

CITY OF NEENAH
PUBLIC SERVICES AND SAFETY COMMITTEE MEETING
May 28, 2024 @ 5:00 PM
Hauser Room, 211 Walnut Street

NOTICE IS HEREBY GIVEN, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision-making responsibility. This may constitute a meeting of the Neenah Common Council and must be noticed as such. The Council will not take any formal action at this meeting.

A G E N D A

1. Approval of Minutes of the Meeting of May 7, 2024 and Special Meeting of May 15, 2024 (Attachment)
2. Public Appearances
3. 2024-2025 Liquor License Renewals & Liquor License Quotas (Attachment)
4. Fleet #1E Equipment and Utility Service Truck Body (Attachment)
5. Salt Shed Roof Replacement (Attachment)
6. Yard Waste/Drop-Off Site Discussion
7. Public Works General Construction and Department Activity Report (Attachment)
8. Announcements/Future Agenda Items
9. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the **City Clerk Office at (920)886-6101** or the **City's ADA Coordinator at (920)886-6106 or e-mail attorney@ci.Neenah.wi.us** at least 48 hours prior to the scheduled meeting or event to request an accommodation.

CITY OF NEENAH
PUBLIC SERVICES AND SAFETY COMMITTEE MEETING MINUTES
Tuesday, May 7, 2024

Present: Vice-Chairperson Hillstrom, Alderperson Borchardt, Pollnow, and Weber

Excused: Chairperson Lendrum

Also Present: Mayor Lang, Public Works Director Kaiser, Police Chief Olson, City Clerk Nagel, Lieutenant Wesley Bone, Traffic Engineer Merten, Public Works Office Manager Mroczkowski, Kathie Boyette, Dylan Lamb, Jennifer Fletcher, David Hartman, Kevin Barbian, Scott Wheeler, and City of Menasha Attorney Margaret Struve

Public Appearance

Kathie Boyette, 817 Nicolet Blvd, Neenah-Ms. Boyette spoke regarding the prohibited dangerous animal agenda item. She stated that she has a service animal dog. She stated that in getting her dog certified as a service animal, she learned that these animals are trained to be calm and peaceful, not to be aggressive or bite.

Approval of Minutes of the Meeting of April 23, 2024

Motion/Second/Carried by Pollnow/Weber to approve the minutes of the meeting of April 23, 2024 meetings. All voting aye.

Dangerous Animal Designation Appeal, Dylan Lamb, 1091 Gillingham Road, Apt 2

Alderperson Pollnow asked for an explanation of how these appeals are typically handled. Attorney Struve stated that both parties will have the opportunity to present their case. She stated that the city will present first, and when done, Mr. Lamb and the committee members will have the opportunity to ask questions. Attorney Struve stated that after the city is done presenting their case, Mr. Lamb will then have the opportunity to present his case and will be able to call witnesses. She stated when he is done presenting his case, the committee will have the opportunity to question Mr. Lamb and any witnesses that testified on his behalf. Attorney Struve stated that once both sides have presented their cases, the committee will deliberate and make their decision.

Attorney Struve called Lieutenant Bone to testify regarding the appeal of a dangerous animal designation.

Attorney Struve asked Lt. Bone to share the events that took place on May 14, 2023 that led to a report being filed and a potentially dangerous dog designation imposed by him. Lt. Bone stated that he reads all the animal reports that come in. He stated that the incident that took place on May 23, 2023, involved Mr. Lamb's German Shepard, Odin. The report stated that Odin had bit a six-year-old child that was riding a bike in the road. He stated that Odin was on a leash, but the leash was long enough for Odin to cross the sidewalk and enter the roadway. Lt. Bone stated that based on those facts, he designated Odin as a potentially dangerous animal. Lt. Bone stated that by this designation, the animal has been involved in an incident that concerns city staff and the

owner is made aware that they need to take precautions, so the animal does not engage in dangerous behaviors in the future. He further stated that if an incident like this happens again within 36 months; the animal can be designated as a dangerous animal.

Attorney Struve asked Lt. Bone if it was his testimony that, after having reviewed the incident report of May 14, 2023, involving a German Shepard dog named Odin engaged in an unprovoked attack on a six-year-old child that was riding a bike in the road past the residence where Odin resided led to his determination of declaring Odin a potentially dangerous animal. Lt. Bone responded yes.

Attorney Struve reviewed the definition of a potentially dangerous animal per the City of Neenah Municipal Code Sec 3-31 which states that any animal that when unprovoked:

"Inflicts substantial bodily harm on a human being or domestic animal without provocation on public or private property;

Chases or approaches a person upon the streets, sidewalks, or any public grounds in a menacing fashion or apparent attitude of attack, or any animal with a known propensity, tendency, or disposition to attack unprovoked, or to cause injury or otherwise to threaten the safety of humans or domestic animals."

Attorney Struve asked Lt. Bone, based on his application of the City of Neenah Municipal Code and the facts of the incident of May 14, 2023, he declared Odin a potentially dangerous dog. Lt. Bone responded yes.

Attorney Struve asked Lt. Bone how the owner is notified of the designation. Lt. Bone stated that a letter is delivered to the owner of the animal.

Attorney Struve stated that, according to a report filed by Community Service Aide Carson Huiting, the potentially dangerous animal letter was delivered to the residence of Dylan Lamb, 612 Main Street in Neenah Wisconsin at approximately 10:00 A.M. on May 15, 2023.

Attorney Struve asked Lt. Bone what other incidents have occurred since the May 14, 2023, incident that are relevant to this case. Lt. Bone stated there was an incident on February 6, 2024.

Attorney Struve asked Lt. Bone what occurred on February 6, 2024. Lt. Bone stated that Odin had gotten out of his apartment and attacked a mail carrier. Attorney Struve asked if Lt. Bone reviewed the incident report filed by Officer Priessnitz. Lt. Bone responded that he had reviewed the report.

Attorney Struve stated that the report states that on February 6, 2024, an incident occurred at 1091 Gillingham Road with the same German Shepard, Odin, where he had attacked a postal worker. She stated that Officer Deich and Officer Priessnitz responded to the call. She stated that upon the arrival of Officer Priessnitz she spoke to

Officer Deich who was speaking with the dog owner Mr. Lamb. Attorney Struve asked Lt. Bone to share the details of what had happened.

Lt. Bone stated that the mail carrier was delivering mail and Odin got out of his apartment and started to bite the mail carrier. He stated that the mail carrier was bit in a couple of different locations as she was trying to get away. He stated that bystanders came to help the mail carrier and had to physically remove Odin from attacking the mail carrier. Lt. Bone stated at some point Mr. Lamb arrived on scene and removed Odin and put him back in his apartment.

Attorney Struve asked Lt. Bone if Odin was on a leash and Lt. Bone responded no.

Attorney Struve asked Lt. Bone if Odin had gotten out of his residence and Lt. Bone stated that was his understanding.

Attorney Struve asked Lt. Bone to read the victim's statement. Lt. Bone read the victim's statement of Jennifer Fletcher which stated that she was delivering mail to the apartment complex when Odin got out of Apartment 2 and attacked her. He stated that Ms. Fletcher had bite marks on her left upper side thigh and tried to go upstairs and push Odin off of her. He stated that at some point she was also bit in the hand. He stated that 2 young males were able to pull Odin off of Ms. Fletcher. He stated that Ms. Fletcher's statement stated that Dylan was in the basement doing laundry.

Attorney Struve asked Lt. Bone as the report states, Ms. Fletcher is referring to Dylan Lamb, the owner of Odin and referring to him being in the basement doing laundry at the time of the incident occurred and also indicates that Odin was biting her, and two bystanders came and removed the dog from her, is this an accurate summary. Lt. Bone responded that is how he reads the statement. He stated that what concerned him in regard to the statement is that there was continuous biting and a continuous threat to the point that others had to remove Odin from biting Ms. Fletcher. He stated that Ms. Fletcher had seven puncture wounds that broke the skin that were ½" in depth.

Attorney Struve asked Lt. Bone if there was another incident where Odin had gotten out of the apartment. Lt. Bone stated yes, August 29, 2023 there was a service call for a dog at large. He stated that someone in the community found a dog, which turned out to be Odin, loose in the city and called the police department. He stated that Odin was taken to the Humane Society and Mr. Lamb was contacted by Neenah Police Department. Lt. Bone stated that Mr. Lamb claimed the dog the following day. He stated that CSA McLevige conducted a follow-up the next day and was advised by Mr. Lamb that the back door does not lock properly, and he had put a new lock on the door.

Attorney Struve asked Lt. Bone as the designated dangerous animal officer how he responded to his review of the reports involving Odin. Lt. Bone stated that, based on the previous potentially dangerous animal designation and the unprovoked nature and seriousness of the attack, he made the determination that Odin met the statutory requirements under Neenah Municipal Code Sec 31-1 to be designated as a dangerous animal.

Lt. Bone stated that he drafted a letter to Mr. Lamb and had it delivered. He stated that he followed up with Mr. Lamb, reviewed the letter with him and informed him of the appeal process.

Attorney Struve stated that Lt. Bone's designation of dangerous animal for Odin satisfies Neenah Municipal Code 31-1 which states that:

"any animal that has been previously found, within the last 36 months to be a potentially dangerous animal, the owner having received notice of such and the animal again aggressively bites, attacks, or endangers the safety of humans or domestic animals."

Attorney Struve stated that Mr. Lamb was informed both by letter and by Lt. Bone of the appeal process. She stated that Mr. Lamb submitted a request for appeal, by letter dated February 23, 2024, which was received by the City Clerk's Office also on February 23, 2024, and was within the 5 business days required in the municipal code.

Attorney Struve opened the floor to questions from the Committee,

Attorney Struve asked Lt. Bone if there is any other pertinent information that he feels needs to be introduced into the record. Lt. Bone stated no.

Aldersperson Pollnow asked Lt. Bone why the prohibited dangerous dog designation was not considered in this case. Lt. Bone stated with prohibited dangerous dog designations there has to be more substantial bodily harm such as stitches, broken bones, or having killed another animal.

Aldersperson Hillstrom stated that Mr. Lamb could now ask questions.

Mr. Lamb asked Lt. Bone if he had read the written reports and the body viewed camera footage. Lt. Bone responded that he had reviewed the reports.

Mr. Lamb asked Lt. Bone if he had reviewed the body camera footage. Lt. Bone stated no.

Mr. Lamb stated that Ms. Fletcher claims that Odin bit her without provocation in the written statement. He asked Lt. Bone again if he had viewed the camera footage. Lt. Bone stated that there wouldn't be any camera footage because the officers were not on scene when the attack occurred.

Mr. Lamb stated that there was camera footage from the interview of Ms. Fletcher at the hospital and asked Lt. Bone if he had viewed it. Lt. Bone stated he had not.

Mr. Lamb asked Lt. Bone if the dangerous animal designation was declared because it was his opinion, according to the information from the February 6, 2024, incident report, that Ms. Fletcher was bit without provocation. Lt. Bone stated yes.

Alderperson Hillstrom asked Mr. Lamb if he had any witnesses. Mr. Lamb stated he has a neighbor here to speak on his behalf, Jim Geer, who lives in the apartment building.

Mr. James Geer, 1091 Gillingham Road, Apt 1 came forward

Mr. Lamb asked Mr. Geer if Odin has ever approached him or any other tenants with or without his harness, in an aggressive manner. Mr. Geer stated that Odin wants to play all the time.

Mr. Lamb asked Lt. Bone if he received any clarification from Officer Douglas or his partner regarding anything that may have been inconsistent with the reports or mentioned in the hospital when taking Ms. Fletcher's statement. Lt. Bone stated he did not know what Mr. Lamb was referring to. Mr. Lamb asked Lt. Bone if he had received any communication from Office Douglas. Lt. Bone stated he did not, but had read the written report.

Mr. Lamb asked Mr. Geer what he saw when he came out of his apartment. Mr. Geer stated he heard screaming and came out of his apartment to see what was going on. He stated that he saw Ms. Fletcher on the stairs along with a neighbor down by her and she informed him she had been bit. He stated that the dog was already gone by then and he did not see Mr. Lamb.

Mr. Lamb asked Mr. Geer what Ms. Fletcher's demeanor and attitude was. Mr. Geer stated that she looked scared, but a bit later was laughing with the neighbor.

Mr. Lamb asked Mr. Geer if he recalls who she asked to call. Mr. Geer stated he didn't remember her asking for anything other than water and crackers.

Mr. Lamb asked Mr. Geer when he first saw him. Mr. Geer stated that he first saw Mr. Lamb coming from his apartment.

Attorney Struve asked Mr. Geer if he had witnessed the attack. Mr. Geer stated no.

Attorney Struve asked Mr. Geer if his statement is describing his opinion on what he observed after the incident occurred. Mr. Geer stated that is correct.

Attorney Struve asked Mr. Geer if he saw the injuries to Ms. Fletcher. Mr. Geer stated he did see a bruise after the officers cut the pants leg of Ms. Fletcher. He stated that he knew that she had been bit.

Attorney Struve asked Mr. Lamb if he wanted to make a statement regarding the incident.

Mr. Lamb stated that he did go downstairs to do laundry. He stated that he closed the door behind him. He stated that Odin knows the tenants and has never acted aggressively toward anyone, in the apartment. He stated that he neglected to lock the dead bolt on the door. He stated that while he was in the basement he heard some

commotion and remembered he had not locked the door and thought he needed to check to see if Odin was running around the apartment. He stated that when he got upstairs, he heard something like a scream and saw Odin biting Ms. Fletcher. He stated that he pulled Odin off and took him to his apartment. Mr. Lamb stated that he then came back downstairs to check on Ms. Fletcher because he felt bad. He stated that Odin was acting uncharacteristically aggressive for that situation. Mr. Lamb stated he did is due diligence following up with Lt. Bone and called the post office to see how

Ms. Fletcher was doing. He stated that he obtained the written reports and noted inaccuracies. He stated that he wrote as accurate of an affidavit as he could after collaborating with witnesses who he states signed the affidavit. He stated that no one from the Neenah Police Department took a statement from him or his neighbor James Geer or Peter Olson. Mr. Lamb stated that he requested the report and camera footage which has the recorded statement of Ms. Fletcher at the hospital. He stated that this interviewed proves that Odin was provoked. He stated that Ms. Fletcher kicked Odin and then ran away.

Attorney Struve asked Mr. Lamb based on his statement you admit you did not lock deadbolt on the door. Mr. Lamb stated yes.

Attorney Struve asked Mr. Lamb if the deadbolt had been locked would Odin have been able to escape. Mr. Lamb stated no.

Attorney Struve stated that in his statement he had said that he heard commotion, and five to ten seconds later he came upstairs and observed Odin biting Ms. Fletcher. Mr. Lamb stated yes.

Attorney Struve asked Mr. Lamb if witnessed two bystanders assisting Ms. Fletcher when he came upstairs. He stated no, he was the first one on scene.

Attorney Struve stated asked Mr. Lamb if he and/or two bystanders had to remove Odin from Ms. Fletcher's leg. Mr. Lamb stated that he had easily secured Odin.

Attorney Struve again asked Mr. Lamb the same question as to which he gave the same answer.

Attorney Struve opened the floor to questions from the Committee.

Alderman Pollnow stated that it is important to remember that the dog is one component of the incident, but the owner is the other component. He stated that the lack of empathy from Mr. Lamb is concerning.

Alderman Pollnow asked Mr. Lamb if he showed any condolences to the six-year-old child that was bit by Odin. Mr. Lamb stated that he did followed up with the father of the six-year-old and felt awful that is happened.

Alderman Pollnow asked Mr. Lamb if he has attended any professional organization training classes with Odin between the first incident and the second incident. Mr. Lamb stated that he has and provided documentation.

Attorney Struve stated that for the record she noted a receipt dated August 12, 2023 showing one hour ten minutes of total training for \$157.50 and a 3-page handwritten list of recommendations from a person named Jody at Positive Directions Behavior Training along with 47 pages of training tips.

Alderman Hillstrom asked Attorney Struve if the receipt only refers to one training session. Attorney Struve stated that for the receipt dated August 12, 2023, which was after the first incident and before the dog at large and before the second incident there is only one training session.

Alderman Hillstrom stated that for the record there is no certificate of completing the training. Attorney Struve stated no.

Alderman Borchardt asked Mr. Lamb if the six-year-old that was bitten did anything to provoke the dog. Mr. Lamb stated he did not witness the first bite, but was told the child was riding a bike in the road.

Alderman Borchardt stated that, based on Mr. Lamb's statement he was not present when Ms. Fletcher was bitten and so he does not know if she provoked the dog. Mr. Lamb stated she admitted she kicked Odin.

Alderman Borchardt asked Mr. Lamb if it is normal practice for a postal worker to provoke dogs. Mr. Lamb stated he would imagine not.

Alderman Borchardt asked Mr. Lamb for clarification on whether Ms. Fletcher knew of Odin. Mr. Lamb stated that she was aware that Odin lived in the building.

Alderman Borchardt asked Mr. Lamb at anytime in the past did he witness Ms. Fletcher wanting to provoke Odin. Mr. Lamb stated no, she gave no indication of wanting to provoke Odin.

Alderman Weber asked Mr. Lamb if he does not deny that Odin bit the six-year-old or that he bit the postal carrier. Mr. Lamb stated no.

Alderman Hillstrom stated that the first incident Mr. Lamb referred to Odin as a guard dog and on the second incident to referred to Odin as service dog. Mr. Lamb stated that by definition of the ADA a dog that has been individually trained to do daily tasks to help with disability related barriers, is a service dog. Mr. Lamb stated by that definition, Odin is a service dog. Mr. Lamb stated that in the past he has referred to Odin as a watch dog.

Alderman Hillstrom asked for documentation that Odin is a service dog. Mr. Lamb stated that question is not allowed per Title II and III of the ADA laws.

Lt. Bone stated that in past discussions with Mr. Lamb, he stated that Odin was an emotional support animal and admitted that is different than a service dog. Mr. Lamb denied that he said that to Lt. Bone.

Attorney Struve stated the since there are no further questions or comments, the committee can deliberate the case.

Aldersperson Hillstrom stated that there was no need to deliberate.

Following Discussion: Motion/Second/Carried by Weber/Pollnow to uphold the dangerous animal designation for Odin. All voting aye.

Licenses

Approve the Class "B" Combination Transfer License for Cedar Bar & Grill, 1330 S. Commercial Street.

Following Discussion: Motion/Second/Carried by Pollnow/Borchardt to recommend the Common Council to approve the Class "B" Transfer License for Cedar Bar & Grill, 1330 S. Commercial Street, agents Ken Lulloff and David Halverson, contingent on closing date being established. All voting aye.

Approve Extension of Licenses Premises application for Sidewalk Café to Laylas Place, 218 W. Wisconsin Avenue, agent, Chris Paulson

City Clerk Nagel stated that agent, Chris Paulson is seeking approval of an Extension of Licenses Premises for a sidewalk café at 218 W. Wisconsin Avenue. She stated that the sidewalk café was approved by the Plan Commission previously.

Following Discussion: Motion/Second/Carried by Pollnow/Weber to recommend the Common Council approve the Extension of Licenses Premises application for Sidewalk Café to Laylas Place, 218 W. Wisconsin Avenue, agent, Chris Paulson. All voting aye.

Special Events

No Discussion

Info Only

Report

Report

Proposed Lane Marking & Parking Regulation Changes to Tullar Road

David Hartman, 1309 Tullar Road-Mr. Hartman stated that too many parking spots will be lost with the proposed plan, and he would like to see Tullar Road be a two-lane road with parking and bike lanes on both sides. He stated that he would also like to have parking established on some parts of Apple Blossom Drive if this proposal is approved.

Kevin Barbian, 1073 Tullar Road-Mr. Barbian stated that he and his neighbors will lose basically all of the available parking near their homes. He stated that he has a short driveway and needs the parking on Tullar Road. He stated that biggest concern with the Tullar Road is that drivers do not know if it is two-lane or four-lane road.

Alderson Hillstrom closed public appearances.

Traffic Engineer reviewed his memo of May 3, 2024. He stated that the city budgeted \$30,000 for epoxy pavement markings to be placed on Tullar Road between Breezewood Lane and Cecil Street in the 2024 Capital Improvement Plan. He stated that this project comprises removal of the existing street markings (including the temporary markings added last year) and a reconfiguration of parking restrictions (most of which were temporarily added at the beginning of the school year). He stated that the purpose of the project is to address frequently reported traffic safety and flow concerns observed along the corridor. He stated the goals of the project are to address driver confusion over whether Tullar Road is to be treated as a 2-lane road or a 4-lane road, reduce the number of crashes and "near-miss" incidents along the corridor, provide a traffic calming effect, improve the traffic flow along the corridor, increase parking and stopping regulation compliance, and provide dedicated roadway space for bicycles.

Traffic Engineer Merten stated that he is proposing a drive lane in each direction and then shared bike lanes and parking lane in each direction along the majority of Tullar Road. He stated that he is proposing at the intersections Gay/Tullar, Byrd/Tullar and Apple Blossom/Tullar to put in left turn lanes and remove all parking on Tullar Road. He stated the reason for these changes incorporate the goals of the project in regard to near miss accidents, improving the traffic flow and traffic calming along this corridor.

The Committee had a lengthy discussion regarding the school district's use of the parking lots for dropping off and picking up of students and the city working with the school district to come to a solution regarding the Tullar Road pavement markings, traffic flow and safety, and how parking changes are officially recorded.

Traffic Engineer Merten stated that he needs to know if the committee is comfortable with the changes to parking because he can't go ahead with bidding out the pavement marking contract without the council's approval on the parking changes. He stated that if the committee decides to wait on this it will be difficult to get a contract late in the year because they will be booked with other projects.

Alderson Weber asked if vehicles are currently allowed to park on both sides of Tullar Road along the proposed parking change areas. Traffic Engineer Merten confirmed that this was allowed other than the areas that are specifically signed for during school days hours, yes.

Alderson Weber asked if any parking studies have been done. Traffic Engineer Merten stated he has not done any parking counts.

The Committee discussed at length if a parking study would be beneficial.

Alderson Borchardt stated that he would like to know what our parking options are before supporting the parking changes.

The Committee discussed at length the intersection of Gay Drive and Pendleton Road and the suggested need for a four-way stop.

Alderson Weber stated that he would also like to gather more information before the committee approves the proposed plan.

Traffic Engineer Merten clarified that the committee is asking staff to review the parking restrictions that are currently in place near the middle school to mitigate the concerns of the residents in the neighborhood and to review the intersection of Gay Drive and Pendleton Road.

Traffic Engineer Merten stated that he had received correspondence from residents that could not attend the meeting and he would like to share them with the Committee.

Patricia Fulcer, 1260 Tullar Road- Ms. Fulcer stated that vehicles are regularly parked to close to the Lot D driveway on Tullar Road. She stated that parents are not respecting the parking signs that are by the driveway when exiting Lot D. Although she thinks the sign has been taken down, vehicles are not supposed to make left turns but consistently do which causes queuing issues. She stated that she would like to know why the parking lots are not being utilized better during drop-off and pick-up times and that she would like to retain the no parking on school days regulation on the east side of the street.

Kelly Wedge, 1093 Tullar Road- Ms. Wedge stated that she is grateful for the proposed lane marking between Cecil Street and Breezewood Lane. She stated that there a lot of questionable driving choices and confusion from the lack of clearly designated lanes. She stated that she is glad for maintaining this stretch of Tullar Road as a two-lane road because it will help maintain the safety of pedestrians. Ms. Wedge stated that she hopes the new pavement markings will slow traffic down.

Deborah Barkholz, 1103 Whiting Court- Ms. Barkholz talked to Traffic Engineer over the phone. She stated that she was under the assumption that there would be no parking in front of her home and asked if the parking lane could be used as driving lane.

Alderson Hillstrom stated that the consensus of the Committee is that we wait until more information can be gathered regarding the parking restrictions and having staff try to work with the school district to come up with a plan that is beneficial for both parties.

Public Works General Construction and Department Activity Report

- 1) Contract 7-21 (Harrison Pond): Storm and sanitary sewer work is complete, and the pond is functioning. The meter pedestal for the water feature pumps has been installed. We Energies is scheduling the connection to the meter pedestal and wiring for the pump controller is being arranged and we are awaiting delivery of an electrical component for the pump controller. Staff has been discussing tree replacements with the contractor.
- 2) Contract 1-23 (Chestnut, Burr, Dieckhoff, Laudan Utility and Street Construction): Work is complete. Staff will prepare a punchlist and final quantities.
- 3) Contract 7-23 (High, River Utility and Street Construction): The top coat of asphalt is scheduled for paving the week of May 6. That will complete the project.
- 4) Neenah Creek Bridge: A final estimate is being prepared.
- 5) Contract 1-24 (Belmont Ct, Belmont Av, Cedar St, Stevens St-Utilities and Street): Sanitary sewer and water main installation is complete on Cedar, Belmont Ct, and Belmont Av. Services are being installed on Cedar.
- 6) Contract 2-24 (E. Doty Av - Utilities and Street): Sanitary sewer and water main is installed from Commercial to a point east of Oak. Work on both of those will continue toward Elm.
- 7) Contract 3-24 (Bayview Rd, Commercial St Water Crossings, Quarry Ln, Reed St - Utilities and Street): Utility work on Bayview is complete. Sanitary sewer installation on Quarry is complete. Water main is being installed on Quarry. The contractor has encountered poor soils during water main installation that is requiring additional trench excavation.
- 8) Contract 4-24 (S. Park Avenue Easement – Utilities): A pre-construction meeting was held on 4/18. Work is tentatively scheduled to start in mid-July.
- 9) Contract 5-24 (North St - Utilities and Street): A schedule has not been set.
- 10) Contract 6-24 (Jewelers Park Drive – Street): Traffic control and preliminary work started the week of 4/15. Storm sewer installation is scheduled to start the week of 4/29. City staff will stake for the new curb during the week of May 6.
- 11) Contract 7-24 (Misc Concrete Pavement/Sidewalk Repair): Work on the Baldwin sidewalk is scheduled to start the week of May 6.
- 12) Contract 8-24 (Misc Asphalt Pavement/Sidewalk Repair): This contract was awarded to MCC, Inc. A schedule has not been set.
- 13) Contract 10-24 (Tullar Garage Roof, Phase 2): The contract was awarded to H.I.S. Company. A work has not been scheduled.

- 14) Contract 11-24 (Douglas Park Pond): Pond design is being finalized. Staff is reviewing the final draft.
- 15) Contract 12-24 (Douglas Pond Storm Piping): Work is complete. A final pay request is being prepared.
- 16) Contract 13-24 (S. Commercial St Turn Lane at Winneconne Av): The contract was awarded to Vinton Construction. A work has not been scheduled. We are working through the property appraisal.
- 17) S. Commercial Real Estate: The consultant continues to make progress on the acquisitions needed for the S. Commercial Street reconstruction. We have ordered appraisals on nine parcels in order to maintain the timeline for acquisition. Each appraisal must then be reviewed by a certified reviewer. That costs an additional \$650. Based on prior Committee and Council action, any purchase agreements exceeding the \$500 threshold will need to be approved by Council.

Aldersperson Hillstrom informed Director Kaiser that the time of the north side of the clock tower is not correct. Director Kaiser stated that he will have staff look in it.

Announcements/Future Agenda Items

None

Adjournment

Motion/Second/Carried by Pollnow/Weber to adjourn at 7:23 PM. All voting aye.

Respectfully submitted,



Lisa Mroczkowski
Public Works Office Manager

CITY OF NEENAH
SPECIAL PUBLIC SERVICES AND SAFETY COMMITTEE MEETING MINUTES
Wednesday, May 15, 2024 - 5:45 PM

Present: Alderpersons Lendrum, Borchardt, Hillstrom, Pollnow and Weber

Excused: None

Also Present: Director of Public Works Kaiser, Engineer Kummerow, Frank Cuthbert

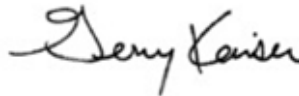
Chairman Lendrum announced that Roberts Rules of Order, the governing meeting doctrine of the City of Neenah, will be followed to the best of the Chair's ability. This means that members of the committee will be the only ones allowed to speak once the public appearance section of the meeting is complete, the Chair will call upon members to speak in an orderly manner, committee members will be limited to speaking only twice on an item, and the Chair will restate the motion to be clear on what the motion is.

Approve Purchase of a 2024 Jeep Grand Cherokee L: Director Kaiser and Engineer Kummerow reviewed the memo outlining the budget and selection process for the requested purchase of a 2024 Jeep Grand Cherokee L as a new engineering vehicle. Director Kaiser note that the 2023 capital improvement budget provided \$40,000 for that purchase to replace a 2004 Chevrolet Impala. Staff recommends the purchase from Bergstrom Chrysler/Dodge/Jeep/Ram of Oshkosh in the amount of \$39,214.

Following discussion, **Motion/Second/Pollnow/Hillstrom to recommend that Council approve the purchase of a 2024 Jeep Grand Cherokee from Bergstrom Chrysler/Dodge/Jeep/Ram of Oshkosh in the amount of \$39,214.** All voting aye.

Adjournment: **Motion/Second/Carried Hillstrom/Pollnow to adjourn at 5:51 p.m.** All voting aye.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Gerry Kaiser", written in a cursive style.

Gerry Kaiser, PE
Director of Public Works

Exhibit A
CITY OF NEENAH
NOTICE OF APPLICATION FOR LICENSE
2024-2025 Liquor License Renewals

To the Honorable Mayor and Common Council of the City of Neenah, Wisconsin.

The undersigned Committee reports the applications have been made and filed in the office of the City Clerk for licenses as follows, and this Committee recommends to your Honorable Body that such licenses be granted:

CLASS "A" FERMENTED MALT BEVERAGE LICENSE

BUSINESS NAME & AGENT

Wisconsin CVS Pharmacy, LLC
Jennifer VanGroll, Agent
1301 Rosehill Rd Apt 66, Little Chute, WI 54140
Kwik Trip, Inc.
Michelle Pollnow, Agent
534 S Lake St, Neenah WI 54956
Walgreen Co.
Amy Gitter, Agent
1101 S Kernan Ave, Appleton, WI 54915
Walgreen Co.
Angela Grotenhuis, Agent
1278 Harold Dr, Menasha, WI 54952

TRADE NAME & ADDRESS

CVS Pharmacy #5936
901 S Green Bay Rd

Tobacco Outlet Plus #526
501 S Commercial St

Walgreens #03392
500 S Commercial St

Walgreens #10236
1191 Westowne Dr

CLASS "A" FERMENTED MALT BEVERAGE & "CLASS A" LIQUOR LICENSE

BUSINESS NAME & AGENT

Aldi Inc. Wisconsin
Jacob Driessen, Agent
2471 Security Dr, Oshkosh, WI 54904
Cellars Wine & Spirits, Inc.
Leroy Schneidewend, Agent
421 Ridgewalk Cir, Santa Rosa Beach, FL 32459
Dolgencorp, LLC
John Greene, Agent
W145 Lake Sandia Dr, Krakow, WI 54547
Skogen's Foodliner, Inc.
Kurt Gilhart, Agent
539 Mary Lee Dr, Fond du Lac, WI 54935
Gill Liquor, LLC
Amritpal Gill, Agent
1117 S Commercial St, Neenah, WI 54956
Grainworks Old & New LLC
Brian Duncan, Agent
1055 Pilgrim Rd, Neenah, WI 54956
Ultimate Mart, LLC
Daniel Oestreich, Agent
155 Jackson St #310, Oshkosh, WI 54901

TRADE NAME & ADDRESS

Aldi #37
927 S Green Bay Rd

Cellars Wine & Spirits
113 N Green Bay Rd

Dollar General Store #21847
1126 S Commercial St

Festival Foods
647 S Green Bay Rd

Gill Liquor
1117 S Commercial St

Grainworks Old & New
200 Main St

Pick 'N Save #124
1530 S Commercial St

Exhibit A 2024-2025 Liquor License Renewals

Page 2 of 4

Ultra Mart Foods, LLC
Stephanie Bain, Agent
327 Welhouse Dr, Kimberly, WI 54136
Wal-Mart Stores East, LP
Samantha L Engelhardt, Agent
51 N 12th St, Clintonville, WI 54929

Pick 'N Save #412
828 Fox Point Plaza

Wal-Mart #2986
1155 Winneconne Ave

CLASS "B" FERMENTED MALT BEVERAGE LICENSE

BUSINESS NAME & AGENT

Sammy's Pizza, Inc.
Thomas Miller, Agent
1031 Shannon St, Neenah, WI 54956

TRADE NAME & ADDRESS

Sammy's Pizza
322 N Commercial St

CLASS "B" FERMENTED MALT BEVERAGE & "CLASS B" LIQUOR LICENSE

BUSINESS NAME & AGENT

2 Bullyz Bar, LLC
Rosita Eisenach, Agent
862 1st St, Menasha, WI 54952
Ballroom at the Reserve, LLC
Justun Hart, Agent 430 Sherry St
N9161 N Coop Rd Apt B, Appleton WI 54915
Chang Qing, LLC
Lixin Ni, Agent
2056 Louie Ln, Neenah, WI 54956
G. Round Operations, LLC
Richard Batley, Agent
1538 Whitetail Dr, Neenah, WI 54956
Bay Point Bar & Grill, Inc.
Richard Holloway, Agent
N5786 Gurholt Lake Rd, Scandinavia, WI 54977
Bridgewood Hotel & Conference Center LLC
Center
Richard Batley, Agent
1538 Whitetail Dr, Neenah, WI 54956
Off the Vine Woodfire Pizza Co, LLC
Keith Schreiner, Agent
629 Hansen St, Neenah, WI 54956
LDPK, Inc.
Debbie Cannova, Agent
321 12th St, Neenah, WI 54956
Cedar Neenah, LLC
Kenneth Lulloff, Agent
1929 Henry St, Neenah, WI 54956
Copperstill Bourbon Bar, LLC
Anthony Kuhr, Agent
1901 Jacobsen Rd, Neenah, WI 54956
CMG Bar & Grill 17, LLC
Alejandro Torres, Agent

TRADE NAME & ADDRESS

2 Bullyz Bar
430 Sherry St

Ballroom at the Reserve
116 S Commercial St

Bao Ju Mandarin Gourmet
415 S Commercial St

Batley's Grill & Bar
1010 Cameron Way

Bay Point Bar & Grill
944 S Green Bay Rd

Bridgewood Hotel & Conference
1000 Cameron Way

Broken Tree Pizza
124 W Wisconsin Ave Ste 170

Cannova's Pizzeria
113 W Wisconsin Ave

Cedar Bar & Grill
1330 S Commercial St

Copperstill Bourbon Bar
211 E Wisconsin Ave

Cozumel Mexican Restaurant
1111 Westowne Dr

Exhibit A 2024-2025 Liquor License Renewals
Page 3 of 4

521 Haylett St, Neenah, WI 54956
Pizza Parlor, Inc.
David P Earle, Agent
526 Buchanan St, Little Chute, WI 54140
Rumars, LLC
Renee Kaufert, Agent
1360 Alpine Ln, Neenah, WI 54956
WP Neenah SPE OPS, LLC
Joy Crowe, Agent
1820 N Clark St, Appleton, WI 54911
El Azteca Mexican Restaurants, Inc.
Fe Montalvo, Agent
1808 Vandenberg Ln, Kaukauna, WI 54130
Fire-Lite, Inc.
Matthew Nelson, Agent
840 Baldwin St, Neenah, WI 54956
Gord's Pub, LLC
Paula J Pitsch, Agent
4295 N Richmond St, Appleton, WI 54913
Richter Greene, LLC
Robert Greene, Agent
1531 Remington Rd, Neenah, WI 54956
Don Lei Enterprises, Inc.
Donald Schunk, Agent
3238 Fondotto Dr, Neenah, WI 54956
Generation Paulson Inc.
Chris Paulson, Agent
W5793 Royal Troon Dr, Menasha, WI 54952
Lion's Tail Brewing Company, LLC
Alexander Wenzel, Agent
W6283 Rocky Mountain Dr, Greenville, WI 54942
Little Siam, LLC
Thong Vue, Agent
53 Meadow Row Ct, Appleton, WI 54913
Tho Kin Tho, LLC
Brian Stedl, Agent
1984 Oakridge Rd, Neenah, WI 54956
My Place TNS, LLC
Terry Nelson, Agent
1127 S Commercial St, Neenah, WI 54956
Old 41 Saloon, LLC
James Parks, Agent
2935 Ridgeway Dr, Neenah, WI 54956
Neenah Gateway Plaza, LLC
John Hogerty II, Agent
W6309 Firelane 9, Menasha, WI 54952
Rolling Thunder Lanes, LLC
William Smith, Agent
2289 Willow Hill Dr, Neenah, WI 54956
Glumpf, LLC

Cranky Pat's Pizzeria & Pub
905 S Commercial St

The Dome Sports Bar & Grill
1338 S Commercial St

Doubletree by Hilton Neenah
123 E Wisconsin Ave

El Azteca Restaurant
878 Fox Point Plaza

Fire-Lite
1171 Gillingham Rd

Gord's Pub
210 Main St

Greene's Pour House
134 W Wisconsin Ave

ICU Bar & Grill
129 N Green Bay Rd

Layla's Place
218 W Wisconsin Ave

Lion's Tail Brewing Co
116 S Commercial St

Little Siam
208 W Wisconsin Ave

Lucky Dog'z
157 S Green Bay Rd

My Place TNS
1127 S Commercial St

Old 41 Saloon
293 S Green Bay Rd

The Plaza/The Globe Café
229 W Wisconsin Ave

Rolling Thunder Lanes
934 Byrd Ave

Sante Wine Bar & Bistro

Exhibit A 2024-2025 Liquor License Renewals
Page 4 of 4

Matthew Gloede, Agent
W6030 Zach St, Menasha, WI 54952
Sherrytown 2, LLC
Shelly Smith, Agent
W7233 Firelane 2, Menasha, WI 54952
Short Branch Saloon LLC
Lorrie Davis, Agent
1102 1/2 Harrison St, Neenah, WI 54956
Sidetracked Bar & Grill, LLC
Kevin M Redlin, Agent
2340 Stroebe Island Dr, Appleton, WI 54914
Solea Mexican Grill, LLC
Eduardo Sanchez, Agent
2126 Wildflower Dr, Neenah, WI 54956
Charctails, LLC
Jonathan Horan, Agent
329 Park Dr, Neenah, WI 54956
Urban Market Neenah, LLC
Spencer Anvelink, Agent
312 11th St, Neenah, WI 54956
Xtra Innings, LLC
Nathan Maves, Agent
1206 W Capitol Dr, Appleton, WI 54914
WIMEX, Inc.
Eduardo Padilla-Lopez, Agent
1730 S Memorial Dr, Appleton, WI 54915
Zuppas, Inc.
Penny Myers, Agent
3117 Tri Park Ct #6, Appleton, WI 54914

108 W Wisconsin Ave

Sherrytown Station
432 Sherry St

Short Branch Saloon
1102 Harrison St

Sidetracked Bar & Grill
129 N Lake St

Solea Mexican Grill
1350 Gillingham Rd

Town Council Kitchen & Bar
133 W Wisconsin Ave

Urban Market Neenah
207 W Wisconsin Ave

Xtra Innings
1348 S Commercial St

Zacatecas Mexican Grill
145 W Wisconsin Ave

Zuppas
1540 S Commercial St

<u>CLASS "B" FERMENTED MALT BEVERAGE & RESERVE "CLASS B" LIQUOR LICENSE</u>	<u>TRADE NAME & ADDRESS</u>
<u>BUSINESS NAME & AGENT</u>	
David J Pyszora, Individual	Pappa's Café & Pub
42 Sunkist Court, Appleton WI 54915	1360 S Commercial St

Published pursuant to Section 125.04(3)(g) of the Wisconsin Statutes on May 29, 30, and 31, 2024.

Public Services & Safety Committee
Dated: May 28, 2024

Ald. Cari Lendrum, Chairperson



Dept. of Legal & Administrative Services
Office of the City Clerk
211 Walnut St. • P.O. Box 426 • Neenah WI 54957-0426
Phone 920-886-6100 • Fax 920-886-6109
e-mail psturn@ci.neenah.wi.us
CHARLOTTE K. NAGEL WCMC
CITY CLERK

MEMORANDUM

DATE: May 28, 2024

TO: Chairman Lendrum and members of the Public Services & Safety Committee

FROM: Char Nagel, City Clerk

RE: Liquor License Quota

Attached is an updated liquor license quota spreadsheet for the 2024-2025 Liquor Licenses Renewals.

Changes to liquor licenses made during the 2023-2024 licensing year:

- Transfer license Class B Combination License from Gretchen H. Diegel/Kristin S. Zagrodnik Partnership to Cedar Neenah, LLC, d/b/a Cedar Bar & Grill.
- Paper City Pub Class B Combination License was surrender, which is the last remaining regular license.

With those changes, come July 1, 2024, the city will have (1) Regular "Class B" intoxicating liquor license available before the quota of (38) is reached. After all (38) Regular "Class B" licenses have been issued (9) Reserve "Class B" Liquor Licenses remain.

Staff recommends approval of "Exhibit A" 2024-2025 Liquor License renewal applications.

City of Neenah Liquor Licenses Quota
May 28, 2024

	Establishment	Reserve "Class B" Combo IL & FMB	"Class B" Combo IL & FMB	Class "B" FMB	"Class A" Combo IL & FMB	Class "A" FMB	Class "C" Wine
"Class B" Combo IL & FMB	Ballroom at the Reserve		1				
	Bao Ju Mandrain Gourmet		1				
	Bar Twenty-Two		1				
	Bay Point Bar & Grill		1				
	Bridgewood Resort Hotel		1				
	Broken Tree Pizza		1				
	Cannova's Pizzeria		1				
	Cedar Bar & Grill		1				
	Copperstill Bourbon Bar		1				
	Cozumel Mexican Restaurant		1				
	Cranky Pat's Pizzeria & Pub		1				
	The Dome Sports Bar & Grill		1				
	Doubletree by Hilton Neenah		1				
	El Azteca Restaurant		1				
	Fire Lite		1				
	Gord's Pub		1				
	Greene's Pour House		1				
	Ground Round Bar & Grill		1				
	ICU Bar & Grill		1				
	Lion's Tail Brewing Co		1				
	Little Siam		1				
	Lucky Dog'z		1				
	My Place TNS		1				
	Old 41 Saloon		1				
	Pappa's Café	1					

	Rolling Thunder Lanes		1				
	Sante Wine Bar & Bistro		1				
	Sherrytown Station		1				
	Short Branch Saloon		1				
	Sidetracked Bar & Grill		1				
	Solea Mexican Grill		1				
	The Plaza		1				
	Town Council Kitchen and Bar		1				
	Two Bullyz Bar		1				
	Urban Market Neenah		1				
	Xtra Innings		1				
	Zacatecas Mexican Restaurant		1				
	Zuppa		1				
Class "	Sammy's Pizza			1			
"Class A" Combo IL & FMB	Cellars Wines & Spirits				1		
	Festival Foods				1		
	Gill Liquor				1		
	Grainworks Old & New				1		
	Pick N Save Store 6412				1		
	Pick N Save Store 8124				1		
	Walmart Supercenter				1		
Class "A" FMB	CVS Pharmacy Store 5936					1	
	Dollar General Store 21847					1	
	Tobacco Outlet Plus Store 526					1	
	Walgreen's Store 03392					1	
	Walgreen's Store 10236					1	
	Aldi's					1	

Totals		1	37	1	7	6	0
Quota		10	38	No Limit	No Limit	No Limit	No Limit

There is one regular "Class B" Liquor License remaining.



Proposal

Fleet #1E Equipment and Utility Service Truck Body

Monroe Truck Equipment DePere, WI	Reading Service Body	\$72,111.00
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Caspers Truck Equipment Appleton, WI	Knapheide Service Body	\$53,053.00
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This purchase request is to provide the body for the Utility Service truck. The chassis for that truck was previously approved and has been delivered.

Staff evaluated the differences between the two truck body proposals. The notes from that evaluation are on the attached sheet. The proposals include an “all-in-one” system allowing the mechanics to handle almost any repair in the field. Staff mechanics and Fleet Supervisor Spoo have evaluated both units and believe the Monroe package will meet our needs much better than the other unit.

The Utility Service Truck was budgeted in 2023 for \$80,000. An air compressor, also budgeted in 2023 for \$25,000, was deferred with those funds being directed to the Utility Service Truck. The chassis and truck radio purchases came to was \$53,248.91 and all other budgeted funds were carried forward. This leaves a balance of \$51,751.09.

Staff recommends the purchase of a Reading Service body with a Miller EnPak from Monroe Truck Equipment for \$72,111.00 with funding to come from \$51,751.09 in carry forward funds and \$20,359.91 from the Capital Equipment fund balance.

Quote differences:

-Reading uses A60 galvalume steel where as Knapheide uses A40 galvalume steel which has 50% less galvalume impregnated into the steel.

-Reading uses A60 galvalume steel in the loadspace floor whereas Knapheide uses cold rolled steel which has no galvalume rust protection.

-Reading and Knapheide use the same priming process. Where they differ is Reading then powder coats the entire body including inside the compartments and the underside of the body before it leaves the factory. Knapheide ships the body in prime and the distributor wet sprays the exterior of the body leaving the interior of the compartments prime and the underside of the body prime. Primer if not top coated absorbs moisture. Both undercoat the underside of the body.

-The Reading body includes C-tech pull out drawers in one front vertical, and both horizontal compartments. Knapheide have no pull out drawers, just the standard shelving.

-Reading door structure is made of 18 gauge whereas Knapheide is made of 20 gauge which is 10+% thinner material.

-Reading has a back window protector. Knapheide has none.

-Reading has two rows of e-track on each sidewall of loadspace. Knapheide does not.

-Monroe liftgate is a 1,500# capacity, galvanized steel framework, two-piece platform with 38" overall depth and additional set of s/t/t light in liftgate bumper to meet fmvss regulations. Casper liftgate is 1,300# capacity, painted steel framework, one piece platform with 33" overall depth with no additional s/t/t lights which doesn't meet fmvss regulations.

-Miller EnPak comes with remote panel to plug in welding leads and jumper cables that can be located in compartment of choice. Welding leads and jumper cables included. Casper quote does not specify any of these items.

-Miller EnPak comes with remote panel with 120 volt and 240 volt receptacles that can be located in compartment of choice. Casper quote does not specify any of these items.

-Monroe quote includes 3/8" x 50' hose reel, air filter/regulator/lubricator and aux air tank. Casper quote does not specify any of these items.

-Monroe quote includes a bolt in framework to protect the Miller EnPak from damage from items rolling in loadspace. Casper quote does not specify this.

-Monroe quote includes strobes on back window protector, front grill, body fenders and rear of body. Casper quote does not specify any of these items.

-Monroe quote includes two work lights mounted to back window protector. Casper quote does not specify these.

EnPak® A30 Series

Gas or Diesel Engine-Driven
Air Compressor/Generator/
Battery Charger/Crank Assist/Welder



Quick Specs

Processes

DC stick (SMAW)
MIG (GMAW)
Aluminum MIG (GMAW)
Flux-cored (FCAW)
DC TIG (GTAW)

Air Compressor

30 cfm at 120–175 psi,
100% duty cycle

Generator Power

8,000 watts peak
6,500 watts continuous

Battery Charge 12/24 V, 100 A

Crank Assist 12/24 V, 300 A

Output Range DC stick: 30–210 A
MIG/flux-cored: 15–25 V, 210 A
DC TIG: 30–210 A

For work-truck operators looking to consolidate or improve reliability of their power equipment, the EnPak A30 is a quiet, fuel-efficient all-in-one that maintains power capabilities in a compact lightweight footprint, and is backed by the industry-leading reliability and performance customers expect. Available in both gas and diesel models.



Maximize available payload. Reduce weight by up to 600 pounds and increase available payload by up to 24 cubic feet.

Reduce fuel consumption. Minimize fuel costs by reducing truck engine idle time by as much as 75 percent or if you have a separate engine-driven compressor by only operating one engine.

Minimize operating costs. Potentially save more than \$50,000 over ten years from increased fuel efficiency, decreased maintenance costs, and increased asset life.

Professional appearance. The components of the EnPak A30 are concealed within a durable environment-resistant precision-engineered enclosure.



Weld/battery output panel



Auxiliary power remote panel
Installation option on all models



Welder/generator/air compressor/battery charger
is warranted for three years, parts and labor.
Engine is warranted separately by the engine manufacturer.



Miller Electric Mfg. LLC

An ITW Welding Company
1635 West Spencer Street
P.O. Box 1079
Appleton, WI 54912-1079 USA

Equipment Sales US and Canada

Phone: 866-931-9730
FAX: 800-637-2315
International Phone: 920-735-4554
International FAX: 920-735-4125

MillerWelds.com



EnPak® A30 Features



Air compressor

The EnPak A30 features a 30-cfm rotary-screw compressor that can power virtually any air tool, including most 3/4-inch impact wrenches. The rotary-screw compressor reliably provides air on demand.

The EnPak A30 provides 20 cfm of air output at idle and 30 cfm at full speed.



Generator power

The EnPak A30 provides a 6,500-watt generator that can handle most jobsite electrical needs — electrical tools, lights, and more.

The optional auxiliary power panel provides two 120-volt GFCI-protected duplex receptacles and one 120/240-volt receptacle with 60 Hz current.



Battery charge/crank assist

The EnPak A30 produces up to 100 amps of DC current to quickly charge 12- and 24-volt batteries. It can provide jobsite equipment with weak batteries up to 300 amps of crank assist.



Chassis power

Integrated into the truck, chassis power monitors the battery and automatically charges it as needed. Technicians can turn off their truck without worrying about jobsite tools draining the battery — leaving them stranded.



Integrated multiprocess welding

The EnPak A30 provides multiprocess weld capabilities with 210 amps of output (100 amps while idling) so technicians are prepared for each welding job they encounter in the field.



Auto-Speed™ technology

Advanced Auto-Speed technology automatically varies engine speed from 2,400–3,600 rpm to match compressed air, battery charge and weld demands — reducing fuel consumption, maintenance costs and noise for a safer, more efficient jobsite.



Auto start/stop

Auto start/stop automatically turns the EnPak engine on and off based on demand, reducing fuel consumption and noise — which enhances safety and improves the work environment.



CAN bus connectivity

Allows the EnPak A30 to connect to a telematics system so you can monitor engine data, machine loads and usage. Track service intervals, schedule maintenance proactively and improve diagnostics of your EnPak power system.

Function and Benefit Guide

- Air compressor switch.** Turns the air compressor on/off. Air use determines engine speed.
- Battery charge/weld switch.** The charge position allows chassis power or battery charge and crank assist, selectable between 12 volt or 24 volt at the process control switch. The weld position puts unit in weld mode.
- Process control switch.** Process switch works in conjunction with Charge/Weld switch. Use switch to select weld process or battery charge process.
- Setup light** illuminates when in Service Menu.
- Battery charge/crank assist receptacle** for Anderson-style connection to battery charge/crank assist (12 or 24 volt).
- Weld output receptacles (Tweco®-style).**
- Menu display and arc control indicator lights**
- Maintenance indicator lights.** When illuminated, lights indicate when either engine or compressor is due for oil change.
- Engine control switch** is used to start and stop the engine, and select between auto start/stop or Auto-Speed™. In auto start/stop position engine turns on and off based on demand. In Auto-Speed™ position engine runs at speed determined by load demand.
- Glow plug light (diesel only)** illuminates when the engine glow plugs are energized.



- USB port** allows software updates from a USB drive. A summary file of recorded data from the unit will be saved to a USB drive that is inserted.
- Pushbutton main control knob** used for adjusting amperage/voltage, adjusting arc control, and accessing the service menu.
- Optional 120 V receptacles w/circuit breakers and 120/240 V, 50 A receptacle**
Note: For matching 50 A plug, order 119172.



M E M O R A N D U M

DATE: May 24th, 2024
TO: Mayor Lang and Members of the Public Services and Safety Committee
FROM: Greg Radtke, Public Works Superintendent
RE: Tullar Garage Salt Shed

During the annual DOT salt storage inspection, it was brought to my attention that there is a tear in the roof material on our main salt shed. Upon further inspection, three other areas in the roof material were identified with weaknesses that may tear soon. The inspector issued orders to repair the roof, replace the roof, or face possible fines.

At the March 26, 2024 Public Services and Safety Committee meeting, staff was directed to look at other options rather than a canvas roof for replacement. Talking to the manufacturer, the trusses that support the original roof are engineered for canvas, not metal cladding. The initial quote was \$15.00 minimum, a square foot for metal, not including anything structural. An asphalt roof with wood beam construction was not even discussed as a very rough budget number of \$80,000.00 was mentioned.

The wood frame, metal-clad, metal roof proposal also does not guarantee the integrity and structural ability of the concrete base and walls. This would need to be inspected by a structural engineer before moving forward, if this option is selected.

The salt shed is 70ft. X 50ft. (3500 Square Feet in total.)



Proposal

Salt Shed Roof Replacement

Structures Unlimited Stratford, WI	Replacement of roof canvas	\$27,300.00
Greystone Construction Black River Falls, WI	Replacement of roof canvas	\$39,865.00
Blue Sky Construction Appleton, WI	Replacement of roof wood and metal	No Bid Received
R & R Steel Construction Appleton, WI	Replacement Shed wood and metal	\$278,110.00

Staff recommends the replacement of the roof fabric by Structures Unlimited for the amount of \$27,300.00.

Staff recommends using carry-forward funds from the savings on the phase 1 Tullar garage roof (\$19,801.00) and City Hall entry doors (\$5,385.00) to fund. The total balance is \$25,186.00. The remaining balance of \$2114.00 to come from Public Facilities Fund Balance.

Feb 21, 2024 9:58:05 AM



Apr 11, 2024 11:01:51 AM



Feb 21, 2024 9:58:40 AM





Department of Public Works
211 Walnut St. • P.O. Box 426 • Neenah WI 54957-0426
Phone 920-886-6241 • e-mail: gkaiser@ci.neenah.wi.us
GERRY KAISER, P.E.
DIRECTOR OF PUBLIC WORKS

M E M O R A N D U M

DATE: May 24, 2024
TO: Mayor Lang and Members of the Public Services and Safety Committee
FROM: Gerry Kaiser, Director of Public Works
RE: Public Works General Activity

- 1) Contract 7-21 (Harrison Pond): Storm and sanitary sewer work is complete, and the pond is functioning. The electrical system is ready for installation of the pump controller. Staff met with a landscaper to develop a scope of work for landscape cleanup and ongoing maintenance.
- 2) Contract 1-23 (Chestnut, Burr, Dieckhoff, Laudan Utility and Street Construction): Work is complete. A punchlist has been provided to the contractor and final quantities are being prepared.
- 3) Contract 7-23 (High, River Utility and Street Construction): Work is complete. A punchlist is being prepared along with final quantities are being prepared.
- 4) Neenah Creek Bridge: A final estimate is being prepared.
- 5) Contract 1-24 (Belmont Ct, Belmont Av, Cedar St, Stevens St-Utilities and Street): Sanitary sewer and water main installation is complete on Cedar, Belmont Av/Ct. Services are being installed on Belmont Av/Ct. Storm sewer installation is starting on Cedar.
- 6) Contract 2-24 (E. Doty Av - Utilities and Street): Sanitary sewer and water main is installed from Commercial to Elm. Laterals within the right-of-way are being installed in that section.
- 7) Contract 3-24 (Bayview Rd, Commercial St Water Crossings, Quarry Ln, Reed St - Utilities and Street): Utility work on Bayview is complete. Road grading will start the week of 5/27. Sanitary sewer and water main installation on Quarry is complete. Services are being installed within the right-of-way.
- 8) Contract 4-24 (S. Park Avenue Easement – Utilities): Work is tentatively scheduled to start in mid-July.
- 9) Contract 5-24 (North St - Utilities and Street): A schedule has not been set.
- 10) Contract 6-24 (Jewelers Park Drive – Street): Storm sewer installation is complete. Curb gutter was installed the week of 5/20. Driveway installation will start the week of 5/27.
- 11) Contract 7-24 (Misc Concrete Pavement/Sidewalk Repair): Work on the Baldwin sidewalk is nearly complete. The contractor will be offsite for several weeks.
- 12) Contract 8-24 (Misc Asphalt Pavement/Sidewalk Repair): This contract was awarded to MCC, Inc. A schedule has not been set.
- 13) Contract 10-24 (Tullar Garage Roof, Phase 2): The contract was awarded to H.I.S. Company. A work has not been scheduled.
- 14) Contract 11-24 (Douglas Park Pond): Pond design is being finalized in preparation for bidding in June.

- 15) Contract 12-24 (Douglas Pond Storm Piping): Work is complete. A final pay request is being prepared.
- 16) Contract 13-24 (S. Commercial St Turn Lane at Winneconne Av): The contract was awarded to Vinton Construction. A work has not been scheduled. We are working through the property appraisal.
- 17) E-Waste: The electronic waste event was held on May 18. The table below shows our collection history the last several years.

Electronic Waste Collection History							
Weight of Material Collected							
	TVs	CPUs	Monitors	Freon	Electronics	Appliances, Small Electronics & Printers	Total
Spring 2019	11,068	1,398	710	2,325	3,621	7,758	26,880
Fall 2019	7,025	1,322	234	3,004	2,024	5,156	18,765
Spring 2020	12,759	3,350	1,147	2,211	4,403	8,468	32,338
Fall 2020	11,028	1,581	722	3,532	5,233	8,300	30,396
Spring 2021	7,246	1,551	543	2,432	3,485	7,060	22,317
Fall 2021	5,272	860	349	1,611	2,798	4,480	15,370
Spring 2022	6,702	943	668	2,179	4,312	5,240	20,044
Fall 2022	6,288	1,759	716	1,557	3,476	4,100	17,896
Spring 2023	5,090	1,482	598	1,666	3,687	6,360	18,883
Fall 2023	3,811	1,090	254	2,591	3,859	4,860	16,465
Spring 2024	4,921	1,594	504	2,638	4,380	6,587	20,624