a new Appleton (Fox Cities) MPO Policy Board structure has been developed by ECWRPC staff, in coordination with FHWA, FTA, WISDOT, and local impacted communities, which is outlined in the Table 1, and;

WHEREAS, the main functions of the Appleton (Fox Cities) MPO Policy Board shall be to provide policy guidance throughout the transportation planning process, review and approve the Metropolitan Transportation Plan (MTP), Congestion

Management Process, Transportation Improvement Program (TIP), the Unified Planning Work Program (UPWP), and promote the implementation of the TIP and UPWP, and;

WHEREAS, approval of each governing body of the municipalities and counties located within the Appleton (Fox Cities) Metropolitan Planning Area is necessary to demonstrate local support for the formal request that the Governor redesignate the Appleton (Fox Cities) MPO Policy Board structure as outlined in the attached table, and;

WHEREAS, each local unit of government located within the Appleton (Fox Cities) Metropolitan Planning Area will be party to the formal redesignation agreement (attached) between the Governor, ECWRPC, and the local units of government, and so;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Neenah that the City of Neenah supports and approves the new structure of the Appleton (Fox Cities) Metropolitan Planning Organization (MPO) Policy Board, as reflected in the attached table, and;

BE IT FURTHER RESOLVED that the City of Neenah agrees to participate in the Appleton (Fox Cities) MPO Policy Board meetings, to ensure a continuing, comprehensive, and cooperative transportation planning process for the Appleton (Fox Cities) Metropolitan Planning Area, and;

BE IT FURTHER RESOLVED that the City of Neenah agrees to the provisions outlined in the attached redesignation agreement, which is hereby incorporated by reference and made a part hereof.

Adopted, approved and recorded this 19th day of June 2024.

Recommended by: Public Services and
Safety Committee

CITY OF NEENAH, WISCONSIN

Moved: _____

Jane B. Lang, Mayor

Passed: _____

Charlotte K. Nagel, City Clerk

APPLETON (FOX CITIES) METROPOLITAN PLANNING ORGANIZATION				
Updated 2/22 with adjusted MPA boundary populations				
Member Jurisdiction	2020 Census		Policy Board Structure	
	Population within MPA Boundary	Population %	> 5,000 populaton = 1 vote; Additional vote(s) for each increment of 25K pop	
			Voting Seats	Advisory Seats
City of Appleton	75,913	30%	4	
Outagamie - 63,168				
Calumet - 11,304				
Winnebago - 1,441				
City of Neenah	27,319	11%	2	
Town of Grand Chute	23,650	9%	1	
Village of Fox Crossing	18,974	7%	1	
City of Kaukauna	17,094	7%	1	
City of Menasha	18,268	7%	1	
Winnebago - 15,261				
Calumet - 3,007				
Village of Greenville	12,118	5%	1	
Village of Harrison	12,091	5%	1	
Village of Little Chute	11,619	5%	1	
Village of Kimberly	7,320	3%	1	
Town of Buchanan	6,823	3%	1	
Town of Neenah	3,702	1%		1
Village of Combined Locks	3,634	1%		1
Town of Clayton	3,487	1%		1
Village of Sherwood	3,271	1%		1
Town of Center	1,859	1%		1
Town of Vandebroek	1,627	1%		1
Town of Freedom	1,353	1%		1
Town of Kaukauna	1,020	0%		1
Town of Vinland	1,202	0%		1
Town of Ellington	945	0%		1
Village of Wrightstown	292	0%		1
Town of Woodville	149	0%		1
MUNICIPALITY TOTALS	253,730	100%	15	12
			Min. 1 vote; Additional vote(s) for each increment of 100,000 population	
COUNTIES				
Outagamie County	152,522	60%	2	
Winnebago County	71,386	28%	1	
Calumet County	29,822	12%	1	
COUNTY TOTALS	253,730	100%	4	0
REQUIRED MAJOR MODES OF TRANSPORTATION				
WISDOT			1	
Valley Transit			1	
Appleton International Airport			1	
MAJOR MODES TOTALS			3	0
REQUIRED NON-VOTING MEMBERS				
FHWA				1
FTA				1
MPO Director				1
REQUIRED NON-VOTING MEMBER TOTALS			0	3
GRAND TOTAL POLICY BOARD SEATS			22	15
	% of pop w/direct representation		91.1%	

MEETING NOTICE

APPLETON (FOX CITIES) METROPOLITAN PLANNING ORGANIZATION (MPO) TECHNICAL ADVISORY COMMITTEE

DATE: Monday, May 6, 2024

TIME: 9:30 a.m.

PLACE: In-person-Outagamie County Government Center, Meeting Rooms 2A and 2B (2nd level of new building), 320 S. Walnut Street, Appleton

AGENDA

1. Welcome and Introductions
2. Public Comment
3. Presentation and discussion on Appleton (Fox Cities) MPO Redesignation of the Policy Board Structure and Policy Board Structure Options
4. Next Meeting Date
5. Adjourn

Any person wishing to attend this meeting or hearing who, because of a disability, requires special accommodations should contact the East Central Wisconsin Regional Planning Commission at (920) 751-4770 at least three business days prior to the meeting or hearing so that arrangements, within reason, can be made.

TO: Local Municipalities and Counties within the Appleton (Fox Cities) Metropolitan Planning Area

FROM: Melissa Kraemer Badtke, Executive Director

DATE: May 6, 2024

RE: Redesignation of the Appleton (Fox Cities) Metropolitan Planning Organization (MPO) Policy Board Structure

Background

A Metropolitan Planning Organization is an agency created by federal law to provide local elected leaders input into planning and implementation of federal transportation funds to metropolitan areas with populations greater than 50,000. The Federal-Aid Highway Act of 1962, which mandated the formation of MPOs, has implemented that MPOs must plan for regional transportation planning expenditures and are responsible for the continuing, cooperative, and comprehensive transportation planning process for their urbanized area. Under federal law established by the 1973 Highway Act and the Urban Mass Transit Act, MPOs are ***organizations in urbanized areas designated by their Governors*** to perform significant planning and programming of federally funded highways and transit projects.

East Central Wisconsin Regional Planning Commission (ECWRPC) was designated as the Appleton (Fox Cities) Metropolitan Planning Organization (MPO) by Wisconsin Governor Patrick Lucey on January 15, 1974. Since that time, the ECWRPC Board, comprised of elected and appointed officials from member counties within East Central's 10-county region, has acted as the Policy Board for the Appleton (Fox Cities) Metropolitan Planning Organization (MPO).

The restructuring of the Policy Board, to be comprised of local elected officials representing at least 75 percent of the impacted population, was identified in East Central's 2020 Strategic Plan and Reorganization Plan. However, that action was deferred until the 2020 U.S. Census data became available, due to the possibility that the Appleton (Fox Cities) and Oshkosh MPOs would be agglomerated, or joined together. The Appleton (Fox Cities) Urban Area was posted on the federal register in January, 2023 and the Appleton (Fox Cities) and Oshkosh MPOs did not agglomerate.

During the 2023 federal certification review of the Appleton (Fox Cities) MPO, the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) included a strong recommendation to redesignate the Appleton (Fox Cities) MPO policy board, to ensure compliance with federal requirements as outlined in [23 CFR 450.310](#). **A deadline of September 3, 2024 has been established to complete the redesignation process.**

East Central staff is actively working in coordination with FHWA, FTA, the Wisconsin Department of Transportation, and contracted legal counsel to ensure the various components of the redesignation of the Appleton (Fox Cities) MPO Policy Board structure are compliant with federal regulations.

The initial step of the redesignation process began with the ECWRPC Board approving a Resolution of Support (Resolution 23-24) to proceed with the redesignation process by engaging with all local impacted counties and municipalities on the establishment of new Policy Board structure for the Appleton (Fox Cities) MPO. Each impacted county and municipality will, in turn, be required to pass a Resolution of Support approving of the new Policy Board structure. A formal request will then be made to the Governor's office for the official redesignation of the Policy Board structures. The Governor will then formally redesignate the Policy Board for the Appleton (Fox Cities) MPO and the new Policy Board will be convened to elect officers and adopt Bylaws.

Attached are additional items including,

- 1) Appleton (Fox Cities) MPO Policy Board Redesignation Process Overview
- 2) Appleton (Fox Cities) MPO Policy Board Redesignation Process Frequently Asked Questions

Additional information and materials will be provided at the May 6th meeting, including Policy Board Structure options, a DRAFT Template Resolution of Support, and a DRAFT Redesignation Agreement.

Requested Action

We respectfully request assistance from each local governmental unit in moving the Resolution of Support through your respective legislative process. East Central staff is available to attend meetings, as needed, to speak to the issue and answer any questions your elected officials may have. Given the federal deadline of **September 3, 2024** to have the new MPO Policy Board in place, we appreciate any assistance you are in a position to provide to act on this by the end of June, if possible. East Central's Board will then provide final approval and formally request redesignation by the Governor at their July 24th meeting.

Thank you in advance for your assistance and partnership in this endeavor, which will ultimately lead to improved governance and decision-making regarding federal transportation investments within the Appleton (Fox Cities) Metropolitan Planning Area. Please feel free to reach out with any questions or to request staff attend an upcoming meeting.

ECWRPC Contacts

Melissa Kraemer Badtke, ECWRPC Executive Director/MPO Director
Office Phone: 920-886-6828
Cell Phone: 920-202-1479
Email: mbadtke@ecwrpc.org

Craig Moser, ECWRPC Deputy Director
Phone: 920-886-6827
Email: cmoser@ecwrpc.org

Appleton (Fox Cities) Metropolitan Planning Organization Policy Board Redesignation Process Overview

What is an MPO?

- A Metropolitan Planning Organization (MPO) is an agency created by federal law to **provide local elected** officials input and authority over the planning and implementation of federal transportation investments within a U.S. Census Bureau – defined urban area with populations greater than 50,000.
- The Federal-Aid Highway Act of 1962, which mandated the formation of MPOs, has implemented that MPOs must plan for regional transportation planning projects and are responsible for the **continuing, cooperative, and comprehensive transportation planning process** for their urban area.
- Under federal law established by the 1973 Highway Act and the Urban Mass Transit Act, MPOs are **organizations in urbanized areas designated by their Governors** to perform significant planning and programming of federally funded highways and transit projects. The policy leaders, committees, professional staff, and consultants, combined with the administrative capability to support the MPO planning processes, constitute the core elements of the Metropolitan Planning Organization's activities.

East Central Wisconsin Regional Planning Commission's Role

- East Central Wisconsin Regional Planning Commission (ECWRPC) was designated as the Appleton (Fox Cities) Metropolitan Planning Organization (MPO) by Wisconsin Governor Patrick Lucey on January 15, 1974.
- Since then, the East Central Board, comprised of elected officials in member counties from East Central's region, has acted as the Policy Board for the Appleton (Fox Cities) Metropolitan Planning Organization (MPO).
- The Appleton (Fox Cities) MPO was designated a Transportation Management Area (TMA) in 2012, as a result of the U.S. Census population for the Appleton (Fox Cities) MPO was over 200,000. The TMA designation comes with additional requirements including the development of a congestion management process and a quadrennial certification review.
- The Appleton (Fox Cities) Metropolitan Planning Organization is responsible for the following:
 - Development of a Congestion Management Process,
 - Development of a Metropolitan Transportation Plan,
 - Development and management of the Transportation Improvement Program, and
 - Funding decisions for regionally significant transportation projects based on the processes, plans, and programs listed above through the Surface Transportation Block Grant – Urban Program, Transportation Alternatives Set-Aside, and the Carbon Reduction Program.

The Redesignation of the Policy Board Structure

- East Central Wisconsin Regional Planning Commission's Board, the Federal Highway Administration (FHWA), and the Federal Transit Administration (FTA) identified the current Appleton (Fox Cities) MPO Policy Board structure as an issue during the Appleton (Fox Cities) MPO Certification Review that requires the policy board to be restructured to ensure compliance with the federal requirements as outlined in the federal regulations - **23 CFR 450.310**.
- The new Appleton (Fox Cities) MPO policy board will need to be redesignated by the Governor and will need to be comprised of local elected officials representing at least 75 percent of the

population for the Appleton (Fox Cities) Metropolitan Planning Area (MPA) to be compliant with federal regulations – **23 CFR 450.310(b)**. The policy board will provide local elected officials input and insight into the transportation planning process and funding decisions for transportation projects that are regionally significant within the Metropolitan Planning Area.

- **As outlined in the Appleton (Fox Cities) TMA Certification Review by the Federal Highway Administration and the Federal Transit Administration, the new Appleton (Fox Cities) MPO Policy Board must be in place by September 3, 2024.**

What is the Redesignation Process for the New MPO Policy Board Structure?

- At the Commission Board meeting in March, the East Central Board approved a Resolution supporting the redesignation process authorizing East Central staff to engage with communities and local elected leaders within the Appleton (Fox Cities) Metropolitan Planning Area (MPA).
- East Central staff is working with local officials within the Appleton (Fox Cities) Metropolitan Planning Area on the new Policy Board Structure. In addition, local municipalities and counties with the Appleton (Fox Cities) MPA will be required to approve a resolution and the redesignation agreement in support of the redesignation of the Appleton (Fox Cities) MPO Policy Board structure.
- Once the counties and municipalities within the MPA approve the Resolutions and Redesignation Agreement, a request will be made to the Governor to proceed with formally Redesignating the new Appleton (Fox Cities) MPO Policy Board.

Benefits of Redesignation:

- Local elected officials exclusively from ***within*** the Appleton (Fox Cities) MPA will be making decisions on the planning and implementation of federal transportation funds within the communities they represent.

Appleton (Fox Cities) MPO Policy Board Redesignation Process **Frequently Asked Questions**

Q: Is redesignation of the Appleton (Fox Cities) Metropolitan Planning Organization (MPO) Policy Board being mandated by the federal government?

A: Yes. The 2023 Appleton (Fox Cities) Metropolitan Planning Organization Certification Review by Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) states the following (emphasis added):

“ECWRPC needs to redraw the MPO boundaries to include the entire urbanized area. MPO decision-making bodies must then be evaluated on the basis of the new Metropolitan Planning Area (MPA) boundaries to assure compliance with statutory requirements for the Policy Board to represent all major modes of transportation and local governments that combined make up at least 75 percent of the MPA populations. The re-established Policy Board should be convened by September 3, 2024 or in time to act on MPO products for calendar year (CY) 2025, including the Transportation Improvement Program (TIP) and Unified Planning Work Program (UPWP).”

Q: Why is the deadline September 3, 2024 rather than January 1, 2025?

A: East Central staff also asked this question of Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) and were told that the rationale for the September 3, 2024 date is related to the timing of approvals of various Metropolitan Planning Organization program deliverables, such as the Transportation Improvement Program (TIP) and Unified Planning Work Program (UPWP). Approval of these items occurs annually in October for the subsequent calendar year.

Q: What happens if municipalities don't pass a Resolution of Support?

A: While there is no legal requirement for this action, a formal request to the Governor to redesignate the Policy Board is required per 23 USC 134(d)(6). To demonstrate local support and consensus among the local units of government for the new Policy Board structure, a Resolution of Support is strongly encouraged. Should the impacted local units of government not be willing to provide resolutions, thereby preventing redesignation of the Appleton MPO Policy Board by September 3, 2024, federal funding for transportation infrastructure projects within the MPO may be jeopardized.

Q: Can Local Elected Officials assign a designee to the MPO Policy Board?

A: The Code of Federal Regulations outlines the Metropolitan Planning Organization (MPO) Policy Board Structure as follows (emphasis added):

“...each metropolitan planning organization that serves a designated TMA shall consist of:

- (i) **Local elected officials;***
- (ii) **Officials of public agencies that administer or operate major modes of transportation in the metropolitan area, including representation by providers of public transportation; and***
- (iii) **Appropriate State officials.”***

Therefore, a chief elected official of a local unit of government may choose to appoint a designee to serve on the Policy Board, the designee would need to be another local elected official representing that local unit of government.

Q: How frequently will the MPO Policy Board be meeting? Will the meetings be in-person, virtual, or hybrid?

A: There is a significant amount of training and education that will be provided to the new Policy Board members, so they're able to make well-informed decisions on the MPO items requiring approval. In addition, many items requiring Policy Board approval are time-sensitive and/or deadline-driven. Therefore, the standing MPO Policy Board meetings will be scheduled every other month. If there is no business, a meeting may be cancelled. While in-person meetings are preferred, there may be opportunities to have virtual meetings.

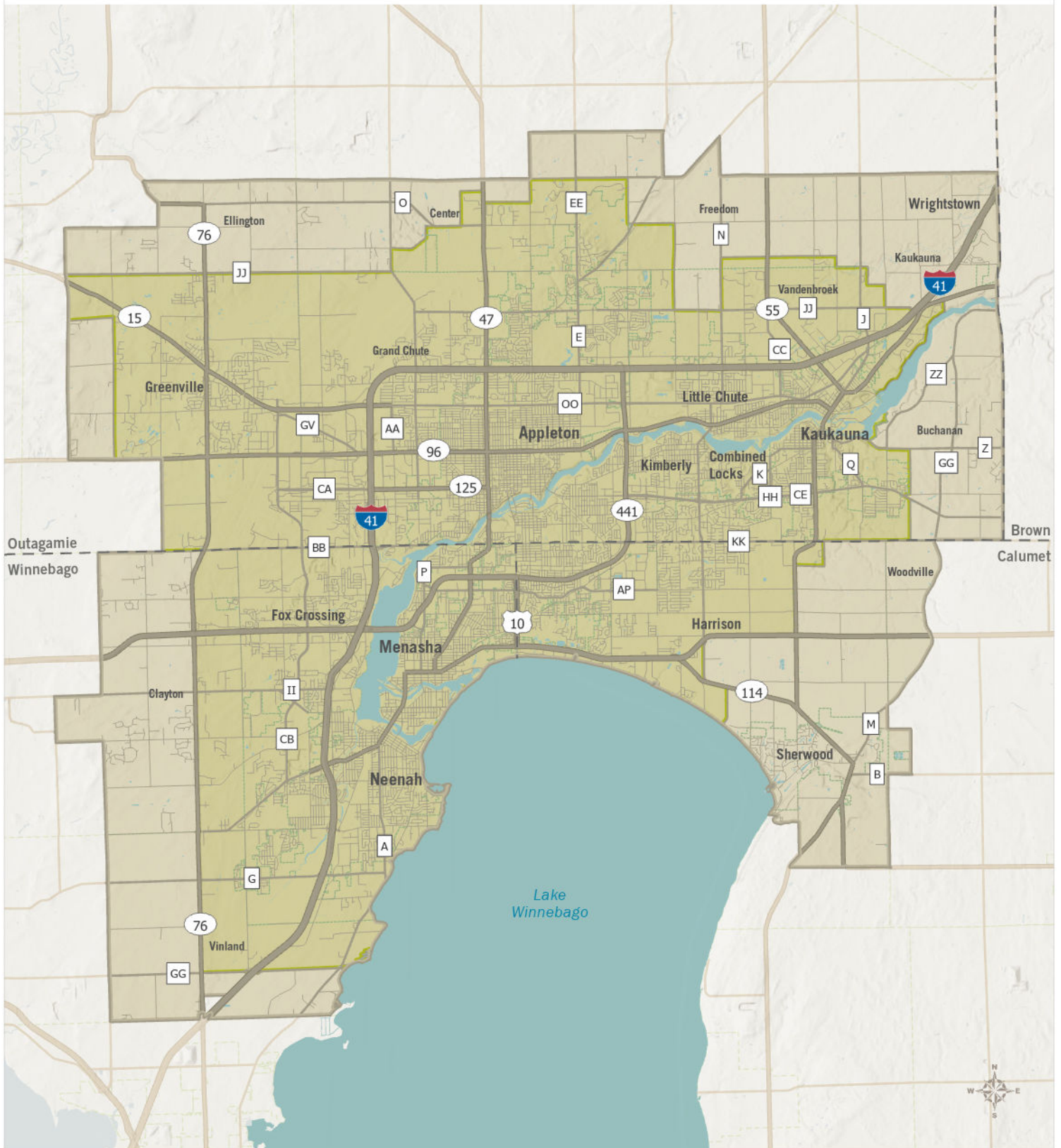
Q: Will municipalities with the Advisory seats on the Policy Board be eligible to apply for MPO-awarded funding?

A: Yes, all communities within the Appleton (Fox Cities) Metropolitan Planning Area (MPA) are eligible for federal funding as long as they meet the specific program requirements.

Q: What is the Technical Advisory Committee's role in relationship to the Policy Board?

A: The Technical Advisory Committee (TAC) consists of professional staff with expertise in the area of Transportation Planning and Implementation which provides recommendations to the Policy Board, which has final decision-making authority.

*Metropolitan Planning Area (MPA) looks to a 20-year growth horizon. The MPA sets the geographical boundary for the Metropolitan Planning Organization (MPO).



- Municipal Boundary
- County Boundary
- Appleton (Fox Cities) Urbanized Area - 2020 Draft
- Appleton (Fox Cities) MPO Planning Area - 2020 Draft

0 2 4
Scale in Miles



Source:
MPO boundaries provided by ECWRPC, 2024.
Base data provided by Counties and ECWRPC, 2024.

This data was created for use by the East Central Wisconsin Regional Planning Commission Geographic Information System. Any other use/application of this information is the responsibility of the user and such use/application is at their own risk. East Central Wisconsin Regional Planning Commission disclaims all liability regarding fitness of the information for any use other than for East Central Wisconsin Regional Planning Commission business.

DRAFT APPLETON (FOX CITIES) METROPOLITAN PLANNING ORGANIZATION

Updated 2/22 with adjusted MPA boundary populations

Member Jurisdiction	2020 Census		Policy Board Structure			
	Population within MPA Boundary	Population %	> 10K = 1 Vote; Addtl. Vote(s) for each 25K pop		> 5K = 1 Vote; Addtl. Vote(s) for each 25K pop	
			Voting	Advisory	Voting	Advisory
City of Appleton	75,913	30%	4		4	
Outagamie - 63,168						
Calumet - 11,304						
Winnebago - 1,441						
City of Neenah	27,319	11%	2		2	
Town of Grand Chute	23,650	9%	1		1	
Village of Fox Crossing	18,974	7%	1		1	
City of Kaukauna	17,094	7%	1		1	
City of Menasha	18,268	7%	1		1	
Winnebago - 15,261						
Calumet - 3,007						
Village of Greenville	12,118	5%	1		1	
Village of Harrison	12,091	5%	1		1	
Village of Little Chute	11,619	5%	1		1	
Village of Kimberly	7,320	3%		1	1	
Town of Buchanan	6,823	3%		1	1	
Town of Neenah	3,702	1%		1		1
Village of Combined Locks	3,634	1%		1		1
Town of Clayton	3,487	1%		1		1
Village of Sherwood	3,271	1%		1		1
Town of Center	1,859	1%		1		1
Town of Vandenberg	1,627	1%		1		1
Town of Freedom	1,353	1%		1		1
Town of Kaukauna	1,020	0%		1		1
Town of Vinland	1,202	0%		1		1
Town of Ellington	945	0%		1		1
Village of Wrightstown	292	0%		1		1
Town of Woodville	149	0%		1		1
MUNICIPALITY TOTALS	253,730	100%	13	14	15	12

			Min. 1 vote; Addtl. Vote(s): 100K, 50%		Min. 1 vote; Addtl. Vote(s): 100K, 50%	
Outagamie County	152,522	60%	2		2	
Winnebago County	71,386	28%	1		1	
Calumet County	29,822	12%	1		1	
COUNTY TOTALS	253,730	100%	4	0	4	0

REQUIRED MAJOR MODES OF TRANSPORTATION

WISDOT	1		1	
Valley Transit	1		1	
Appleton International Airport	1		1	
MAJOR MODES TOTALS	3	0	3	0

REQUIRED NON-VOTING MEMBERS

FHWA		1		1
FTA		1		1
MPO Director		1		1
GRAND TOTAL POLICY BOARD SEATS	20	17	22	15

% of pop w/direct representation	85.5%		91.1%
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DRAFT AGGLOMERATED APPLETON (FOX CITIES)/OSHKOSH METROPOLITAN PLANNING ORGANIZATION

Updated 2/22 with adjusted MPA boundary populations

Member Jurisdiction	2020 Census		Policy Board Structure			
	Population within MPA Boundary	Population %	> 10K = 1 Vote; Addtl. Vote(s) for each 25K pop		> 5K = 1 Vote; Addtl. Vote(s) for each 25K pop	
			Voting	Advisory	Voting	Advisory
City of Appleton	75,913	23%	4		4	
City of Oshkosh	66,923	20%	3		3	
City of Neenah	27,319	8%	2		2	
Town of Grand Chute	23,650	7%	1		1	
Village of Fox Crossing	18,974	6%	1		1	
City of Kaukauna	17,094	5%	1		1	
City of Menasha	18,268	5%	1		1	
Village of Greenville	12,118	4%	1		1	
Village of Harrison	12,091	4%	1		1	
Village of Little Chute	11,619	3%	1		1	
Village of Kimberly	7,320	2%		1	1	
Town of Buchanan	6,823	2%		1	1	
Town of Algoma	6,761	2%		1	1	
Town of Neenah	3,702	1%		1		1
Village of Combined Locks	3,634	1%		1		1
Town of Clayton	3,487	1%		1		1
Village of Sherwood	3,271	1%		1		1
Town of Oshkosh	1,981	1%		1		1
Town of Center	1,859	1%		1		1
Town of Black Wolf	1,806	1%		1		1
Town of Vandenbroek	1,627	0%		1		1
Town of Freedom	1,353	0%		1		1
Town of Omro	1,217	0%		1		1
Town of Kaukauna	1,020	0%		1		1
Town of Vinland	1,202	0%		1		1
Town of Ellington	945	0%		1		1
Town of Nekimi	633	0%		1		1
Village of Wrightstown	292	0%		1		1
Town of Woodville	149	0%		1		1
Town of Utica	47	0%		1		1
Town of Vinland	39	0%		1		1
MUNICIPALITY TOTALS	333,137	100%	16	21	19	18

			Min. 1 vote; Addtl. Vote(s): 100K, 50%		Min. 1 vote; Addtl. Vote(s): 100K, 50%	
Outagamie County	152,522	46%	2		2	
Winnebago County	150,793	45%	2		2	
Calumet County	29,822	9%	1		1	
COUNTY TOTALS	333,137	100%	5	0	5	0

REQUIRED MAJOR MODES OF TRANSPORTATION

WISDOT	1		1	
Valley Transit	1		1	
GO Transit	1		1	
Appleton International Airport	1		1	
MAJOR MODES TOTALS	4	0	4	0

REQUIRED NON-VOTING MEMBERS

FHWA		1		1
FTA		1		1
MPO Director		1		1
GRAND TOTAL POLICY BOARD SEATS	25	24	28	21

% of pop w/direct representation	85%	92%
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APPLETON (FOX CITIES) METROPOLITAN PLANNING ORGANIZATION (MPO)

MPO POLICY BOARD STRUCTURE REDESIGNATION

MAY 6, 2024

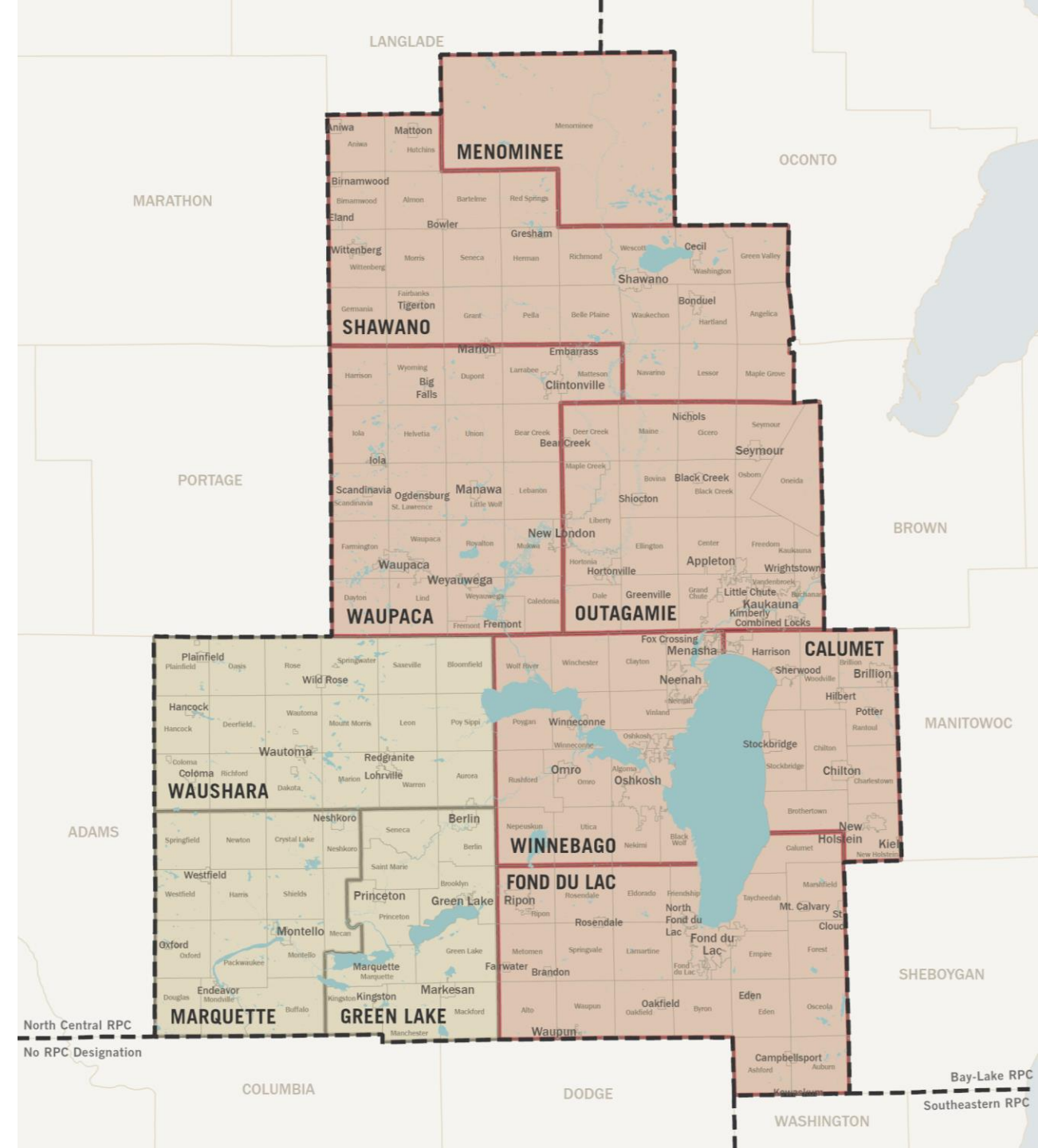
Melissa Kraemer Badtke –

ECWRPC Executive Director/MPO Director



Purpose of the Commission

- ECWRPC was created under State Statute in 1972 (§66.945, now §66.0309)
- The Commission was established to promote intergovernmental cooperation, regional planning, and a vision for the future.
 - The Commission serves as a coordinating organization between federal, state, and local governments in the region.
 - The Commission assists units of government on issues that occur at a regional level.
 - The Commission provides technical assistance, advice, and services directly to individual units of government.





Regional Comprehensive Plan

Core Program



Economic Development Program

Core Program



Water Quality Management Program

Core Program



Transportation Program

Core Program



NR-135 Non-Metallic Reclamation Mining Program

Additional Program



GIS Data Analysis & Visualization

Additional Program



Local Contracts

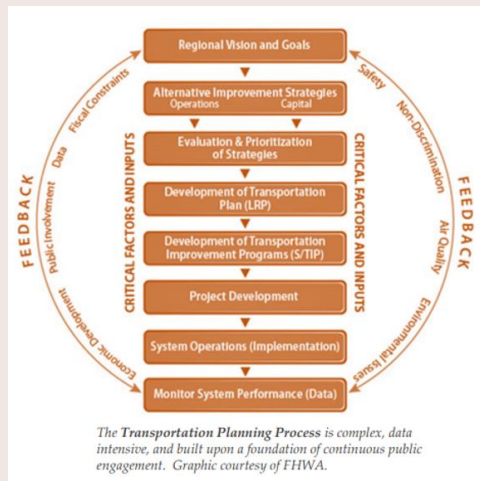
Additional Program

Core Program Areas

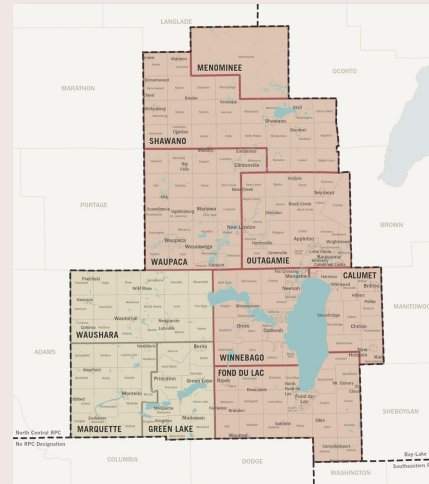
Programs of the Commission

- The Commission is designated as the Economic Development District by the U.S. Economic Development Administration.
- The Commission is recognized by the U.S. Department of Transportation as a Metropolitan Planning Organization for the Appleton (Fox Cities) and Oshkosh MPOs.
- The Commission serves as staff for the Fond du Lac Metropolitan Planning Organization (MPO). The Fond du Lac Metropolitan Planning Organization became designated in 2002.

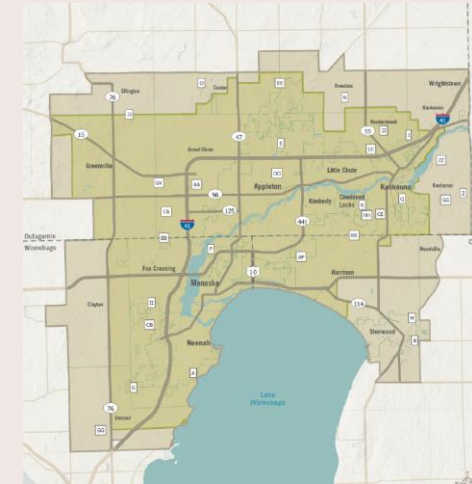
Appleton (Fox Cities) Metropolitan Planning Organization



What is a Metropolitan Planning Organization (MPO)?



Current Appleton (Fox Cities) MPO Policy Board Structure



Redesignation Process of the Appleton (Fox Cities) MPO Policy Board Structure

History of Metropolitan Planning Organizations

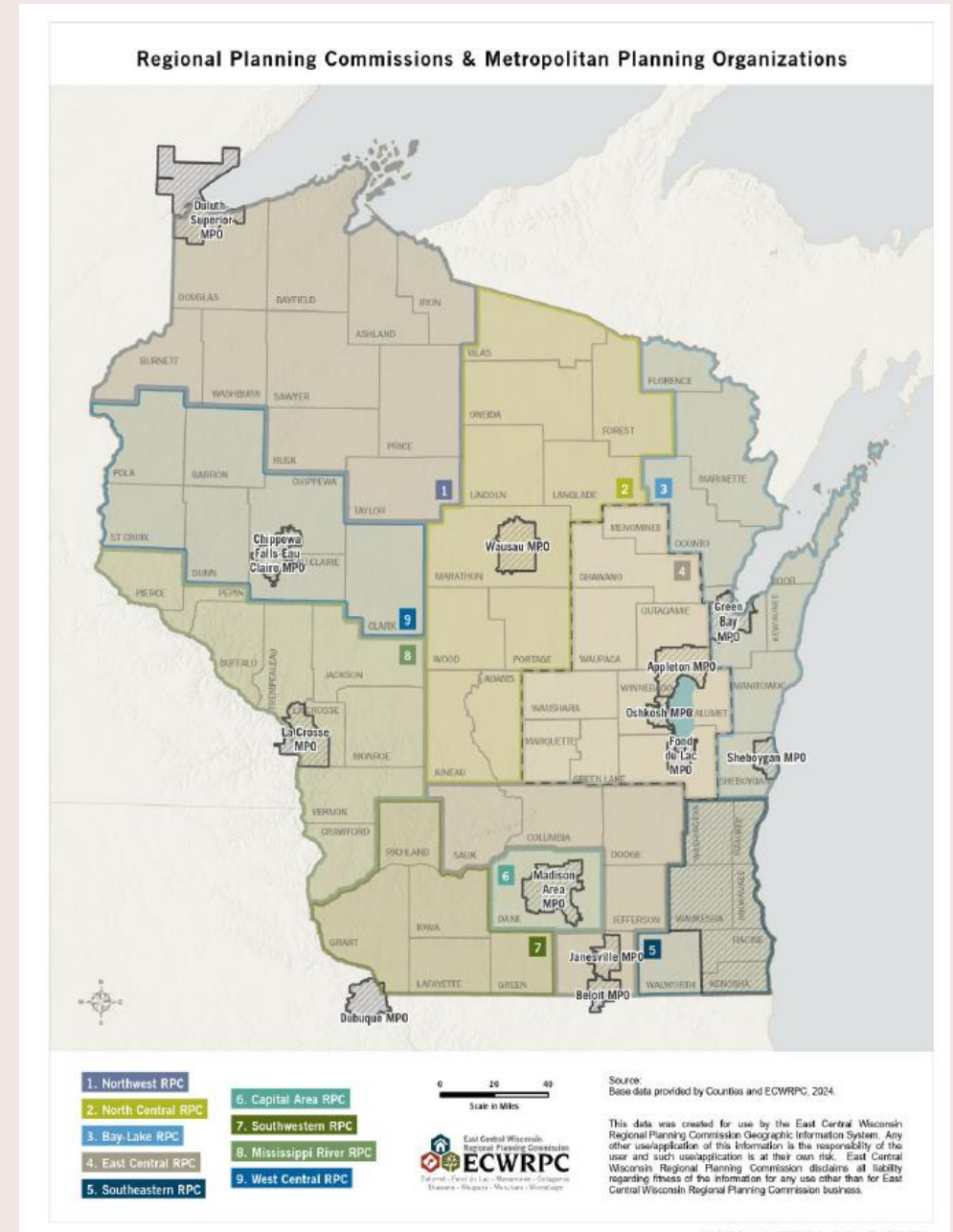
- **1956 – Federal Aid Highway Act of 1956 (Eisenhower Act)**
Established the Highway Trust Funds – funds roads and transit
- **1962 – Federal Highway Act of 1962 Section 9 - Required MPOs to be established in urban areas**
Some of the earliest MPOs were established around 1965-66 (e.g. in DC, California and Texas, etc.)
- **Housing and Urban Development Act of 1965 amended the Section 701 Urban Planning Assistance Program**
- **1974 – Appleton (Fox Cities) MPO and Oshkosh MPO were established by Governor Patrick Lucey**
- **2002 – Fond du Lac MPO was established**



College Avenue and Oneida Street in 1963
Photo provided by the City of Appleton

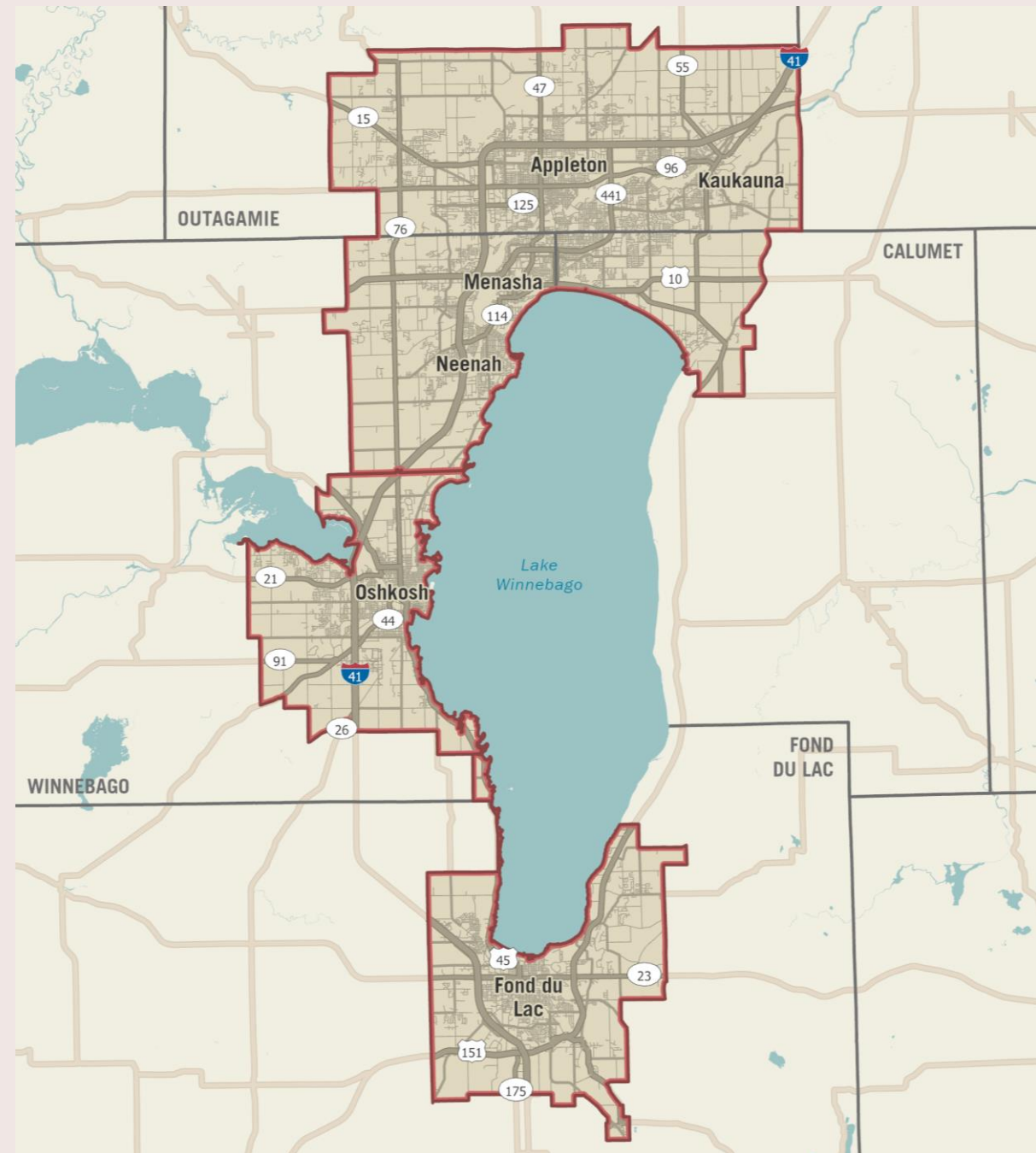
What is a Metropolitan Planning Organization (MPO)?

- Governed by federal law (23 CFR 450.300)
- Federally mandated, federally funded transportation policy-making organization
- Created to ensure regional cooperation in transportation planning and conducts the 3-C planning process in the region (Continuing, Cooperative, and Comprehensive)
- Designated for each urbanized area with a population of 50,000 – urbanized areas with populations of 200,000 are designated as Transportation Management Areas (TMAs)
- Policy Board consists of representative group of local stakeholders – local government officials, public agencies that operate major modes of transportation, and appropriate state officials



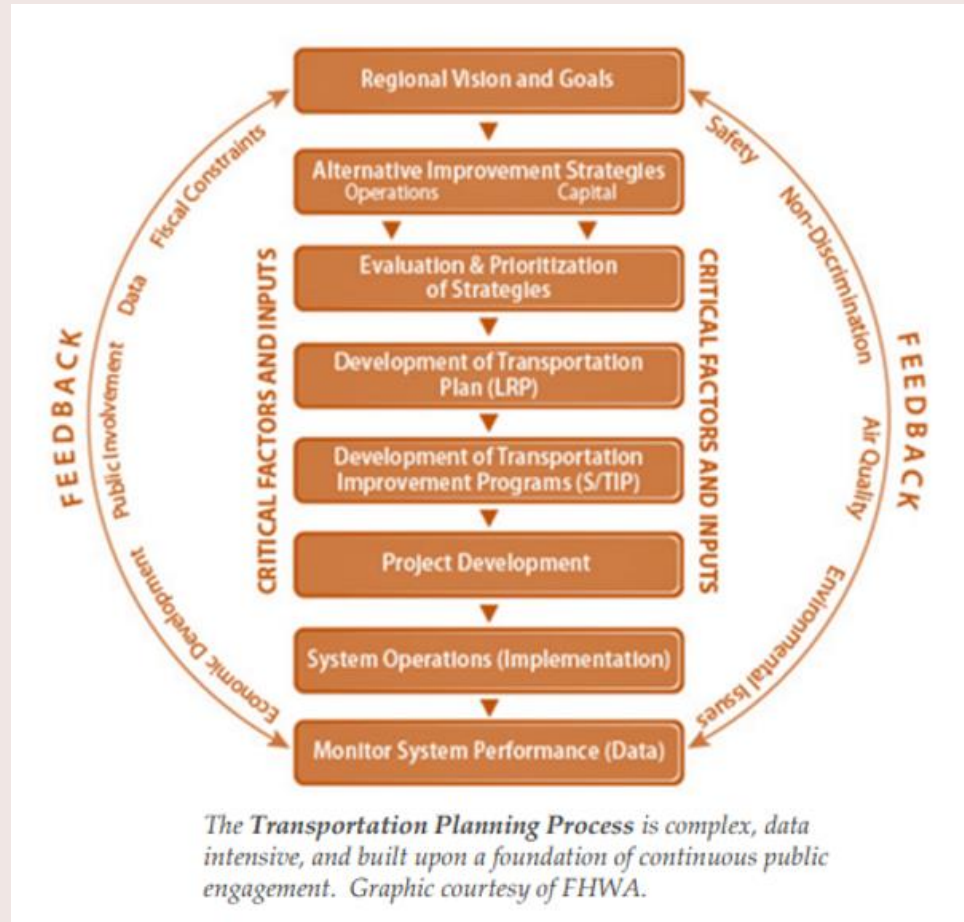
What is a Metropolitan Planning Organization (MPO)?

- Designated by agreement between the Governor and ***units of general purpose local government that together represent at least 75% of the affected population*** (including the largest incorporated city, based on population, as named by the Bureau of the Census) – (23 CFR 450.310(b))

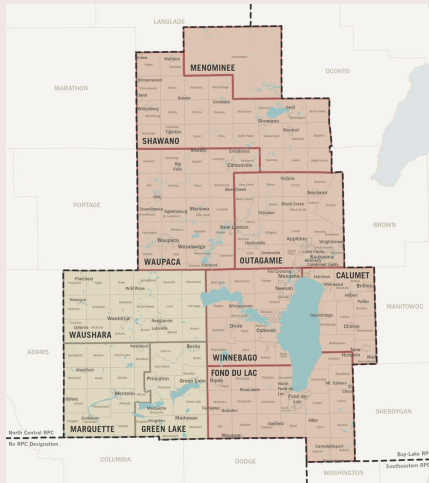


Core Functions of Metropolitan Planning Organizations

- Public Participation Plan
- Title VI Plan
- Congestion Management Process
- Metropolitan Transportation Plan
- Transportation Improvement Program
- Transportation Investment Programs
 - Surface Transportation Block Grant – Urban Program
 - Transportation Alternatives Set-Aside Program
 - Carbon Reduction Program



Appleton (Fox Cities) Metropolitan Planning Organization



Current Appleton (Fox Cities) MPO Policy Structure

DRAFT APPLETON (FOX CITIES) METROPOLITAN PLANNING ORGANIZATION
Updated 2022 with adjusted MPA boundary populations

Member Jurisdiction	2020 Census		Policy Board Structure			
	Population within MPA Boundary	Population %	> 10K = 1 Vote; Addit. Vote(s) for each 25K pop		> 5K = 1 Vote; Addit. Vote(s) for each 25K pop	
			Voting	Advisory	Voting	Advisory
City of Appleton	75,513	30%	4		4	
Outagamie - 63,168						
Calumet - 11,304						
Winnebago - 1,441						
City of Neenah	27,319	11%	2		2	
Town of Grand Chute	23,850	9%	1		1	
Village of Fox Crossing	18,974	7%	1		1	
City of Kaukauna	17,094	7%	1		1	
City of Menasha	16,268	7%	1		1	
Winnebago - 15,281						
Calumet - 3,007						
Village of Greenville	12,118	5%	1		1	
Village of Harrison	12,091	5%	1		1	
Village of Little Chute	11,619	5%	1		1	
Village of Kimberly	7,320	3%		1		1
Town of Buchanan	6,823	3%		1		1
Town of Neenah	3,702	1%		1		1
Village of Combined Locks	3,434	1%		1		1
Town of Clayton	3,487	1%		1		1
Village of Sherwood	3,271	1%		1		1
Town of Center	1,859	1%		1		1
Town of Vandenberg	1,627	1%		1		1
Town of Freedom	1,353	1%		1		1
Town of Kaukauna	1,020	0%		1		1
Town of Vinland	1,202	0%		1		1
Town of Ellington	945	0%		1		1
Village of Wrightstown	292	0%		1		1
Town of Woodville	149	0%		1		1
MUNICIPALITY TOTALS	253,730	100%	13	14	15	12

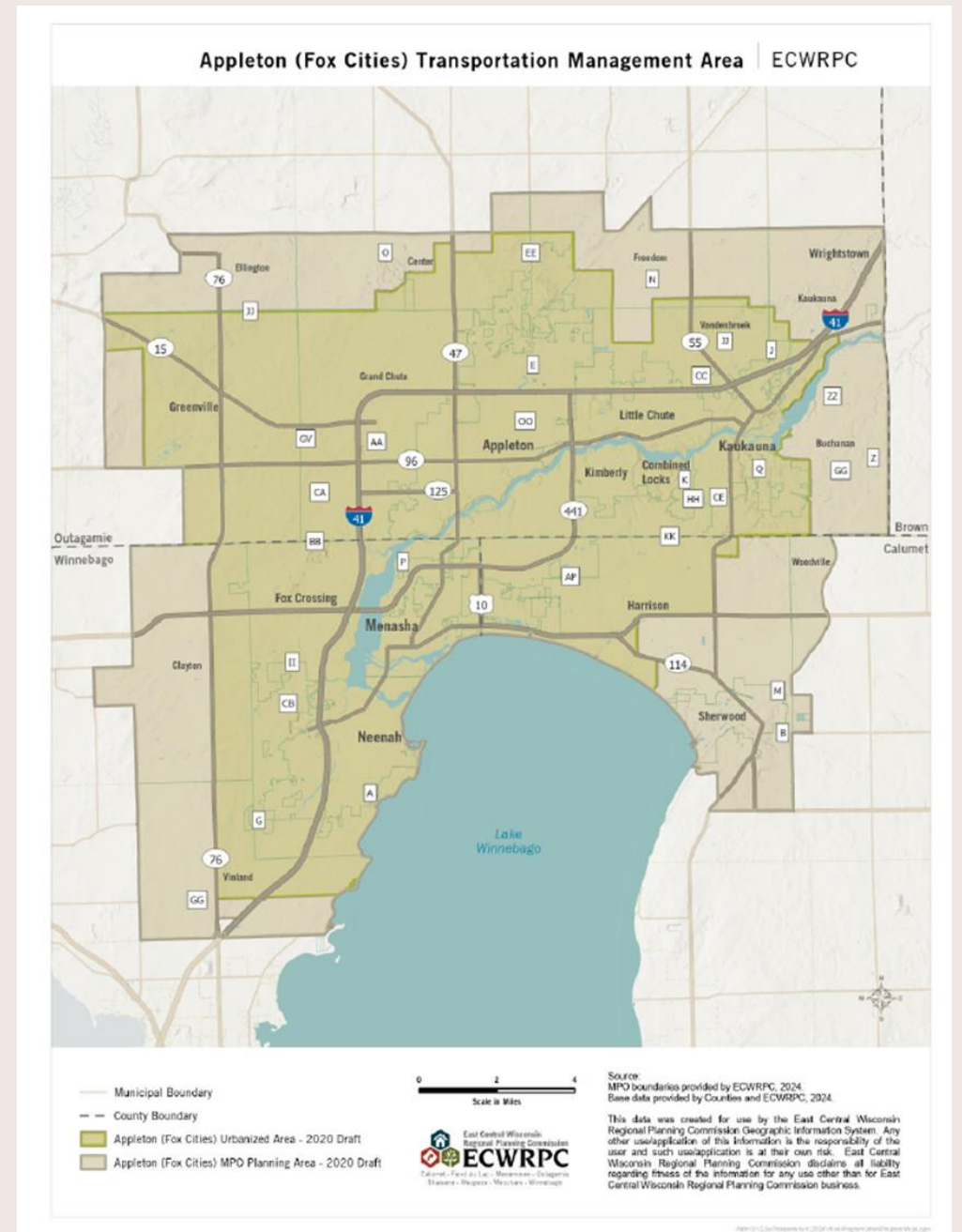
What is Redesignation of the Policy Board Structure?



Proposed Appleton (Fox Cities) MPO Policy Board Structure Options

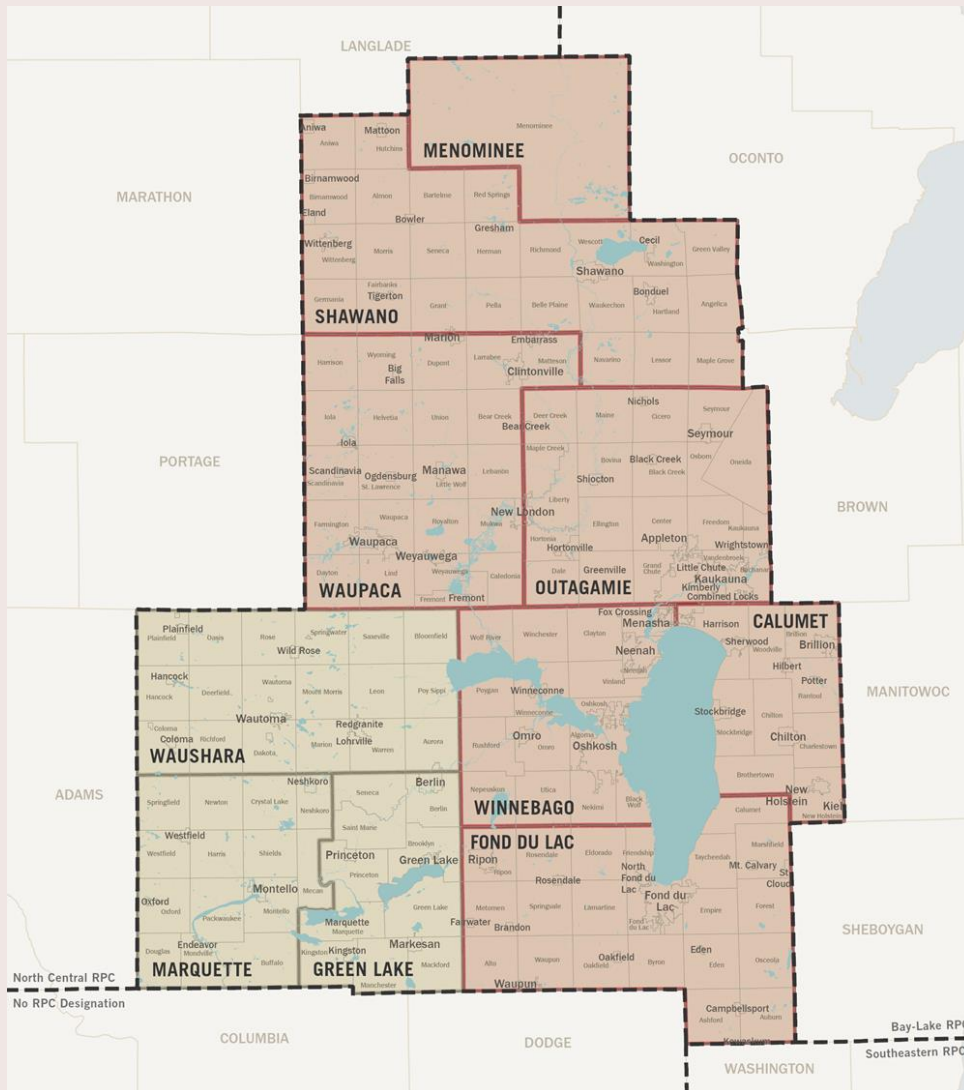
Appleton (Fox Cities) Metropolitan Planning Organization Policy Board Structure

- ECWRPC designated the Appleton (Fox Cities) MPO – January 15, 1974
- Appleton (Fox Cities) designated as a Transportation Management Area (TMA) in 2012, due to population exceeding 200,000
- TMA's have additional requirements for Congestion Management and are subject to quadrennial federal certification review
- **ECWRPC Board** currently serves as MPO Policy Board



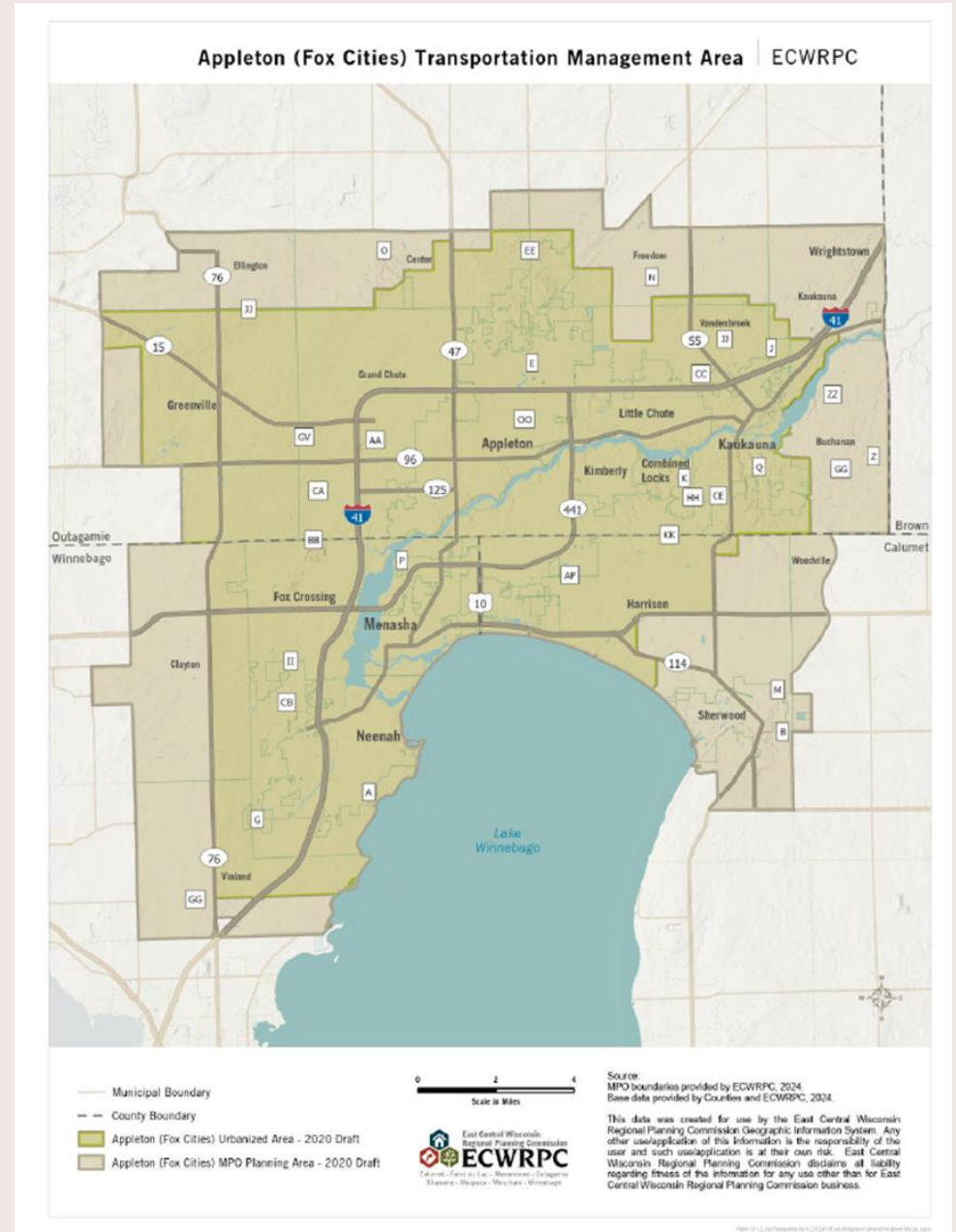
ECWRPC Board & Appleton (Fox Cities) MPO Policy Board

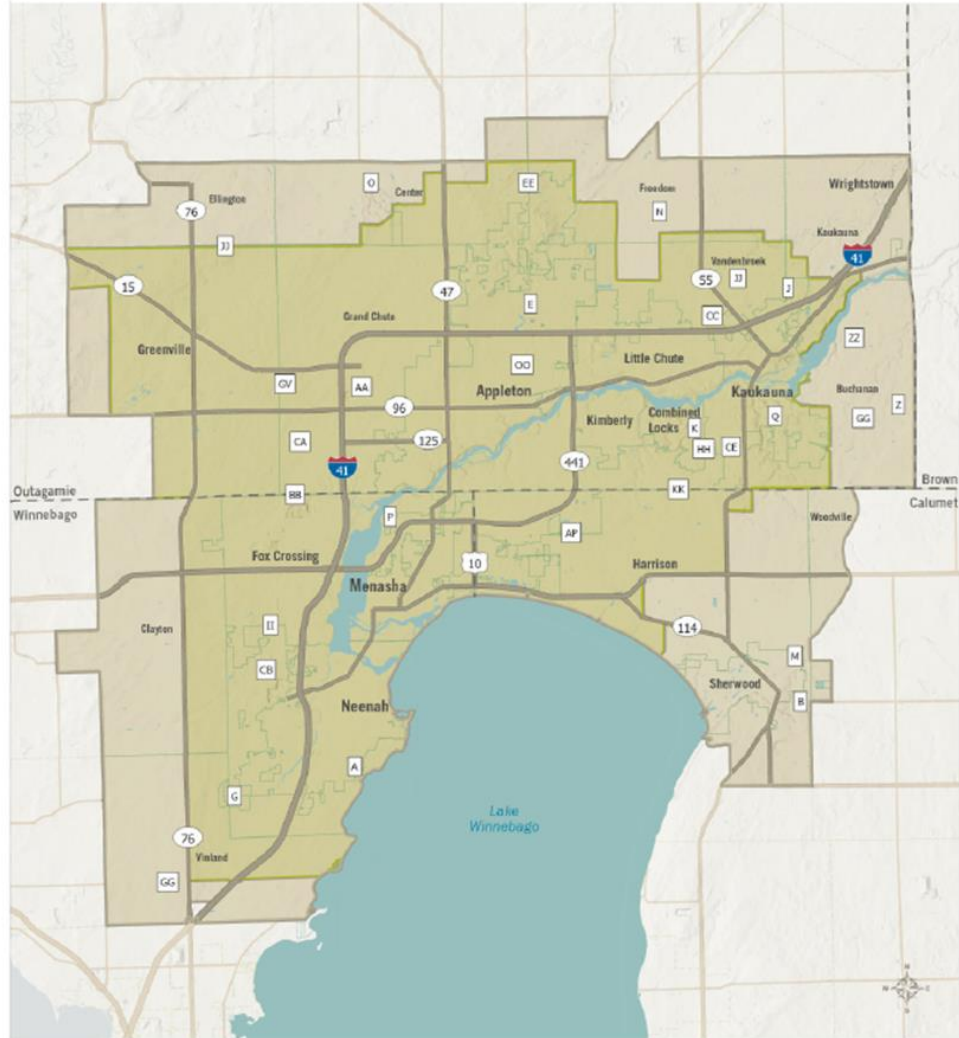
- Elected officials representing member counties and cities in ECWRPC Region
- Identified as inconsistent with federal requirements for MPO Policy Boards (23 CFR 450.310) by ECWRPC, Federal Highway Administration (FHWA), Federal Transit Administration (FTA)
- FHWA & FTA requiring REDESIGNATION of the Appleton (Fox Cities) Policy Board structure by **September 3, 2024**



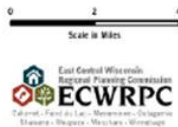
What is Redesignation of the Policy Board Structure?

- Substantial change to the governance of the MPO by agreement between the Governor and *units of general purpose local government that together represent at least 75% of the affected population* (including the largest incorporated city, based on population, as named by the Bureaus of the Census)
- New Appleton (Fox Cities) MPO Policy Board must be implemented by **September 3, 2024**, per FHWA/FTA





— Municipal Boundary
--- County Boundary
■ Appleton (Fox Cities) Urbanized Area - 2020 Draft
■ Appleton (Fox Cities) MPO Planning Area - 2020 Draft



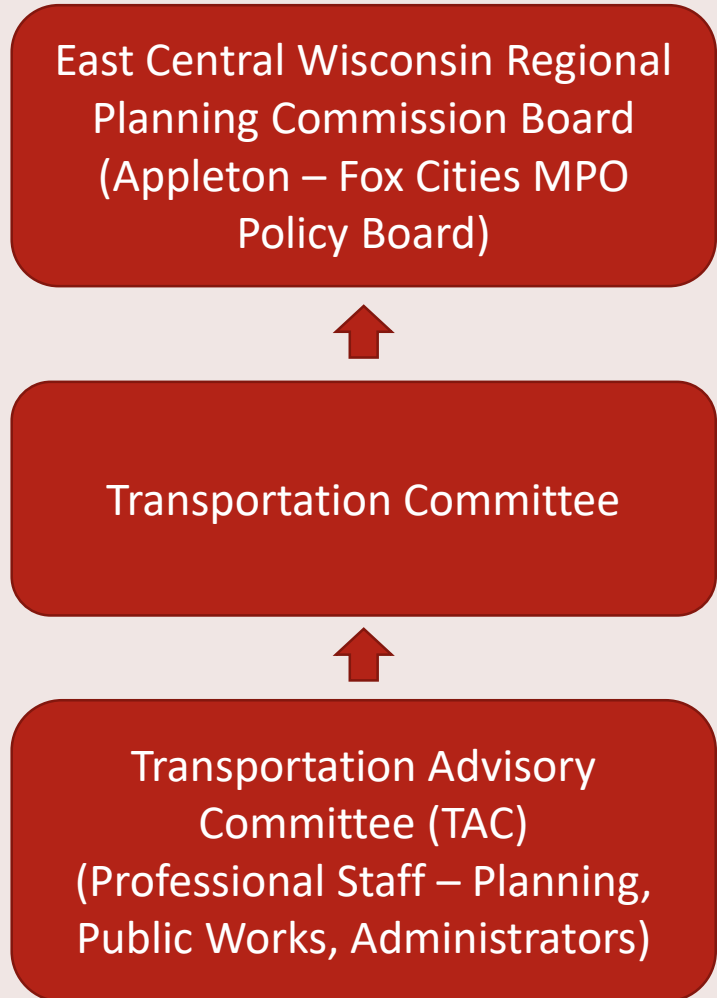
Source:
MPO boundaries provided by ECWRPC, 2024.
Base data provided by Counties and ECWRPC, 2024.

This data was created for use by the East Central Wisconsin Regional Planning Commission Geographic Information System. Any other use/application of this information is the responsibility of the user and such use/application is at their own risk. East Central Wisconsin Regional Planning Commission disclaims all liability regarding fitness of the information for any use other than for East Central Wisconsin Regional Planning Commission business.

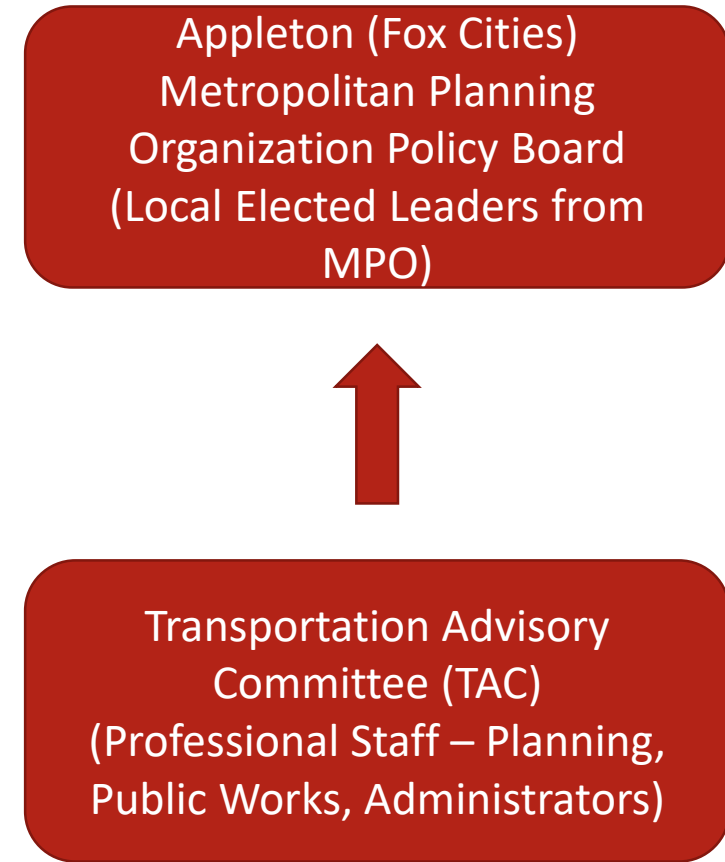
Benefits of Redesignation

- Ensuring the MPO will be in federal compliance – eliminate risk of jeopardizing federal transportation funding
- Local Elected Officials exclusively from *within* the Metropolitan Planning Area making policy and funding decisions
- Political strength when Fox Cities communities are working together across jurisdictional boundaries to develop the transportation network

Current Appleton (Fox Cities) MPO Policy Board Structure



Proposed new Appleton (Fox Cities) MPO Policy Board Structure



Updated 2/22 with adjusted MPA boundary populations

Proposed Appleton (Fox Cities) MPO Policy Board – 2 Options

- Each City, Village, or Town with a population of 5,000 or 10,000 – 1 voting seat
- Additional voting seats allocated for population threshold of 25,000
- Municipalities with under 5,000 or 10,000 population – 1 advisory seat
- Members must be local elected officials – chief elected officials may appoint, but must be to another elected official of that municipality

Member Jurisdiction	2020 Census		Policy Board Structure			
	Population within MPA Boundary	Population %	> 10K = 1 Vote; Addtl. Vote(s) for each 25K pop		> 5K = 1 Vote; Addtl. Vote(s) for each 25K pop	
			Voting	Advisory	Voting	Advisory
City of Appleton	75,913	30%	4		4	
Outagamie - 63,168						
Calumet - 11,304						
Winnebago - 1,441						
City of Neenah	27,319	11%	2		2	
Town of Grand Chute	23,650	9%	1		1	
Village of Fox Crossing	18,974	7%	1		1	
City of Kaukauna	17,094	7%	1		1	
City of Menasha	18,268	7%	1		1	
Winnebago - 15,261						
Calumet - 3,007						
Village of Greenville	12,118	5%	1		1	
Village of Harrison	12,091	5%	1		1	
Village of Little Chute	11,619	5%	1		1	
Village of Kimberly	7,320	3%		1	1	
Town of Buchanan	6,823	3%		1	1	
Town of Neenah	3,702	1%		1		1
Village of Combined Locks	3,634	1%		1		1
Town of Clayton	3,487	1%		1		1
Village of Sherwood	3,271	1%		1		1
Town of Center	1,859	1%		1		1
Town of Vandebroek	1,627	1%		1		1
Town of Freedom	1,353	1%		1		1
Town of Kaukauna	1,020	0%		1		1
Town of Vinland	1,202	0%		1		1
Town of Ellington	945	0%		1		1
Village of Wrightstown	292	0%		1		1
Town of Woodville	149	0%		1		1
MUNICIPALITY TOTALS	253,730	100%	13	14	15	12



Proposed Appleton (Fox Cities) MPO Policy Board – 2 Options

- Each County is allocated one voting seat
- Additional voting seats allocated for each increment of 100,000 population or 50% of total MPA population
- Major modes of Transportation – Appleton International Airport added
- Advisory seats for FHWA, FTA, MPO Director

DRAFT APPLETON (FOX CITIES) METROPOLITAN PLANNING ORGANIZATION

			Min. 1 vote; Addtl. Vote(s): 100K or 50%		Min. 1 vote; Addtl. Vote(s): 100K, 50%	
Outagamie County	152,522	60%	2		2	
Winnebago County	71,386	28%	1		1	
Calumet County	29,822	12%	1		1	
COUNTY TOTALS	253,730	100%	4	0	4	0

REQUIRED MAJOR MODES OF TRANSPORTATION

WISDOT	1		1	
Valley Transit	1		1	
Appleton International Airport	1		1	
MAJOR MODES TOTALS	3	0	3	0

REQUIRED NON-VOTING MEMBERS

FHWA		1		1
FTA		1		1
MPO Director		1		1
GRAND TOTAL POLICY BOARD SEATS	20	17	22	15



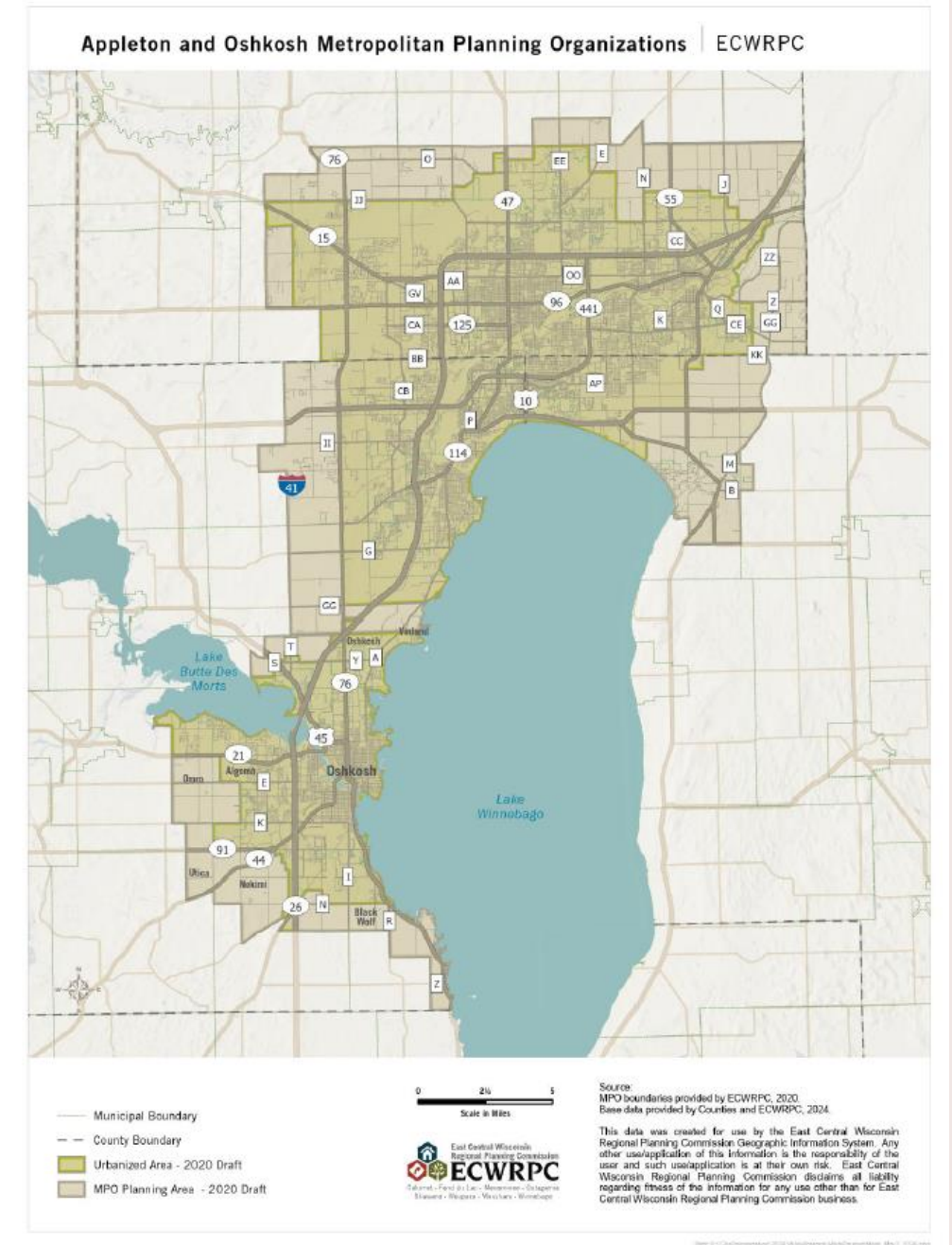
Oshkosh Metropolitan Planning Organization Policy Board Structure

- ECWRPC designated the Oshkosh MPO – January 15, 1974
- Also creating a separate MPO Policy Board
- **ECWRPC Board** currently serves as MPO Policy Board



Possible Agglomeration of the Appleton (Fox Cities) and Oshkosh MPOs

- In 2010, there were conversations that the Appleton (Fox Cities) MPO and the Oshkosh MPO may join together.
- In 2020, the two MPOs did not merge together.
- However, the boundaries for each of these MPOs are very close and in the future they might merge together.



Updated 2/22 with adjusted MPA boundary populations

Possible Agglomeration of Appleton (Fox Cities) MPO/Oshkosh MPO

- Each City, Village, or Town with a population of 5,000 or 10,000 – 1 voting seat
- Additional voting seats allocated for population threshold of 25,000
- Municipalities with under 5,000 or 10,000 population – 1 advisory seat
- Members must be local elected officials – chief elected officials may appoint, but must be to another elected official of that municipality

Member Jurisdiction	2020 Census		Policy Board Structure			
	Population within MPA Boundary	Population %	> 10K = 1 Vote; Addtl. Vote(s) for each 25K pop		> 5K = 1 Vote; Addtl. Vote(s) for each 25K pop	
			Voting	Advisory	Voting	Advisory
City of Appleton	75,913	23%	4		4	
City of Oshkosh	66,923	20%	3		3	
City of Neenah	27,319	8%	2		2	
Town of Grand Chute	23,650	7%	1		1	
Village of Fox Crossing	18,974	6%	1		1	
City of Kaukauna	17,094	5%	1		1	
City of Menasha	18,268	5%	1		1	
Village of Greenville	12,118	4%	1		1	
Village of Harrison	12,091	4%	1		1	
Village of Little Chute	11,619	3%	1		1	
Village of Kimberly	7,320	2%		1	1	
Town of Buchanan	6,823	2%		1	1	
Town of Algoma	6,761	2%		1	1	
Town of Neenah	3,702	1%		1		1
Village of Combined Locks	3,634	1%		1		1
Town of Clayton	3,487	1%		1		1
Village of Sherwood	3,271	1%		1		1
Town of Oshkosh	1,981	1%		1		1
Town of Center	1,859	1%		1		1
Town of Black Wolf	1,806	1%		1		1
Town of Vandebroek	1,627	0%		1		1
Town of Freedom	1,353	0%		1		1
Town of Omro	1,217	0%		1		1
Town of Kaukauna	1,020	0%		1		1
Town of Vinland	1,202	0%		1		1
Town of Ellington	945	0%		1		1
Town of Nekimi	633	0%		1		1
Village of Wrightstown	292	0%		1		1
Town of Woodville	149	0%		1		1
Town of Utica	47	0%		1		1
Town of Vinland	39	0%		1		1
MUNICIPALITY TOTALS	333,137	100%	16	21	19	18



Possible Agglomeration of Appleton (Fox Cities) MPO/Oshkosh MPO

- Each County is allocated one voting seat
- Additional voting seats allocated for each increment of 100,000 population or 50% of total MPA population
- Major modes of Transportation – Appleton International Airport added
- Advisory seats for FHWA, FTA, MPO Director

DRAFT AGGLOMERATED APPLETON (FOX CITIES)/OSHKOSH METROPOLITAN PLANNING ORGANIZATION

			Min. 1 vote; Addtl. Vote(s): 100K or 50%		Min. 1 vote; Addtl. Vote(s): 100K, 50%	
Outagamie County	152,522	46%	2		2	
Winnebago County	150,793	45%	2		2	
Calumet County	29,822	9%	1		1	
COUNTY TOTALS	333,137	100%	5	0	5	0

REQUIRED MAJOR MODES OF TRANSPORTATION

WISDOT	1		1	
Valley Transit	1		1	
GO Transit	1		1	
Appleton International Airport	1		1	
MAJOR MODES TOTALS	4	0	4	0

REQUIRED NON-VOTING MEMBERS

FHWA		1		1
FTA		1		1
MPO Director		1		1
GRAND TOTAL POLICY BOARD SEATS	25	24	28	21

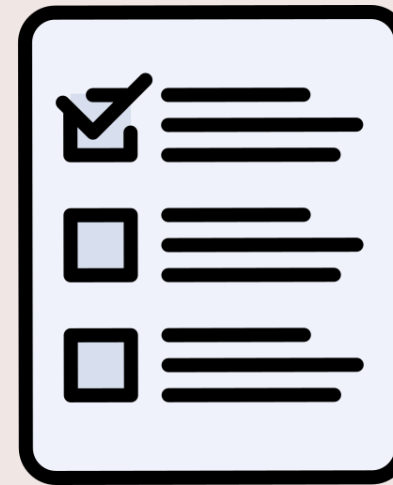
% of pop w/direct representation	85%		92%
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Appleton (Fox Cities) Metropolitan Planning Organization Redesignation Process



*Appleton (Fox Cities)
MPO Redesignation
Process*



Next Steps

Appleton (Fox Cities) MPO Redesignation Process

- **March 28th, 2024:** ECWRPC Board Passed Resolution 22-24
- **May - June, 2024:** Local Units of Government approve Resolutions of Support
- **Late July, 2024:** Commission Board Action will approve a resolution in support of the new Appleton (Fox Cities) MPO Policy Board
- **Late July-early August:** Formal request to Governor for Redesignation
- **August, 2024:** Policy Board Orientation
- **August/September, 2024:** Redesignation Agreement approved by the Governor and local communities (23 CFR 450.314)
- New MPO Policy Board convenes – no later than **September 3, 2024**

RESOLUTION NO. 22-24

AUTHORIZING THE EXECUTIVE DIRECTOR AND EAST CENTRAL STAFF TO ENGAGE COMMUNITIES AND PARTNER ORGANIZATIONS IN THE PROCESS OF REDESIGNATION OF THE APPLETON (FOX CITIES) MPO POLICY BOARD STRUCTURE

WHEREAS, the Federal Aid Highway Act of 1962 requires a continuing, comprehensive transportation planning process carried out cooperatively by the State and local communities of each urban area of more than 50,000 population in order to qualify transportation projects for federal aid, and;

WHEREAS, East Central WI Regional Planning Commission (ECWRPC) was designated as the Appleton (Fox Cities) Metropolitan Planning Organization (MPO) by Wisconsin's Governor Lucey in January 15, 1974, and;

WHEREAS, due to a population in excess of 200,000 in the 2010 U.S. Census Bureau, the Appleton (Fox Cities) Metropolitan Planning Organization was designated as a Transportation Management Area (TMA) in 2012, and;

WHEREAS, the ECWRPC Board, consisting of elected and appointed officials from East Central's ten county region, has served as the Policy Board for the Appleton (Fox Cities) MPO, and;

WHEREAS, the East Central Wisconsin Regional Commission Board approve a reorganization plan on April 24, 2020, which identified a need for a separate policy board for the Appleton (Fox Cities) Metropolitan Planning Organization, and;

WHEREAS, the Appleton (Fox Cities) Urban Area was posted on the federal register in January, 2023 and the Appleton (Fox Cities) MPO and the Oshkosh MPO did not agglomerate, and;

WHEREAS, a change to the Appleton (Fox Cities) MPO Policy Board structure was identified as necessary by ECWRPC, Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) to ensure that local elected officials representing 75% of the affected population serve on the MPO Policy Board, consistent with federal requirements as outlined in 23 CFR 450.310, and;

WHEREAS, a new Appleton (Fox Cities) MPO Policy Board structure must be developed by ECWRPC staff, in close coordination with FHWA, FTA, the Wisconsin Department of Transportation (WisDOT), and local impacted communities within the Appleton (Fox Cities) Metropolitan Planning Area (MPA), and;

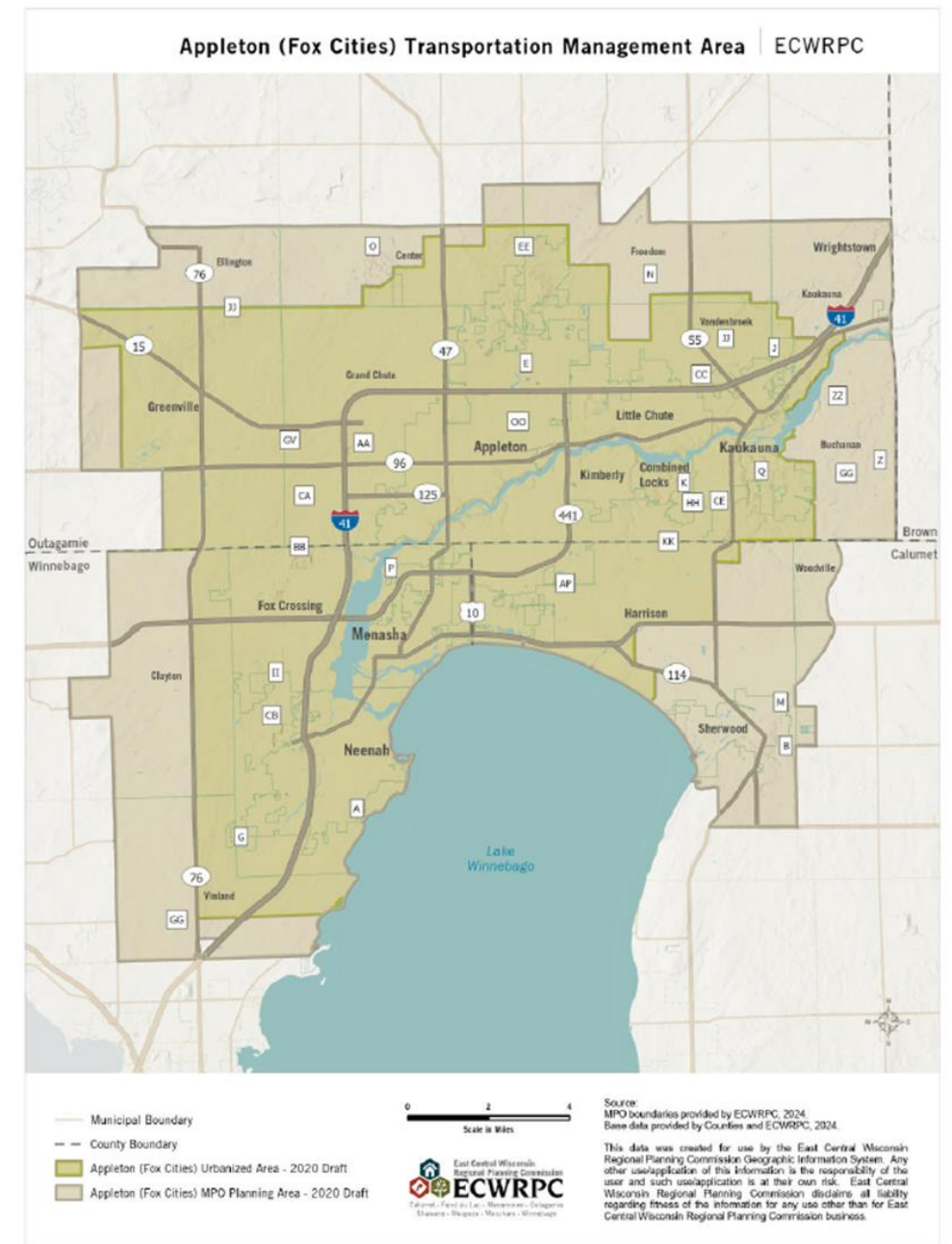
WHEREAS, the main functions of the new Appleton (Fox Cities) MPO Policy Board shall be to provide policy guidance throughout the transportation planning process, approve the Metropolitan Transportation Plan (MTP), Congestion Management Process, Transportation Improvement Program (TIP), the Unified Planning Work Program (UPWP), and promote the implementation of the TIP and UPWP, and;

WHEREAS, support and approval of each governing body of the municipalities and counties located within the Appleton (Fox Cities) Metropolitan Planning Area is needed to formally request that the Governor redesignate the structure of the Appleton (Fox Cities) MPO Policy Board, so;



Next Steps

- Local communities to consider a resolution of support
- Finalizing the redesignation agreement with the Wisconsin Department of Transportation and the Governor's Office
- Schedule the orientation meeting for the Policy Board
- Develop draft meeting schedule beginning in September, 2024





QUESTIONS



Contact Information

- Melissa Kraemer Badtke, Executive Director
 - mbadtke@ecwrpc.org
 - 920-751-4770 ext. 6828
- Craig Moser, Deputy Director
 - cmoser@ecwrpc.org
 - 920-751-4770 ext. 6827



Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$10.00

Application Date: 05/08/2024

☐ Town ☐ Village ☒ City of Neenah

County of Winnebago

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☐ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 06/20/2024 and ending 06/20/2024 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☒ Bona fide Club

☐ Church

☐ Lodge/Society

☐ Veteran's Organization

☐ Fair Association or Agricultural Society

☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Bergstrom-Mahler Museum

(b) Address 165 North Park Avenue, Neenah, WI 54956

(Street)

☐ Town

☐ Village

☒ City

(c) Date organized 04/05/1959

(d) If corporation, give date of incorporation 04/05/1959

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President Ms. Kathleen A. Brost 165 N. Park Ave., Neenah, WI 54956

Vice President

Secretary Ms. Amy Pietsch 165 N. Park Ave., Neenah, WI 54956

Treasurer Mr. Fred C. Schwertfeger 165 N. Park Ave., Neenah, WI 54956

(g) Name and address of manager or person in charge of affair:

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 165 North Park Avenue, Neenah, WI 54956

(b) Lot Block

(c) Do premises occupy all or part of building? Yes, all of museum building

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: All public galleries and outside lawns and grounds.

3. Name of Event

(a) List name of the event June 2024 Art After Dark

(b) Dates of event 06/20/2024

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Kathleen A. Brost
(Signature / Date)

Bergstrom-Mahler Museum, Inc.
(Name of Organization)

Date Filed with Clerk

Date Reported to Council or Board

Date Granted by Council

License No.

Additional Information

May be Granted and Issued only to (secs. 125.26(6), and 125.51(10), Wis. Stats.):

- (1) Bona fide clubs.
- (2) State, county, or local fair associations, or agricultural societies.
- (3) Churches, lodges, or societies that have been in existence for at least 6 months prior to the date of application.
- (4) Posts of veterans organizations.
- (5) Chambers of commerce or similar civic or trade organizations organized under ch. 181, Wis. Stats.

Application:

- (1) Filing: In writing, for each event, on Form AT-315.
- (2) The local licensing authority may act on application or authorize an official or body of the municipality to issue the license. (secs. 125.26(1) and 125.51(10), Wis. Stats.)
- (3) The written application shall be filed with the clerk of the municipality in which premises are located:

Class "B" (Beer):

- a. The governing body shall establish any waiting period before granting of a license for events lasting less than 4 days (sec. 125.04(3)(f), Wis. Stats.)
- b. At least 15 days prior to the granting of the license for events lasting 4 or more days.

"Class B" (Wine):

The application shall be filed with the clerk of the local municipality in which the event will be held at least 15 days prior to the granting of the license.

- (4) Seller's Permit: (sec. 77.54 (7m), Wis. Stats.), provides an exemption from Wisconsin sales and use taxes relating to certain sales by a nonprofit organization. Check the box if your organization qualifies for the exemption and therefore is not required to hold a seller's permit.
- (5) Publication: Not required. (sec. 125.04(3)(g), Wis. Stats.)

Fee: Determined by the municipality, but may not exceed \$10. (Exception: No additional fee may be charged if organization is applying for both a Temporary Class "B" and a Temporary "Class B" license for the same event.) (secs. 125.26(6) and 125.51(10), Wis. Stats.)

Duration: The day, or consecutive days, that the specified event is in progress. A municipality may issue up to 20 licenses to the same licensee for a single event, if each license is issued for the same date and time. (sec. 125.51(10)(b), Wis. Stats.)

Restrictions:

- (1) License may not be issued to individuals. (secs. 125.02 (14), 125.26(6), 125.51(10), Wis. Stats.)
- (2) Licenses to organizations, other than ex-servicemen's organizations, can be issued only for a picnic or similar gathering. (secs. 125.26(6) and 125.51(10), Wis. Stats.)
- (3) License may cover either a specified area or the entire picnic grounds. (secs. 125.26(6) and 125.51(10), Wis. Stats.)
- (4) License issued to a county or district fair must cover the entire fairgrounds (secs. 125.26(6) and 125.51(10), Wis. Stats.)
- (5) No license to clubs having any indebtedness to any wholesaler for more than 15 days for beer (sec. 125.33(7), Wis. Stats.) and 30 days for wine (s. 125.69(4)(b), Wis. Stats.)
- (6) Licensed operator(s) must be present at all times (secs. 125.17, 125.26(6), 125.32(2) - Beer; 125.17, 125.51(10), 125.68(2) - Wine; Wis. Stats.)
- (7) The licensed club, club members, or any other persons are not permitted to possess intoxicating liquor on licensed premises on the Temporary Class "B"/"Class B" licensed picnic area. (sec. 125.32(6), Wis. Stats.)
- (8) Not more than 2 wine licenses may be issued to any club, county or local fair association, agricultural association, church, lodge, society, chamber of commerce or similar civic or trade organization or veterans' post in any 12 month period. A municipality may issue up to 20 wine licenses to the same licensee if: 1) each license is issued for the same date and times, 2) the licensee is the sponsor of an event held at multiple locations within the municipality on this date and at these times, 3) an admission fee is charged for participation in the event and no additional fee is charged for service of alcohol beverages at the event, and 4) within the immediately preceding 12-month period, the municipality has issued these multiple licenses for fewer than 2 events. In addition, each event for which multiple licenses are issued shall count as one license toward the 2-license limit. (sec. 125.51(10), Wis. Stats.)
- (9) Licensed organizations must purchase their alcohol beverages only from permitted Wisconsin wholesalers, breweries and brewpubs. (secs. 125.33(6), and 125.69(6), Wis. Stats.)

Public Services & Safety Committee

June 19, 2024

Temporary Class "B" (Picnic) License Application

Applicant	Name of Event	Beer/Beer&Wine	Location	Date(s) of Event
BMM	Art After Dark	Beer only	165 N. Park Street	20-Jun-24

Applicant	Name of Event	Class of Event	Location	TDORA	Dates	Approved
Future Neenah	Out to Lunch Concert Series	Class A Exceeds 200 Attendees, Travel Lane Closures	Shattuck Park	No	6/13 - 8/23	4/5/2024
Future Neenah	Evning Concert Series	Class A Exceeds 200 Attendees, Travel Lane Closures	Shattuck Park	No	6/19 - 8/28	4/5/2024
MillCity Church	2-Day Conference	Travel Lane Closures 12:30-2pm each day	120 N. Lake Street, 142 N. Lake Street	No	6/14 & 6/15	6/7/2024
Fox Valley Pride	Pride Event 2024	Class A Exceeds 200 Attendees, Travel Lane Closures	Riverside Park	No	6/22/2024	5/21/2024
Udderly Euro	Udderly Euro	Class A Exceeds 200 Attendees, Travel Lane Closures	Bergstrom Tower Parking Lots Only	No	6/29/2024	4/19/2024
Neenah Parks & Rec	Community Fest 2024	Class A Exceeds 200 Attendees, Travel Lane Closures	Riverside Park and E. Wisconsin Ave	No	07/03 & 07/04	4/5/2024