

AGENDA

REGULAR WATER COMMISSION MEETING AND STORM WATER CITIZEN ADVISORY BOARD MEETING

Monday, June 16, 2025

4:30 P.M.

**Hauser Room – City Hall
211 Walnut St., Neenah, WI 54956**

NOTICE IS HEREBY GIVEN, pursuant to the requirements of Wis. Stats. Sec. 19.84, that a majority of the Neenah Common Council may be present at this meeting. Common Council members may be present to gather information about a subject over which they have decision making responsibility. This constitutes a meeting of the Neenah Common Council and must be noticed as such. The Council will not take any formal action at this meeting.

1. Approve Regular Meeting Minutes for May 19, 2025 (Attachment)
2. Approve the Invoices for May 2025 (Attachment)
3. Appearances
4. Old Business/New Business
 - A. Request to Approve Additional Funds for Repairing the Lagoon Berms (Attachment)
 - B. Discussion on Water Utility Organizational Structure
 - C. Discussion and Possible Action for a Salary Plan Study for the Water Utility (Attachment)
 - D. Director's Report (Attachment)
 - E. The Commission will convene into closed session pursuant to Wis. Stat. sec. 19.85(1)(c) for the purpose of considering performance evaluation data and compensation for the Director of Neenah Water Utility
 - F. Any Other Business That May Legally Come Before the Commission
 - G. Adjournment

*In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Neenah will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance, or reasonable accommodation in participating in this meeting or event due to a disability as defined under the ADA, please call the **Water Utility Administrative Assistant at 920-886-6180** or the **City's ADA Coordinator at (920) 886-6106** or e-mail attorney@ci.Neenah.wi.us at least 48 hours prior to the scheduled meeting or event to request an accommodation.*

**MINUTES OF THE NEENAH WATER WORKS COMMISSION
AND
STORM WATER CITIZEN ADVISORY BOARD MEETING**
Regular Meeting – May 19, 2025
Hauser Room – City Hall, 211 Walnut Street, Neenah, WI

Present: President Schmeichel; Commissioners: Bauman, Hemes, and Lang; and Director Mach.

Excused: Commissioner Steiner

Also Present: Director of Finance Rasmussen, Deputy Director of Finance Kahl, Ms. Jodi Dobson from Baker Tilly (virtual), and Mr. Frank Cuthbert

President Schmeichel called the meeting to order at 4:30 p.m.

Approve Regular Meeting Minutes for April 21, 2025 – Following discussion, **M.S.C. Hemes/Bauman to approve the April 21, 2025 Regular Meeting Minutes.** All voting aye.

Approve the Invoices for April 2025 – Commissioners asked about invoices and charges from Lodge Kohler and Van Rite Plumbing, Inc. Director Mach explained that the charge from Lodge Kohler is for lodging for the Wisconsin Rural Water Association Technical Conference. The charge from Van Rite is to replace the utility-side lead service at 426 3rd St. in Neenah.

Following discussion, **M.S.C. Schmeichel/Lang to approve the April 2025 invoices.** All voting aye.

Appearances – None.

Old Business/New Business

Annual Utility Audit Report – Ms. Dobson presented the Annual Utility Audit for Commission consideration. Highlights of the report include GASB 101 reporting requirements, excellence in accurate reporting, and a strong position. The end-of-year debt coverage is extremely strong and the months on hand of unrestricted reserves is very healthy. Director Mach asked how we compare financially to other utilities. Ms. Dobson noted that she knows of only one other utility that Baker Tilly audits that has such a strong position. She noted that Neenah Water Utility is a “top-tier” utility. She also noted that the rate of return is slightly below what is currently authorized, but close to what other utilities are currently obtaining from the PSC. Thus, there is no impetus for applying for a rate increase. Deputy Director Kahl and Director Mach noted that all outside debt has been paid, and the Utility only has the City Loan remaining.

Following discussion, **M.S.C. Bauman/Hemes to accept and place on file the Annual Utility Audit Report.** All voting aye.

Financial Reports – Deputy Director of Finance Kahl and Director Mach presented the 4th Quarter of 2024 and 1st Quarter of 2025 Financial Reports. Deputy Director Kahl focused on the 1st Quarter of 2025. Highlights of the report include an increase in metered revenue in 2025, but net income comparable to the 1st Quarter of 2024. The Commission had questions regarding the Construction in Progress report, specifically asking if there were any projects which may not be completed in 2025. Director Mach explained that the Utility anticipates completing all water main replacement projects this year at this time.

Following discussion, **M.S.C. Schmeichel/Bauman to accept on place on file the Financial Reports.** All voting aye.

Waterworks Commission and Storm Water Citizens Advisory Board Regular Meeting Minutes
May 19, 2025
Page 2 of 3

Request to Approve Final Payment for Contract 3-24W Removal and Disposal of Lime Sludge – Director Mach noted that the Contractor has completed the dredging of the West Lagoon. Commissioners asked how often the lagoon cells are dredged. Director Mach explained that one cell is dredged approximately once every two years. Per the Approval Authority document, the final payment was recommended by the Board of Public Works.

Following discussion, **M.S.C. Schmeichel/Hemes to approve the Final Payment for Contract 3-24W Removal and Disposal of Lime Sludge in the amount of \$33,190.90 to Kartechner Brothers, LLC.** All voting aye.

Request to Approve Agreement with Graef to Model Distribution System – Director Mach presented a memo and the draft agreement from Graef for re-modeling the Distribution System. He also explained that the Utility must comply with NR854 by providing the DNR with a Water Supply Service Area Plan. The GIS data has not been modeled in about three years, despite several additions (including the Booster Station) in the system. Commissioners asked about the particulars of modeling including how this data will be used. Director Mach noted that the data is important for growth planning, and it was one of the critical elements for the NMFR to be able to achieve ISO 1 Certification. Director Mach expressed the need to completely re-model the data also to clean up a number of artifacts (disconnected nodes) present in the current GIS.

Following discussion, **M.S.C. Lang/Hemes to approve the Proposal from Graef for Distribution System Modeling for the lump sum of \$14,800.00.** All voting aye.

Director's Report –

1. Mr. Logan Maynard has been hired as our newest Distribution Technician I. We welcome Logan to our team!
2. Water Loss Report – The water loss has spiked. Director Mach noted that he is working with contractors on plans for lining the 10" crossing. Commissioners noted that sailboats have been striking this pipe from time to time. Director Mach was surprised and concerned about this revelation as no one has told him about this before.
3. The following applicable items were approved at the April 22, 2025 Board of Public Works meeting:
 - Pay Request No. 1, Contract 3-24W Removal and Disposal of Lime Sludge, to Kartechner Brothers LLC, in the amount of \$362,382.10.
4. The following applicable items were approved at the May 8, 2025 Board of Public Works meeting:
 - Award Contract 4-25, Concrete Pavement and Sidewalk Repairs to Al Dix Concrete, Inc., Kaukauna, WI in the amount of \$246,100.00. The total estimated amount for Water is \$33,975.42.
 - Pay Request No.1. Contract 1-25, Street, Water Utility and Sidewalk Construction, on Alexander Dr., Bruce St., Forest Manor Ct., Lexington Ct., and the Southfield Plat, to Don Hietpas & Sons Inc. in the amount of \$221,944.36. The total amount for Water is \$221,386.48.
 - Pay Request No.2, Contract 2-25, Utilities and Street Construction, on Douglas Street and Elm Street, to Feaker & Sons Construction, Inc., in the amount of \$457,826.99. The total amount for Water is \$230,370.30.

Waterworks Commission and Storm Water Citizens Advisory Board Regular Meeting Minutes
May 19, 2025
Page 3 of 3

- Change Order No. 1, Contract 3-24W Removal and Disposal of Lime Sludge, to Kartechner Brothers LLC, in the amount of \$209.50.
 - Recommendation to Water Works Commission to approve the Final Pay Request for Contract 3-24W Removal and Disposal of Lime Sludge, to Kartechner Brothers LLC, in the amount of \$33,991.90. (Attachment)
5. Booster Station Update – The Station is substantially complete with only a few punchlist items to be completed.
6. Carbon Dioxide Tank project Update – The new installation is online and working well. The Contractor will be removing the old tank this week.
7. Solar installation Update – The array is working well.
8. The next regular Waterworks Commission Meeting is scheduled for Monday, June 16, 2025.

Any Other Business That May Legally Come Before the Commission – Director Mach expressed his concerns with the current hiring process as the posting had 731 hits, but only two applicants. The posting was online since 4/30/2025.

Adjournment – **M.S.C. Hemes/Schmeichel to adjourn at 5:29 p.m.** All voting aye.

Respectfully submitted,



Anthony L. Mach
Director, Neenah Water Utility

WATER UTILITY CASH ACTIVITY
May 2025

Cash Balance May 1, 2025		\$3,556,504
Cash Receipts		
Water Collection Receipts	632,560	
Other Water Receipts	<u>29,176</u>	
		<u>661,736</u>
Cash Distributions		
Check Register	731,800	
WE Energies	29,643	
CVMIC Liability Insurance	38,258	
Disbursements to the City	<u>156,713</u>	
		<u>956,414</u>
Cash Balance May 31, 2025		<u><u>3,261,826</u></u>

MAY DISBURSEMENTS TO THE CITY

Payroll	107,295
Payroll Benefits	43,522
Vehicle Fuel & Fluids	1,117
Vehicle Maintenance	891
Postage	244
IS Services	3,492
GIS Services	152
Total Disbursements to the City	<u><u>156,713</u></u>

REPLACEMENT FUND RESERVES AS OF MAY 2025

Sludge Lagoon	\$1,728,413
Vehicles	158,199
Painting Hydrants	74,500
GAC Media Replacement	530,000
Pump Rehab	165,864
Meters/Endpoints	297,726
Boiler Replacement	<u>40,000</u>
Total Replacement Fund Reserves	<u><u>\$2,994,702</u></u>

AP Payment Date	AP Payment Number	AP Vendor Name	AP Invoice Number	AP Transaction Amount	AP Description 01	AP Description 02	Fund Description
05/30/2025	2852	U S BANK	05-26-25	393.55	EBAY O*02-13107-12931	PRESSURE TRANSMITTER	Water
05/15/2025	2769	DIGGERS HOTLINE INC	250425801	314.25	APR LOCATES		Water
05/30/2025	2852	U S BANK	05-26-25	2,895.00	CORE & MAIN - W005	TRAFFIC REPAIR KITS	Water
05/30/2025	2852	U S BANK	05-26-25	158.94	SP CO2 METER	CO2 STROBE LIGHTS	Water
05/30/2025	2852	U S BANK	05-26-25	1,995.50	MIDWEST METER - JACKSON	FLANGE KIT /METER PARTS	Water
05/30/2025	2790	U S BANK	05-12-25	38.89	AMAZON MKTPL*NJ2W41ND0	FOLDERS/KEY TAGS & HOOKS	Water
05/01/2025	2719	FERGUSON WATERWORKS	441343	482.46	SERVICE CLAMPS		Water
05/22/2025	2799	KRUEGER TRUE VALUE	165518	16.18	DRILL BIT		Water
05/30/2025	2852	U S BANK	05-26-25	6,320.16	HAWKINS INC	LPC-31	Water
05/30/2025	2790	U S BANK	05-12-25	35.14	AMAZON MKTPL*NJ3AC1VM0	TONER	Water
05/30/2025	2790	U S BANK	05-12-25	281.82	EBAY O*07-13057-20051	PUMP HEAD	Water
05/15/2025	2775	GRAEF	138225	201.00	GIS MAINTENANCE THRU 4/5		Water
05/30/2025	2790	U S BANK	05-12-25	111.31	THE HOME DEPOT #4903	SAW CHAINS/SOLDER/CLR	Water
05/30/2025	2790	U S BANK	05-12-25	4,850.00	WOLTER, INC.	PALLET JACK	Water
05/22/2025	60288	ECS MIDWEST LLC	2055146	518.90	DENSITY TESTING_2-25_ELM	STREET	Water
05/30/2025	2852	U S BANK	05-26-25	2,285.78	LANDIS+GYR TECHNOLOGY,	APR 2025 METER READS	Water
05/30/2025	2852	U S BANK	05-26-25	-281.82	EBAY O*07-13057-20051	REFUND PUMP HEAD	Water
05/01/2025	60201	M & E CONSTRUCTION LLC	202522	2,500.00	206 LANGLEY BLVD LEAD REM	OVAL	Water
05/30/2025	2852	U S BANK	05-26-25	73.00	4TE*CULLIGAN WATER CONDOT	LAB WATER	Water
05/30/2025	2790	U S BANK	05-12-25	309.05	ZORO TOOLS INC	V BELTS	Water
05/30/2025	2852	U S BANK	05-26-25	275.00	ELIMINATOR PEST MGT.	PEST CONTROL SERVICE	Water
05/30/2025	2852	U S BANK	05-26-25	2,008.01	NPC*NEW PIG CORP	SPILL KIT & PPE	Water
05/22/2025	2799	KRUEGER TRUE VALUE	165534	7.19	THREAD SEALANT		Water
05/30/2025	2852	U S BANK	05-26-25	20.52	AMAZON MKTPL*NZ1UJ8NS2	V-BELTS	Water
05/15/2025	2773	FERGUSON WATERWORKS	444061	7,125.00	HYDRANT PAINTING		Water

AP Payment Date	AP Payment Number	AP Vendor Name	AP Invoice Number	AP Transaction Amount	AP Description 01	AP Description 02	Fund Description
05/01/2025	2719	FERGUSON WATERWORKS	439406	5,472.00	WATER MAIN PARTS		Water
05/30/2025	2790	U S BANK	05-12-25	5,010.03	HAWKINS INC	SODIUM PERMANGANATE	Water
05/30/2025	2852	U S BANK	05-26-25	2,572.20	USABLUEBOOK	LAB EQUIPMENT/REAGENTS	Water
05/08/2025	2738	FERGUSON WATERWORKS	4398061	2,312.00	WATER MAIN PARTS		Water
05/29/2025	60324	SHI INTERNATIONAL CORP	B19568842	140.64	2025 MS CALS WATER (18)		Water
05/30/2025	2852	U S BANK	05-26-25	126.95	USABLUEBOOK	THREAD SEALANT	Water
05/01/2025	2716	DIVERSIFIED BENEFIT SERVICES INC	440496	16.00	APR FSA-WATER- 4 EES @\$.	00 EACH	Water
05/30/2025	2852	U S BANK	05-26-25	38.97	AMAZON MKTPL*NW8525IY0	ZIP TIES/EATHERNET CABLE	Water
05/22/2025	60304	WISCONSIN PUBLIC SERVICE	5462503290	4.46	MAY 2025 PUMPING ELECTRIC		Water
05/29/2025	2814	GRAYMONT WESTERN LIME INC	35240063RI	5,602.60	HYDRATED LIME		Water
05/30/2025	2852	U S BANK	05-26-25	1,097.62	MFG EDGE PUMPCATALOG.COM	FL PUMP & REBUILD KITS	Water
05/01/2025	60217	VINTON CONSTRUCTION COMPANY	25003X14	5,833.77	WATER MAIN OFFSET BUILD		Water
05/15/2025	2778	HYDRITE CHEMICAL COMPANY	2025000027502	8,199.31	SODIUM HYPOCHLORITE		Water
05/22/2025	2793	DONALD HIETPAS & SONS INC	CN1-25 PAY #1	221,386.48	PAY REQUEST NO.1 CONTRACT	1-25	Water
05/30/2025	2852	U S BANK	05-26-25	335.92	THE HOME DEPOT PRO	HVAC FILTERS	Water
05/08/2025	2748	MCMAHON	938777	1,958.79	PROFESSIONAL SERVICES 3/2	-3/29	Water
05/30/2025	2790	U S BANK	05-12-25	762.00	NORTHERN LAKE SERVICE	LAB TESTS	Water
05/30/2025	2790	U S BANK	05-12-25	1,538.76	HAWKINS INC	HYDROFUSILICIC ACID	Water
05/08/2025	2740	GRAYMONT WESTERN LIME INC	35239272RI	5,250.51	HYDRATED LIME		Water
05/30/2025	2790	U S BANK	05-12-25	75.00	AMAZON.COM*NB1OF7SU1	DRAIN PLUGS	Water
05/01/2025	2719	FERGUSON WATERWORKS	441167	6,341.43	12 INCH WATER MAIN PARTS		Water
05/22/2025	2799	KRUEGER TRUE VALUE	165645	19.79	FLOOR MOP HEAD		Water
05/08/2025	2750	MIDWEST METER INC	177137IN	20,700.00	WATER METER REGISTERS		Water
05/30/2025	2852	U S BANK	05-26-25	1,011.85	HAWKINS INC	HYDROFLUOSILICIC ACID	Water

AP Payment Date	AP Payment Number	AP Vendor Name	AP Invoice Number	AP Transaction Amount	AP Description 01	AP Description 02	Fund Description
05/08/2025	2732	BAKER TILLY US LLP	BT3169019	6,500.00	AUDIT SERVICES THRU 4/30		Water
05/30/2025	2790	U S BANK	05-12-25	79.74	MORTON SAFETY, LLC	HARD HAT/ELECTROLYTES	Water
05/30/2025	2790	U S BANK	05-12-25	31.00	WI STATE HYGIENE LAB	LAB TEST	Water
05/08/2025	60248	WIEDEMAN, EDWARD / JUDITH	000021759	191.82	OVERPD FINAL ACCOUNT	000013918	Water
05/30/2025	2790	U S BANK	05-12-25	27.09	THE HOME DEPOT #4903	FENCE BOARD/STUMP REMOVER	Water
05/22/2025	2799	KRUEGER TRUE VALUE	165415	26.42	SHOP SUPPLIES		Water
05/30/2025	2790	U S BANK	05-12-25	29.15	AMAZON MKTPL*NW0EW3NC2	TEFLON TAPE	Water
05/30/2025	2852	U S BANK	05-26-25	79.75	CINTAS CORP	MATS/MOPS DISTRIBUTION	Water
05/30/2025	2852	U S BANK	05-26-25	2,070.00	CORE & MAIN - W005	REPAIR CLAMPS	Water
05/30/2025	2852	U S BANK	05-26-25	79.74	CINTAS CORP	MATS/MOPS TREATMENT	Water
05/30/2025	2790	U S BANK	05-12-25	80.30	CEUPLAN	CINTINUING ED DAHN	Water
05/01/2025	2719	FERGUSON WATERWORKS	4394061	950.00	VALVE BOX LIDS		Water
05/30/2025	2852	U S BANK	05-26-25	650.00	EBAY O*24-13093-47044	PRESSURE TRANSMITTER	Water
05/30/2025	2852	U S BANK	05-26-25	15.97	AMAZON MKTPL*NW5LS3WX1	EATHERNET ADAPTE/ZIP TIES	Water
05/22/2025	2797	GRAYMONT WESTERN LIME INC	35239831RI	5,296.77	HYDRATED LIME		Water
05/30/2025	2852	U S BANK	05-26-25	144.50	GUENTHER SUPPLY	PVC BALL VALVES	Water
05/30/2025	2790	U S BANK	05-12-25	49.49	CHECKR, INC CHECKR.COM	WATER BACKGROUND-LOGAN MA	Water
05/15/2025	60264	MUNICIPAL WELL & PUMP	23486	22,610.00	HIGH SERVICE #2 REBUILD		Water
05/30/2025	2852	U S BANK	05-26-25	693.54	HAWKINS INC	AMMONIA HYDROXIDE	Water
05/30/2025	2852	U S BANK	05-26-25	131.98	FERRELL*GAS LP	PROPANE CYLINDERS EXCHANG	Water
05/30/2025	2790	U S BANK	05-12-25	23.00	IN *ENABLING ELEMENTS, IN	TELEMETRY BOOSTER STATION	Water
05/30/2025	2852	U S BANK	05-26-25	654.50	AIRGAS - NORTH	ANNUAL CO2 TANK INSPECTIO	Water

AP Payment Date	AP Payment Number	AP Vendor Name	AP Invoice Number	AP Transaction Amount	AP Description 01	AP Description 02	Fund Description
05/30/2025	2852	U S BANK	05-26-25	697.53	USABLUBOOK	LAB REAGENTS/SUPPLIES	Water
05/30/2025	2852	U S BANK	05-26-25	578.00	HOMEDEPOT.COM	HAMMER DRILL/DRIVER/BATTE	Water
05/30/2025	2852	U S BANK	05-26-25	5,010.03	HAWKINS INC	SODIUM PERMANGANATE	Water
05/22/2025	2799	KRUEGER TRUE VALUE	165485	5.84	SCREWDRIVER		Water
05/15/2025	2768	CHEMTRADE CHEMICALS US LLC	90232341	7,809.59	FERRIC SULFATE		Water
05/22/2025	60282	BERG-JOHNSON ASSOCIATES INC	670050	9,389.20	UVT MONITOR		Water
05/30/2025	2790	U S BANK	05-12-25	36.68	THE HOME DEPOT #4903	WEATHERPROOF ELECTR BOX	Water
05/22/2025	2799	KRUEGER TRUE VALUE	165524	14.38	NUTS AND BOLTS		Water
05/22/2025	60289	FEAKER & SONS COMPANY INC	CN2-25 PAY #2	230,370.30	PAY REQUEST NO.2 CONTRACT	2-25	Water
05/30/2025	2790	U S BANK	05-12-25	183.05	EBAY O*11-13019-39458	SLUDGE SENSORS	Water
05/30/2025	2852	U S BANK	05-26-25	21.99	AMAZON MKTPL*NW7CR6J30	FERRULE KIT	Water
05/30/2025	2790	U S BANK	05-12-25	801.20	HAWKINS INC	AMMONIA HYDROXIDE	Water
05/15/2025	60272	TROJAN TECHNOLOGIES CORP.	20050002382	20,667.48	UV LAMPS, SLEEVES, BEARIN	GS, ACTICLEAN GEL	Water
05/30/2025	2852	U S BANK	05-26-25	818.18	ZORO TOOLS INC	SPREADER BEAM	Water
05/08/2025	60247	VINTON CONSTRUCTION COMPANY	25003X20	1,201.86	RAISE WATER SERVICE		Water
05/01/2025	2719	FERGUSON WATERWORKS	441463	770.80	8 INCH WATER MAIN PIPE		Water
05/30/2025	2828	U S BANK	05-26-25	287.40	U.S. CELLULAR	AIRTIME 3/22-4/21	Water
05/22/2025	60304	WISCONSIN PUBLIC SERVICE	5462503290	2.70	MAY 2025 PUMPING HEAT		Water
05/01/2025	60206	OSHKOSH HOUSING AUTHORITY	000043217	1,203.86	OVERPD FINAL ACCOUNT	000012546	Water
05/22/2025	60304	WISCONSIN PUBLIC SERVICE	5462503290	129.30	APR 2025 PUMPING ELECTRIC		Water
05/22/2025	60292	KARTECHNER BROTHERS LLC	4272	33,991.90	PAY REQUEST_FINAL_CONTRAC	T 3-24W	Water
05/08/2025	60231	GROOME INDUSTRIAL SERVICE GROUP	700325C01	4,765.58	LIME DAY TANK CLEANING		Water

AP Payment Date	AP Payment Number	AP Vendor Name	AP Invoice Number	AP Transaction Amount	AP Description 01	AP Description 02	Fund Description
05/15/2025	2770	DIVERSIFIED BENEFIT SERVICES INC	442397	59.15	MAY HRA WATER- 13 EES @ \$	4.55 EA	Water
05/30/2025	2852	U S BANK	05-26-25	86.34	ZORO TOOLS INC	FAUCET PARTS/ HOIST STRAP	Water
05/22/2025	60304	WISCONSIN PUBLIC SERVICE	5462503290	78.19	APR 2025 PUMPING HEAT		Water
05/01/2025	60201	M & E CONSTRUCTION LLC	202519	2,500.00	237 WEBSTER - CITY SIDE L	EAD REMOVAL	Water
05/30/2025	2790	U S BANK	05-12-25	242.50	WOLTER, INC.	TAX	Water
05/30/2025	2790	U S BANK	05-12-25	295.00	FIRELINE SPRINKLER LLC	ANNUAL SPRINKLER INSPECTI	Water
05/30/2025	2790	U S BANK	05-12-25	64.38	NCL OF WISCONSIN INC	LAB MEDIA	Water
05/01/2025	2719	FERGUSON WATERWORKS	439406	14,310.00	SERVICE PARTS		Water
05/22/2025	60286	CHAMPION, JAQOB	WATER/ REFUND	81.92	REFUND WATER CREDIT	44109-24660	Water
05/30/2025	2790	U S BANK	05-12-25	3,774.70	BADGER METER INC	80191735/MAR 2025 READS &	Water
05/30/2025	2790	U S BANK	05-12-25	3,506.60	AIRGAS - NORTH	9160168006/CARBON DIOXIDE	Water
05/30/2025	2852	U S BANK	05-26-25	288.00	AMERICAN WATER WORKS ASSO	MEMBERSHIP GORGES	Water
05/30/2025	2790	U S BANK	05-12-25	309.76	THE HOME DEPOT PRO	TOWELS/MOP HEADS/KIMWIPES	Water
05/30/2025	2790	U S BANK	05-12-25	178.00	AIRGAS - NORTH	9160167994/CARBON DIOXIDE	Water
05/29/2025	60324	SHI INTERNATIONAL CORP	B19568842	140.64	2026 MS CALS WATER (18)		Water
05/08/2025	60247	VINTON CONSTRUCTION COMPANY	25003X18	3,688.99	WATER MAIN OFFSET BUILD		Water
05/30/2025	2828	U S BANK	05-26-25	452.00	ASC EMPL SOLTN PRTL ECOM	PRE-EMPLOYMENT-WATER	Water
05/29/2025	60324	SHI INTERNATIONAL CORP	B19568842	140.64	2027 MS CALS WATER (18)		Water
05/15/2025	2776	GRAYMONT WESTERN LIME INC	35239668RI	5,232.52	HYDRATED LIME		Water
05/30/2025	2790	U S BANK	05-12-25	406.80	BADGER METER INC	80194871/APR 2025 READS	Water
05/01/2025	60207	OTIS ELEVATOR COMPANY	100401906068	2,285.64	ANNUAL ELEVATOR SERVICE C	ONTRACT	Water
05/22/2025	60301	TROJAN TECHNOLOGIES CORP.	20050002622	1,267.00	UV PARTS - FREIGHT & LING		Water

AP Payment Date	AP Payment Number	AP Vendor Name	AP Invoice Number	AP Transaction Amount	AP Description 01	AP Description 02	Fund Description
05/30/2025	2852	U S BANK	05-26-25	123.75	HAND NORTHERN LAKE SERVICE	LAB TESTS	Water
05/30/2025	2790	U S BANK	05-12-25	13.39	THE UPS STORE 2376	LAB SHIPPING	Water
05/30/2025	2790	U S BANK	05-12-25	1,550.48	EBAY O*08-13055-61647	PUMP	Water
05/30/2025	2852	U S BANK	05-26-25	2,210.00	GREENHECK	VENT FAN FL ROOM	Water
05/30/2025	2790	U S BANK	05-12-25	600.00	EBAY O*18-13013-05941	SLUDGE METER	Water
Overall - Total				731,799.91			



Neenah Water Utility

211 Walnut St. PO Box 426 Neenah, WI 54957-0426

Office: (920) 886-6182 Cell: (920) 858-6300

Email: amach@neenahwi.gov

Anthony L. Mach

Director of Neenah Water Utility

MEMORANDUM

DATE: June 12, 2025
TO: Waterworks Commission
FROM: Anthony L. Mach
RE: Request to Approve Additional Funds for Repairing the Lagoon Berms

The Contractor has been completing emergency repairs to the lagoon berms and has done an excellent job in preventing any further collapse. The cost to complete all of the needed work is anticipated to exceed the original "not-to-exceed" \$60,000 estimate. Staff are requesting an additional \$10,000 be allocated to repairs.

Staff recommends approving additional funds for repairing the Lagoon Berms at an additional cost not to exceed \$10,000.00.







Director's Report
June 16, 2025

1. Water Loss Report.
2. PFAS Settlement Payments.
3. The following applicable items were approved at the June 12, 2025 Board of Public Works Meeting:
 - Pay Request No.2, Contract 1-25, Street, Sidewalk and Public Water Service Construction, on Alexander Dr., Bruce St., Forest Manor Ct., Lexington Ct, and Southfield Plat, to Donald Hietpas & Sons Construction Co., in the amount of \$154,231.26. The total amount for Water is \$154,231.26.
 - Pay Request No.3, Contract 2-25, Utilities and Street Construction, Elm St. and Douglas St, to Feaker & Sons Construction Co., in the amount of \$125,604.44. The total amount for Water is \$35,914.42.
 - Change Order No. 3, Contract 2-24W Booster Station Contract B Process, Mechanical, Electrical & Plumbing construction, to Sabel Mechanical LLC, in the amount of (\$300.00).
 - Pay Request No. 5, Contract 1-24W Removal and Replacement of Carbon Dioxide Tank and Related Appurtenances, to Rohde Brothers, Inc., in the amount of \$17,084.00. (Attachment)
4. Booster Station Update.
5. Carbon Dioxide Tank Project Update.
6. Solar installation Update.
7. The next regular Waterworks Commission Meeting is scheduled for Monday, July 21, 2025.

**NEENAH WATER UTILITY
PRODUCTION/UNBILLED WATER REPORT**

**THREE MONTH TOTALS
(1000 GALLONS)**

USAGE PERIOD	RAW WATER	FINISHED WATER	BILLED WATER	WATER LOSS ACCOUNTED	WATER LOSS UNACCOUNTED	% WATER LOSS UNACCOUNTED
CURRENT THREE MONTHS (February, March, April)	347,020	330,650	235,840	19,598	75,212	22.75%
MOST RECENT THREE MONTHS (January, February, March)	346,440	331,620	231,537	18,380	81,703	24.64%
1 YEAR AGO (February, March, April)	310,370	293,950	225,946	44,250	23,754	8.08%

NOTES:

Raw water is the total amount of raw water withdrawn from Lake Winnebago / Fox River during the indicated period.

Finished water is the total amount of water entering the distribution system during the indicated period

Billed water is the total usage during the indicated period.

Water loss accounted includes internal plant usage, estimated loss from known main breaks and service leaks, and hydrant flushing.

Water loss unaccounted is calculated by subtracting the billed water and water loss accounted from the finished water.

**DAILY AVERAGE
(MGD)**

USAGE PERIOD	RAW WATER	FINISHED WATER
Apr, 2025	3.87	3.66
Mar, 2025	3.93	3.76
Apr, 2024	3.48	3.26